

**Metropolitan Transportation Commission  
Programming and Allocations Committee**

February 14, 2024

Agenda Item 4a – 24-0138

**MTC Resolution No 4630. Fiscal Year 2023-24 Productivity Improvement Program (PIP)**

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**Subject:**

Recommend adoption of the Fiscal Year 2023-24 Productivity Improvement Program (PIP), which incorporates the Senate Bill (SB) 125-related Regional Accountability Measures for emergency transit funding.

**Background:**

*Productivity Improvement Program*

In accordance with Transportation Development Act (TDA) legislation, MTC annually adopts a Productivity Improvement Program (PIP), which is a set of projects to be undertaken by transit operators in the region in the near-term to improve productivity and lower operating costs.

Before MTC can allocate TDA or State Transit Assistance (STA) funds to transit operators for Fiscal Year (FY) 2024-25, MTC must approve the FY2023-24 PIP and affirm that operators have made a reasonable effort to implement their PIP project(s).

Due to impacts to transit operations stemming from the COVID-19 pandemic, the PIP requirement was suspended across all operators for allocations of funds through FY2022-23. Operators' progress toward recommendations included in the FY2020-21 PIP, which is the most recently adopted PIP for the MTC region, was considered as part of the allocation of funds in FY2023-24. Attachment B to this memo summarizes the current status of projects included in the FY2020-21 PIP.

Historically, PIP projects have been derived from recommendations made in the operators' most recently completed TDA triennial performance audits conducted by an independent auditing firm. State statute mandates these recommendations be included in the PIP. Beginning in FY2023-24, regional accountability measures adopted through MTC Resolution No. 4619 and included as Attachment C will be included as PIP projects for transit operators receiving funding under Senate Bill 125. PIP projects may also come from other plans or efforts at the agency. Attachment A to Resolution No. 4630 provides a more detailed description of all projects in the FY2023-24 PIP.

*SB 125 Regional Accountability Measure Reporting*

Each year, MTC prepares a workbook which operators use to request allocations of operating funds from sources including TDA, STA, and Regional Measure 2 and provide supporting documentation to meet state and regional requirements. The claim workbook includes a requirement to report on progress made toward PIP projects, and must be adopted by the agency's board prior to submittal. Claim workbooks are submitted to MTC on a rolling basis throughout the year, with most operators submitting their workbooks in the summer.

For FY2024-25, operators will request an allocation of SB 125 funds through this workbook. MTC staff will review progress toward SB 125 Regional Accountability Requirements and confirm that satisfactory progress has been made prior to allocation. To assist in the assessment of progress, MTC staff have prepared checklists to clearly delineate expectations for satisfactory performance, which are included as Appendices 1, 2, and 3 to MTC Resolution No. 4630.

The Programming and Allocations Committee will receive two reports summarizing operators' reported progress toward SB 125 Performance Measures each year. First, the committee will receive a progress update alongside the request for approval of allocations of SB 125 funds, first in summer 2024. Additionally, all operators will provide a mid-year progress report to accompany the adoption of that year's PIP, occurring midway through the fiscal year.

**Issues:**

None.

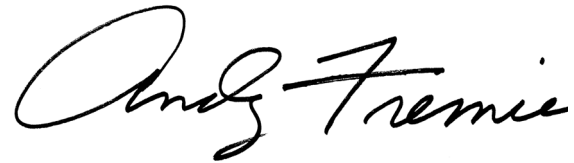
**Recommendations:**

Refer MTC Resolution No. 4630 to the Commission for approval.

**Attachments:**

- Attachment A: Summary of FY2020-21 Productivity Improvement Program (PIP) Projects
- Attachment B: SB 125 Regional Accountability Measures (MTC Resolution No. 4619, Attachment C)

- MTC Resolution No. 4630
  - Attachment A: Fiscal Year 2023-24 Productivity Improvement Program
    - Appendix 1: SB 125 Regional Initiative Participation Checklist
    - Appendix 2: SB 125 Schedule Coordination Checklist
    - Appendix 3: SB 125 General Transit Feed Specification (GTFS) and GTFS-Real Time (RT) Compliance Checklist
- Presentation



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Andrew B. Fremier