



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Gina Papan, Chair Victoria Fleming, Vice Chair

*Margaret Abe-Koga, Cindy Chavez, Federal Glover,
Nate Miley, Hillary Ronen, and Sheng Thao*

Non-Voting Member: Dina El-Tawansy

Wednesday, May 10, 2023

9:40 AM

Board Room - 1st Floor

Chair Papan called the meeting to order.

1. Roll Call / Confirm Quorum

Commission Chair Pedroza and Commission Vice Chair Josefowitz were deputized to make quorum for agenda item 4b.

Present: 6 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover, Commissioner Miley, Chair Papan and Commissioner Ronen

Absent: 2 - Vice Chair Fleming and Commissioner Thao

Non-Voting Member Absent: Commissioner El-Tawansy

Ad Hoc Non-Voting Members Present: Commissioner Canepa, Commissioner Giacomini, Commission Vice Chair Josefowitz, Commission Chair Pedroza, and Commissioner Spering.

2. Consent Calendar

Upon the motion by Commissioner Glover and seconded by Commissioner Abe-Koga, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover, Commissioner Miley, Chair Papan and Commissioner Ronen

Absent: 2 - Vice Chair Fleming and Commissioner Thao

2a. [23-0516](#) Approval of Administration Committee Minutes of the April 12, 2023 Meeting

Action: Committee Approval

2b. [23-0559](#) Contract - On-Call Bay Area Transit Coordination and Structure Consultant
Bench: Regional Network Management Implementation: VIA - A Perkins
Eastman Studio (\$350,000)

Action: Committee Approval

Presenter: Melanie Choy

2c. [23-0538](#) Contract - Major Projects Advancement Policy (MAP) Stage Gates and
Regional Measure 3 (RM3) Evaluations: Steer Davies & Gleave, Inc.
(\$500,000)

Action: Committee Approval

Presenter: Anne Spevack

3. Approval

3a. [23-0544](#) MTC Resolution Nos. 3989, Revised and 4578. Transit Oriented
Affordable Housing (TOAH) Fund Reprogramming

Request to refer MTC Resolutions Nos. 3989, Revised and 4578 to the
Commission for the authorization to reprogram the \$10 million TOAH
Funds as follows:

- i. \$5 million to continue to fund the TOAH program with minor program
revisions.
- ii. \$5 million to be granted to the Bay Area Housing Finance Authority
(BAHFA) to establish a new senior-focused Rental Assistance Pilot
program.

Action: Commission Approval

Presenter: Somaya Abdelgany and Irene Farnsworth

**Upon the motion by Commissioner Glover and seconded by Commissioner
Abe-Koga, the Committee unanimously approved the referral of MTC Resolution
Nos. 3989, Revised and 4578 to the Commission for approval. The motion carried
by the following vote:**

Aye: 6 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover,
Commissioner Miley, Chair Papan and Commissioner Ronen

Absent: 2 - Vice Chair Fleming and Commissioner Thao

3b. [23-0646](#) MTC Resolution No. 1058, Revised. Commission Procedures Manual Updates

A request that the Committee refer MTC Resolution No. 1058, Revised to the Commission for approval in consideration of updates to the Commission Procedures Manual in the areas of standing committee transition of the Operations Committee to the Regional Network Management Committee and Executive Committee composition.

Action: Commission Approval

Presenter: Alix Bockelman and Kathleen Kane

Upon the motion by Commissioner Ronen and seconded by Commissioner Glover, the Committee unanimously approved the referral of MTC Resolution No. 1058, Revised to the Commission for approval. The motion carried by the following vote:

Aye: 6 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover, Commissioner Miley, Chair Papan and Commissioner Ronen

Absent: 2 - Vice Chair Fleming and Commissioner Thao

4. Closed Session

4a. [23-0644](#) Closed Session Public Comment

4b. [23-0645](#) Closed Session: Conference with Labor Negotiators pursuant to Cal. Govt. Code § 54957.6

The Committee met in Closed Session in consideration of New Memorandum of Understanding

Agency Designated Representatives: Andrew Fremier, Alix Bockelman, Derek Hansel, Brad Paul, Nalungo Conley

Employee Organization: Committee for Staff Representation (CSR), Confidential Employees, and Specific Executive Employees

Commissioner Chavez and Commissioner Miley left during agenda item 4b and Commission Chair Pedroza and Commission Vice Chair Josefowitz were deputized to make quorum.

4c. [23-0602](#) Open Session

MTC Resolution Nos. 4581 and 4582. Memorandums of Understanding (MOU) between MTC and the Committee for Staff Representation (CSR), Confidential, and Specific Executive Employees; Adoption of Salary Schedule for Fiscal Year (FY) 2023-24.

A request that the Committee approve the referral of MTC Resolution Nos. 4581 and 4582 to the Commission for approval in consideration of new a MOU between MTC and CSR, Confidential Employees, and Specific Executive Employees effective July 1, 2023 through and including June 30, 2027; and adoption of salary schedule for FY 2023-24.

Action: Commission Approval

Presenter: Brad Paul

Commissioner Ronen did not return for agenda item 4c.

The Committee reconvened in open session and upon the motion by Commissioner Glover and seconded by Commissioner Abe-Koga, the Committee approved the referral of MTC Resolution Nos. 4581 and 4582 to the Commission for approval. The motion carried by the following vote:

Aye: 5 - Commissioner Abe-Koga, Commissioner Glover, Chair Papan, Pedroza and Josefowitz

Absent: 5 - Commissioner Chavez, Vice Chair Fleming, Commissioner Miley, Commissioner Ronen and Commissioner Thao

5. Public Comment / Other Business

6. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on Wednesday, June 14, 2023 at 9:40 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA. Any changes to the schedule will be duly noticed to the public.