### Agenda Item 2a

Metropolitan Transportation

Commission

**Meeting Minutes** 

## **Administration Committee**

	Gina Papan, Chair	Victoria Fleming, Vice Chair	
Wednesday, January 10, 2024		9:40 AM	Board Room - 1st Floor

Roster

Federal Glover (Chair), Margaret Abe-Koga (Vice Chair), Cindy Chavez, Victoria Fleming, Nate Miley, Gina Papan, Hillary Ronen, Sheng Thao Non-Voting Members: Dina El-Tawansy, Libby Schaaf

Chair Papan called the meeting to order at 11:38 a.m.

#### Commissioner Pedroza was deputized to make quorum of the Committee.

#### 1. Call to Order / Roll Call / Confirm Quorum

Present:	6 -	Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover, Chair
		Papan, Commissioner Ronen and Pedroza

Absent: 3 - Commissioner Miley, Vice Chair Fleming and Commissioner Thao

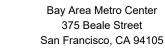
Non-voting member present: Commissioner Schaaf Non-voting member absent: Commissioner El-Tawansy

#### 2. Consent Calendar

Upon the motion by Commissioner Glover and seconded by Commissioner Abe-Koga, the consent calendar was unanimously approved by the following:

- Aye: 6 Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover, Chair Papan, Commissioner Pedroza and Commissioner Ronen
- Absent: 3 Vice Chair Fleming, Commissioner Miley and Commissioner Thao
- **2a.** <u>24-0006</u> Approval of Administration Committee Minutes of the December 13, 2023.

Action: Committee Approval





# Agenda Item 2a

Administration Committee		Meeting Minutes	January 10, 2024
<b>2b</b> . <u>24-0004</u>		Consultant Contracts - Parking Management Planning Grant Co Services	onsulting
		i. Curb Management Plans for Cities of Petaluma and Santa I Schwartz Company (\$307,000)	Rosa - Sam
		ii. Curb Management Plans for Cities of Sausalito and Walnut Fehr & Peers (\$301,015)	Creek -
		iii. Update to Parking Policies for the Cities of Menlo Park, Sar and Vallejo - AECOM (\$475,000)	n Mateo,
		iv. Develop Parking Strategies for the Cities of Concord, Lafay Napa - CHS Consulting Group (\$565,000)	ette, and
	<u>Action:</u>	Committee Approval	
	<u>Presenter:</u>	Krute Singa	
2c.	<u>24-0005</u>	Consultant Contracts - Regional Mobility Hubs Planning Grant Services	Consulting
		i. Southeastern SF Mobility Hub Plan - SERA Architects, Inc.	(\$396,000)
		ii. Marin County Mobility Hub Plan - Kimley-Horn and Associa (\$400,000)	tes, Inc.
		iii. Antioch Park n Ride Mobility Hub Plan - Fehr & Peers (\$400	0,000)
	Action:	Committee Approval	
	<u>Presenter:</u>	Krute Singa	
2d.	<u>24-0053</u>	MTC Resolution No. 4563, Revised. Reauthorization of MTC In Policy.	vestment
	Action:	Commission Approval	
	<u>Presenter:</u>	Natalie Perkins	
2e.	<u>24-0094</u>	Contract - Accessory Dwelling Unit Consulting: Baird + Driskell Community Planning Collaborative (\$250,000).	dba
	Action:	Committee Approval	
	<u>Presenter:</u>	Heather Peters	

 2f.
 24-0052
 Contract Amendment - Data License Extension: TomTom North America, Inc. (\$63,895.10/year).

 Action:
 Committee Approval

Presenter: Michael Smith

- 3. Public Comment / Other Business
- 4. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on February 14, 2024 at 9:40 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.