

Visitor Summary & Check-In Source

PARAMETERS

Period: Expected from February 18, 2023 to May 16, 2023

Property: Bay Area Metro Center

Building: Bay Area Metro Center

Tenant: ABAG, BAAQMD, BAHA - Construction, BAHA - Shared Services, Bay Conservation and Development Commission (BCDC), MTC

Tenant	EXPECTED VISITORS	PRE-REGISTERED BY TENANT		CHECKED IN VISITORS										CHECKED OUT VISITORS	
		#	%	Total		Desktop		Touchscreen		Mobile		Kiosk		#	%
				#	%	#	%	#	%	#	%				
Bay Area Metro Center	683	559	82%	507	74%	145	29%	362	71%	0	0%	0	0%	451	89%
ABAG	8	0	0%	8	100%	0	0%	8	100%	0	0%	0	0%	8	100%
BAAQMD	243	171	70%	191	79%	49	26%	142	74%	0	0%	0	0%	184	96%
BAHA - Construction	2	0	0%	2	100%	0	0%	2	100%	0	0%	0	0%	2	100%
Bay Conservation and Development Commission (BCDC)	51	48	94%	23	45%	3	13%	20	87%	0	0%	0	0%	19	83%
MTC	379	340	90%	283	75%	93	33%	190	67%	0	0%	0	0%	238	84%
Grand Totals:	683	559	82%	507	74%	145	29%	362	71%	0	0%	0	0%	451	89%

Summary By Month

Generated By: Ebony.Horace@cis.cushwake.com May 16, 2023

PARAMETERS

Period: Received January 1, 2023 to December 31, 2023
Sorted By: Request Type
Property: Bay Area Metro Center
Building: Bay Area Metro Center
Tenant: ABAG, BAAQMD, BAHA - Construction, BAHA - Shared Services, Bay Conservation and Development Commission (BCDC), MTC

Bay Area Metro Center	98	88	121	93	83	0	0	0	0	0	0	0	483
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Building Improvement	-	-	-	-	1	-	-	-	-	-	-	-	1
Building Services	1	1	-	4	1	-	-	-	-	-	-	-	7
Building Utilities	-	-	-	1	-	-	-	-	-	-	-	-	1
Carpet Cleaning	-	1	-	-	1	-	-	-	-	-	-	-	2
Cleaning	2	3	7	4	3	-	-	-	-	-	-	-	19
Data/Telecommunications Services	-	1	-	-	-	-	-	-	-	-	-	-	1
Door Unlock Request	6	8	5	8	4	-	-	-	-	-	-	-	31
Electrical - Light Bulbs	-	3	2	1	2	-	-	-	-	-	-	-	8
Electrical Repair - Misc	4	-	1	2	2	-	-	-	-	-	-	-	9
Elevator Operation	-	-	-	1	-	-	-	-	-	-	-	-	1
Engineering Consultation	1	-	-	-	1	-	-	-	-	-	-	-	2
HVAC - After Hours	4	1	-	1	1	-	-	-	-	-	-	-	7
HVAC - Repairs	-	1	-	-	-	-	-	-	-	-	-	-	1
HVAC - Too Cold	4	4	3	2	3	-	-	-	-	-	-	-	16
HVAC - Too Hot	-	1	-	6	-	-	-	-	-	-	-	-	7
Janitorial Overtime	2	-	1	-	3	-	-	-	-	-	-	-	6
Janitorial Supplies	4	4	1	5	2	-	-	-	-	-	-	-	16
Keys & Locks	2	3	3	-	-	-	-	-	-	-	-	-	8
Miscellaneous Repairs	2	4	3	6	1	-	-	-	-	-	-	-	16
Odors	-	-	-	-	1	-	-	-	-	-	-	-	1
Office/Workstation Cleaning	3	1	2	1	-	-	-	-	-	-	-	-	7
Parking - Contract	-	-	-	-	2	-	-	-	-	-	-	-	2

Summary By Month

Generated By: Ebony.Horace@cis.cushwake.com May 16, 2023

Bay Area Metro Center	98	88	121	93	83	0	0	0	0	0	0	0	483
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Parking Inquiry	17	2	20	3	14	-	-	-	-	-	-	-	56
Patch and Paint	1	3	-	4	1	-	-	-	-	-	-	-	9
Plumbing	-	2	-	-	1	-	-	-	-	-	-	-	3
Repair/other	1	2	-	2	-	-	-	-	-	-	-	-	5
Replacement Access Card	1	2	3	-	5	-	-	-	-	-	-	-	11
Rolling Trash Bin (no E-waste)	-	-	-	2	-	-	-	-	-	-	-	-	2
Rubbish Removal	-	2	-	2	-	-	-	-	-	-	-	-	4
Security - Other	1	-	-	-	1	-	-	-	-	-	-	-	2
Security - Special Event	4	4	6	4	5	-	-	-	-	-	-	-	23
Security Access Card	30	33	55	23	27	-	-	-	-	-	-	-	168
Security Badge Audit	2	2	2	6	-	-	-	-	-	-	-	-	12
Vendor Access	5	-	6	5	1	-	-	-	-	-	-	-	17
Water Intrusion	1	-	1	-	-	-	-	-	-	-	-	-	2
Grand Totals	98	88	121	93	83	0	0	0	0	0	0	0	483

