

**Metropolitan Transportation Commission
Administration Committee**

May 14, 2025

Agenda Item 3a-25-0493

**Enterprise Resource Planning (ERP) Program Update and Purchase Order Amendment -
ERP Strategic Advisory Services and Implementation Support: Slalom, Inc. (\$2,437,186)**

Subject:

Provide update on the Enterprise Resource Planning (ERP) Program and request authorization to negotiate and enter into a Purchase Order (PO) amendment in an amount not to exceed \$2,437,186 with Slalom, Inc. for ERP Strategic Advisory Services and Implementation Support, for a new PO total not to exceed amount of \$7,121,362.

Background:

At the June 2024 Commission meeting, staff provided an update on the ERP Program including the proposed ERP capital budget, which was adopted with the FY24/25 agency budget. The Commission approved three contract actions for the ERP Program: 1) a PO for Oracle Cloud Subscription Services; 2) a PO for Oracle System Integration Services with Mythics, LLC; and a PO Amendment for ERP Strategic Advisory Services and Implementation Support with Slalom, Inc.

An ERP System is software that integrates various business functions (such as Finance, Human Resources, Contracts, Projects, Grants) into one complete system to streamline processes and information across the entire organization. The ERP implementation is phased over two years and is utilizing the ERP capital budget for software licensing, consulting, system integration support, and staffing backfill to implement Oracle.

Derek Hansel, Chief Financial Officer, and Nick Roethel, Chief Operating Officer, oversee the project, with additional guidance provided by a steering committee of Section Directors. The cross-functional core program team includes MTC staff experts on project management, technology, security, user experience, stakeholder engagement, finance, human resources, and contracts/procurement.

ERP Program Status:

In September 2024, the program team, including consulting firms Mythics and Slalom, kicked off the implementation phase by holding Discovery and Design sessions with MTC Subject Matter Experts (SMEs), who represent the diverse roles and responsibilities across the agency. Mythics then configured Oracle based on the requirements gathered and the design decisions made. Currently, Mythics is demonstrating the initial configuration of Oracle to the program team and the MTC SMEs.

On a monthly basis, the program team meets with the Steering Committee, to provide an update on the implementation status, and for the committee members to provide strategic direction, and guidance on risk management, resource allocation, and change leadership support. On a regular cadence, the program team also meets with the Executive Sponsors to review implementation status, risks, and program direction.

The program schedule and budget remain on track and are consistent with what was presented to the Commission in June 2024.

Staff requests a PO amendment to the Slalom purchase order for consulting services to include strategic advice, program and change management, training, communications, and technical expertise in data strategy, data migration and future state business process mapping to support MTC's implementation of Oracle Cloud.

Slalom's services were procured using the California Multiple Award Schedule (CMAS), which satisfies MTC's competitive procurement requirements. Slalom is neither a small business nor a disadvantaged business enterprise and currently has no subcontractors.

The proposed amendment would extend the Purchase Order by one year through June 30, 2026, and add an amount not to exceed \$2,437,186. The budget for this amendment was included in the FY 2024-25 & FY 2025-26 ERP Capital Budget approved by the Commission in June 2024.

Issues:

None identified.

Recommendation:

Authorization to negotiate and enter into a PO amendment with Slalom, Inc. to extend the term by one year through June 30, 2026 and add an amount not to exceed \$2,437,186 for a new total purchase order amount not to exceed \$7,121,362 to continue providing ERP strategic advisory services and implementation support.

Attachment:

- Request for Committee Approval - Summary of Proposed Purchase Order Amendment



Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Purchase Order Amendment

Work Item No.:	1163
Consultant:	Slalom, Inc. Seattle, WA
Work Project Title:	Enterprise Resource Planning (ERP) Strategic Advisory Services and Implementation Support
Purpose of Project:	ERP professional consulting services
Brief Scope of Work:	Provide strategic advice, program and change management, training, communications, and technical expertise in data strategy, data migration and future state business process mapping
Project Cost Not to Exceed:	This amendment: \$2,437,186 Current amount before this amendment: \$4,684,176 Maximum amount after this amendment: \$7,121,362
Funding Source:	ERP Capital Budget
Fiscal Impact:	\$2,437,186 is included in the FY25/26 ERP Capital Budget
Motion by Committee:	That the Executive Director or designee is authorized to issue a Purchase Order amendment to Slalom, Inc. for the ERP consultant services described above and in the Administration Committee Summary Sheet dated May 14, 2025 and that the Chief Financial Officer is authorized to set aside \$2,437,186 for such Purchase Order amendment.

Administration Committee:

Gina Papan, Chair

Approved: May 14, 2025