

**Metropolitan Transportation Commission
Administration Committee**

February 11, 2026

Agenda Item 2d-26-0111

**Purchase Order - Enterprise Video Conferencing and Telephony Services (Zoom) Provided
by Zoom Video Communications, Inc.: Carahsoft Technology Corporation (\$281,000)**

Subject:

Request authorization to enter into a Purchase Order to renew services under the existing Master Services Agreement with Zoom Video Communications, Inc. for enterprise video conferencing and telephony services for MTC staff, video conferencing meeting room enablement for the MTC and the Shared Services Organization (SSO), and phone line hosting for the Bay Area Headquarters Authority (BAHA), in an amount not to exceed the authorized annual approved budget amount of \$281,000 for FY 2025–26. The vendor was procured using a collaborative intergovernmental procurement agreement, which satisfies MTC’s procurement requirements.

Background:

Zoom is the agency’s standard platform for virtual meetings, webinars, and hybrid collaboration, and is integrated into all building conference rooms, making it a critical component of both the MTC and the BAHA/SSO technology ecosystems. The renewal includes enterprise licensing, telephony services, conference room enablement, and hosting of building phone numbers. The license count will increase to accommodate anticipated additional usage. Current renewal pricing reflects significant industry-wide increases; and expanded service requirements which along with inflation contribute to the higher cost.

Looking Ahead:

For FY 2026–27, staff will budget for a new multi-year agreement to achieve cost savings and price stability, mitigating the impact of future market fluctuations.

Issues:

None identified.

Recommendations:

Staff recommends the Committee authorize the Executive Director or designee to issue a purchase order to Carahsoft Technology Corporation for Zoom services for a one-year term not to exceed \$281,000.

Attachments:

- Request for Committee Approval – Summary of Proposed Purchase Order



Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Purchase Order

Work Item No.: 1998, 9110, 9120

Consultant: Carahsoft Technology Corporation
San Diego, California

Work Project Title: Enterprise Video Conferencing and Telephony Services

Purpose of Project: Provide Zoom Enterprise Video Conferencing and Telephony Services for MTC and BAHA/SSO

Brief Scope of Work: Provide licensing for enterprise video conferencing and telephony services for MTC staff, as well as phone line hosting and video conferencing meeting room enablement for BAHA/SSO.

Project Cost Not to Exceed: \$281,000

Funding Source: FY25-26 Agency Budget

Fiscal Impact: \$281,000 from FY 25-26

Motion by Committee: That the Executive Director or designee is authorized to negotiate terms and issue a purchase order to Carahsoft Technology Corporation for Zoom Enterprise Video Conferencing and Telephony Services for MTC and BAHA/SSO described above and in the Administration Committee Summary Sheet dated February 11, 2026 and that the Chief Financial Officer is authorized to set aside \$281,000 for such purchase order.

Administration Committee:

Gina Papan, Chair

Approved: February 11, 2026