Work Order Ownership By Source

Generated By: Ebony.Horace@cis.cushwake.com May 16, 2023

PARAMETERS

Period: Received February 18, 2023 to May 16, 2023
Sorted By: Owner, Request Type
Property: Bay Area Metro Center
Tenant: ABAG, BAAQMD, BAHA - Construction, BAHA - Shared Services, Bay Conservation and Development Commission (BCDC), MTC

	Email				Tenant Web		Internal				Total Count
	Tenant Requested		Employee Requested				Tenant Requested		Employee Requested		
No Owner Specified	0	0.0 %	0	0.0 %	6	50.0 %	0	0.0 %	0	0.0 %	12
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Carpet Cleaning	-	-	-	-	1	100.0 %	-	-	-	-	1
HVAC - Too Cold	-	-	-	-	1	100.0 %	-	-	-	-	1
HVAC - Too Hot	-	-	-	-	2	100.0 %	-	-	-	-	2
Janitorial Supplies	-	-	-	-	1	100.0 %	-	-	-	-	1
Miscellaneous Repairs	-	-	-	-	-	-	-	-	-	-	1
Office/Workstation Cleaning	-	-	-	-	-	-	-	-	-	-	1
Parking Inquiry	-	-	-	-	1	50.0 %	-	-	-	-	2
Patch and Paint	-	-	-	-	-	-	-	-	-	-	3
Adrian Nathaniel	0	0.0 %	0	0.0 %	0	0.0 %	1	50.0 %	1	50.0 %	2
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Electrical - Light Bulbs	-	-	-	-	-	-	1	50.0 %	1	50.0 %	2
Alexander Huber	0	0.0 %	0	0.0 %	11	84.6 %	1	7.7 %	0	0.0 %	13
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Electrical - Light Bulbs	-	-	-	-	1	100.0 %	-	-	-	-	1
Electrical Repair - Misc	-	-	-	-	2	100.0 %	-	-	-	-	2
HVAC - Too Cold	-	-	-	-	1	100.0 %	-	-	-	-	1
HVAC - Too Hot	-	-	-	-	1	100.0 %	-	-	-	-	1
Keys & Locks	-	-	-	-	3	100.0 %	-	-	-	-	3
Miscellaneous Repairs	-	-	-	-	2	66.7 %	-	-	-	-	3

Work Order Ownership By Source

Generated By: Ebony.Horace@cis.cushwake.com May 16, 2023

	Email				Tenant Web		Internal				Total Count
	Tenant Requested		Employee Requested		Count	Percent	Tenant Requested		Employee Requested		
	Count	Percent	Count	Percent			Count	Percent	Count	Percent	
Alexander Huber	0	0.0 %	0	0.0 %	11	84.6 %	1	7.7 %	0	0.0 %	13
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Patch and Paint	-	-	-	-	1	100.0 %	-	-	-	-	1
Plumbing	-	-	-	-	-	-	1	100.0 %	-	-	1
Annie Thai	0	0.0 %	0	0.0 %	5	26.3 %	0	0.0 %	13	68.4 %	19
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Building Services	-	-	-	-	1	33.3 %	-	-	2	66.7 %	3
Door Unlock Request	-	-	-	-	1	100.0 %	-	-	-	-	1
Parking Inquiry	-	-	-	-	1	33.3 %	-	-	2	66.7 %	3
Security - Special Event	-	-	-	-	-	-	-	-	6	100.0 %	6
Security Access Card	-	-	-	-	1	100.0 %	-	-	-	-	1
Security Badge Audit	-	-	-	-	1	25.0 %	-	-	3	75.0 %	4
Vendor Access	-	-	-	-	-	-	-	-	-	-	1
Derek Lam	0	0.0 %	0	0.0 %	6	75.0 %	0	0.0 %	0	0.0 %	8
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Parking - Contract	-	-	-	-	1	100.0 %	-	-	-	-	1
Parking Inquiry	-	-	-	-	5	71.4 %	-	-	-	-	7
Ebony Horace	0	0.0 %	0	0.0 %	0	0.0 %	0	0.0 %	0	0.0 %	2
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Cleaning	-	-	-	-	-	-	-	-	-	-	1
Miscellaneous Repairs	-	-	-	-	-	-	-	-	-	-	1
Jessica Lo	0	0.0 %	0	0.0 %	90	70.9 %	17	13.4 %	6	4.7 %	127
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Building Improvement	-	-	-	-	-	-	1	100.0 %	-	-	1
Building Services	-	-	-	-	1	100.0 %	-	-	-	-	1
Building Utilities	-	-	-	-	-	-	1	100.0 %	-	-	1

