

**Metropolitan Transportation Commission**

**Administration Committee**

**June 14, 2023**

**Agenda Item 2g - 23-0769**

**Contract Amendment – Climate Adaptation Systems Mapping: AECOM Technical Services, Inc. (\$51,000)**

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**Subject:**

Request for authorization to negotiate and execute a contract amendment with AECOM Technical Services, Inc. (“AECOM”) to extend the contract term through September 30, 2023 and to increase the contract amount by \$51,000, for a new total contract not to exceed \$221,000 for Climate Adaptation Systems Mapping.

**Background:**

On December 1, 2022, the Metropolitan Transportation Commission (MTC), on behalf of the Bay Area Regional Collaborative (BARC), entered a six-month contract with AECOM in the amount of \$170,000 for systems thinking analyses of regional agencies’ existing roles and activities within the climate resilience and adaptation planning field of practice. AECOM was selected as a direct selection from the 2021 Regional Planning Bench (“Bench”) from Service Category 1: Comprehensive Planning. The AECOM team includes subcontractors Non-Linear Ventures and the Bay Area Climate Adaptation Network (BayCAN). Each has specific expertise and familiarity with Bay Area climate adaptation planning efforts and programs.

The project goal is to understand the drivers, scope, and breadth of each BARC partner agency’s roles and responsibilities in this space, how these efforts relate to each other, and how they connect with other levels of government (federal, state, local) and communities under increasing threat of climate hazards. The project outputs will inform further actions towards developing a Regional Multi-Hazard Adaptation Plan and Regional Technical Assistance Program, which are initiatives of the BARC Shared Work Plan, approved by its Governing Board in May 2022.

Over the past five months the AECOM team has conducted desktop research of each BARC member agency to catalogue key climate adaptation legislative mandates, policies, planning documents, and programs. Subsequent interviews with key management and program staff verified, added, and contextualized this research to get a fuller picture of what is currently being done within each agency. The AECOM team has drafted climate adaptation systems maps, both by agency and by climate hazard, to illustrate essential activities and connections. This work is in

progress with more dialogue occurring to pull out and finalize key findings of this analysis. The Technical Assistance Stakeholder Engagement phase of the project is complete.

**Contract Amendment for Ongoing Work**

The proposed contract amendment would extend the contract with AECOM by three months, through September 30, 2023, to allow additional time for follow-up discussions with regional agency management and staff to refine the draft maps and reports to accurately reflect existing working systems. The range of working structures of BARC member agencies has proven challenging to describe narratively and visually. This proposed amendment would increase the contract amount by \$51,000 to fund enhanced graphic design for the final products and further contact time with member agencies, including added meetings with the BARC Executive and Deputy Directors and Governing Board.

Neither AECOM nor the listed subcontractors are a Small Business Enterprise or Disadvantaged Business Enterprise.

**Issues:**

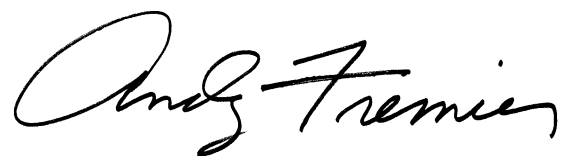
None identified.

**Recommendations:**

Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with AECOM to extend the term through September 30, 2023, and to increase the contract amount by \$51,000 for a total contract amount not to exceed \$221,000, to perform Climate Adaptation Systems Mapping services.

**Attachments:**

- Request for Committee Approval – Summary of Proposed Contract Amendment



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Andrew B. Fremier

**Request for Committee Approval**

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**Summary of Proposed Contract Amendment**

Work Item No.: 1612

Consultant: AECOM Technical Services, Inc  
Philadelphia, PA

Work Project Title: Systems Thinking – Regional Climate Adaptation Project

Purpose of Project: To develop regional systems maps/report illustrating relationships

Brief Scope of Work: Research, analyze, and map out each regional agency’s role, responsibilities, and existing efforts in climate adaptation field of practice including technical assistance to identify gaps, overlaps, and areas for improvement

Project Cost Not to Exceed: \$51,000 (this amendment)  
Total contract before this amendment: \$170,000  
Total authorized contract after this amendment: \$221,000

Funding Source: MTC General Fund, 3900 and BAAQMD BARC Contribution, 3144

Fiscal Impact: \$51,000 for FY 2023-24

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with AECOM Technical Services, Inc for Climate Adaptation Systems Mapping services described above and in the Administration Committee Summary Sheet dated June 14, 2023 to increase the contract amount by \$51,000 and that the Chief Financial Officer is authorized to set aside \$51,000 from the Bay Area Regional Collaborative (BARC) FY 23-24 budget for such amendment, subject to approval of the FY 2023-24 agency budget.

Administration Committee:

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Gina Papan, Chair

Approved: June 14, 2023