

**Metropolitan Transportation Commission
Administration Committee**

May 10, 2023

Agenda Item 2b - 23-0559

**Contract – On-Call Bay Area Transit Coordination and Structure Consultant Bench:
Regional Network Management Implementation: VIA – A Perkins Eastman Studio
(\$350,000)**

Subject:

A request for approval of a contract with VIA- A Perkins Eastman Studio (VIA) to provide implementation support for the regional transit network manager for the period May 10, 2023 through June 30, 2024 in an amount not to exceed \$350,000.

Background:

Under this new contract, VIA, will support time-sensitive actions that were recommended as part of the Regional Network Management Business Case Evaluation (February 2023). VIA will support MTC and transit agency staff towards implementing initial components of the regional transit network manager. Key tasks that the VIA led consultant team will provide support on include: finalizing the implementation plan for the regional transit network manager, developing regional transit network manager charters, development of key performance indicators (KPIs), and development of program management tools.

Procurement Process:

Under the 2021 Request for Qualifications (RFQ), which established the Bay Area Transit Coordination and Structure Consultant Bench, ten firms, including VIA, are qualified to provide transit coordination and structure services. The RFQ allowed for the direct selection of on-call consultants to work on MTC projects based on consultant teams' qualifications, experience, availability, and ability.

A direct selection of VIA was made in the amount of \$350,000 to support the implementation of the regional transit network manager function within MTC. VIA was selected due to the team possessing the needed institutional knowledge of network management structures including their development and operation. Given that the VIA team led the development of the Regional Network Management Business Case Evaluation, the VIA team also has the context and understanding of the current environment that will allow them to progress this time sensitive

work quickly and with no repetition of work. This makes VIA uniquely qualified to provide the needed support and to efficiently facilitate the implementation of the regional transit network manager later this summer.

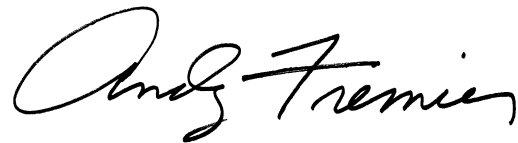
Attachment A includes a summary of VIA and its project team's small business and disadvantaged business enterprise status.

Recommendations:

Staff recommends that the Administration Committee authorize the Executive Director or designee to negotiate and execute a contract with VIA in an amount not to exceed \$350,000 for the term of May 10, 2023 through June 30, 2024, to support the implementation of the regional transit network manager function within MTC as recommended by the Regional Network Management Business Case Evaluation.

Attachments:

- Attachment A: Disadvantaged Business Enterprise and Small Business Enterprise Status
- Request for Committee Approval — Summary of Proposed Contract



Andrew B. Fremier

Attachment A

Disadvantaged Business Enterprise and Small Business Enterprise Status

	Firm Name	Role on Project	DBE* Yes	If DBE Yes, List #	DBE No	SBE** Yes	If SBE Yes, List #	SBE No
Prime Contractor	VIA – A Perkins Eastman Studio	Prime Contractor			X			X
Subcontractor	KPMG	Subcontractor			X			X

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

Request for Committee Approval

Summary of Contract

Work Item No.: 1517

Consultant: VIA – A Perkins Eastman Studio

Work Project Title: Regional Transit Network Manager Implementation

Purpose of Project: To provide support to MTC and transit operator staff in the stand up of a regional transit network manager.

Brief Scope of Work: Provision of staff support to develop key documents establishing a regional transit network manager function housed within MTC.

Project Cost Not to Exceed: \$350,000

Funding Source: MTC General Fund/Transportation Development Act (TDA)

Fiscal Impact: Funds are available in the FY 2022-2023 agency budget

Motion by Committee: That the Executive Director or designee is authorized to negotiate and execute a contract with VIA – A Perkins Eastman Studio in an amount not to exceed \$350,000 for the term of May 10, 2023 through June 30, 2024, for the provision of staff support to implement the regional transit network manager function within MTC described above and in the Administration Committee Summary Sheet dated May 10, 2023 and that the Chief Financial Officer is authorized to set aside \$350,000 for such contract.

Administration Committee:

Gina Papan, Chair

Approved: May 10, 2023