Work Order Ownership By Source

Generated By: Ebony.Horace@cis.cushwake.com May 16, 2023

	Email				Tenant Web		Internal				Total Count
	Tenant Requested		Employee Requested				Tenant Requested		Employee Requested		
Jessica Lo	0	0.0 %	0	0.0 %	90	70.9 %	17	13.4 %	6	4.7 %	127
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Carpet Cleaning	-	-	-	-	-	-	-	-	-	-	1
Cleaning	-	-	-	-	10	100.0 %	-	-	-	-	10
Data/Telecommunications Services	-	-	-	-	1	100.0 %	-	-	-	-	1
Door Unlock Request	-	-	-	-	14	73.7 %	1	5.3 %	2	10.5 %	19
Electrical - Light Bulbs	-	-	-	-	1	100.0 %	-	-	-	-	1
Electrical Repair - Misc	-	-	-	-	1	33.3 %	2	66.7 %	-	-	3
Elevator Operation	-	-	-	-	1	100.0 %	-	-	-	-	1
Engineering Consultation	-	-	-	-	1	100.0 %	-	-	-	-	1
HVAC - After Hours	-	-	-	-	3	100.0 %	-	-	-	-	3
HVAC - Repairs	-	-	-	-	1	100.0 %	-	-	-	-	1
HVAC - Too Cold	-	-	-	-	-	-	-	-	2	100.0 %	2
HVAC - Too Hot	-	-	-	-	1	50.0 %	-	-	-	-	2
Janitorial Overtime	-	-	-	-	2	50.0 %	2	50.0 %	-	-	4
Janitorial Supplies	-	-	-	-	6	75.0 %	-	-	-	-	8
Miscellaneous Repairs	-	-	-	-	1	25.0 %	1	25.0 %	-	-	4
Office/Workstation Cleaning	-	-	-	-	3	100.0 %	-	-	-	-	3
Parking - Contract	-	-	-	-	-	-	1	100.0 %	-	-	1
Parking Inquiry	-	-	-	-	19	79.2 %	2	8.3 %	1	4.2 %	24
Rolling Trash Bin (no E-waste)	-	-	-	-	2	100.0 %	-	-	-	-	2
Rubbish Removal	-	-	-	-	1	100.0 %	-	-	-	-	1
Security - Special Event	-	-	-	-	1	16.7 %	4	66.7 %	1	16.7 %	6
Security Access Card	-	-	-	-	1	50.0 %	1	50.0 %	-	-	2
Unspecified	-	-	-	-	9	69.2 %	-	-	-	-	13
Vendor Access	-	-	-	-	10	90.9 %	1	9.1 %	-	-	11
Manny Santana	0	0.0 %	0	0.0 %	4	80.0 %	0	0.0 %	0	0.0 %	5
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Electrical - Light Bulbs	-	-	-	-	1	100.0 %	-	-	-	-	1

Work Order Ownership By Source

Generated By: Ebony.Horace@cis.cushwake.com May 16, 2023

	Email				Tenant Web		Internal				Total Count
	Tenant Requested		Employee Requested		Count	Percent	Tenant Requested		Employee Requested		
	Count	Percent	Count	Percent			Count	Percent	Count	Percent	
Manny Santana	0	0.0 %	0	0.0 %	4	80.0 %	0	0.0 %	0	0.0 %	5
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
HVAC - Too Cold	-	-	-	-	2	66.7 %	-	-	-	-	3
Miscellaneous Repairs	-	-	-	-	1	100.0 %	-	-	-	-	1
Raychelle Williams	0	0.0 %	0	0.0 %	5	100.0 %	0	0.0 %	0	0.0 %	5
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Security Access Card	-	-	-	-	5	100.0 %	-	-	-	-	5
Ryan Snider	0	0.0 %	0	0.0 %	5	55.6 %	0	0.0 %	0	0.0 %	9
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
HVAC - Too Cold	-	-	-	-	3	100.0 %	-	-	-	-	3
HVAC - Too Hot	-	-	-	-	-	-	-	-	-	-	1
Odors	-	-	-	-	1	100.0 %	-	-	-	-	1
Patch and Paint	-	-	-	-	-	-	-	-	-	-	2
Repair/other	-	-	-	-	-	-	-	-	-	-	1
Water Intrusion	-	-	-	-	1	100.0 %	-	-	-	-	1
Security Console	0	0.0 %	0	0.0 %	123	98.4 %	0	0.0 %	0	0.0 %	125
Request Type	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	
Door Unlock Request	-	-	-	-	1	100.0 %	-	-	-	-	1
Replacement Access Card	-	-	-	-	8	100.0 %	-	-	-	-	8
Security - Special Event	-	-	-	-	4	100.0 %	-	-	-	-	4
Security Access Card	-	-	-	-	107	99.1 %	-	-	-	-	108
Security Badge Audit	-	-	-	-	3	75.0 %	-	-	-	-	4
Totals:	0	0.0 %	0	0.0 %	255	78.0 %	19	5.8 %	20	6.1 %	327

Work Order Ownership By Source

Number of Requests Received by Ownership

