



# Metropolitan Transportation Commission

## Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

### Administration Committee

*Gina Papan, Chair    Amber Manfree, Vice Chair*

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Wednesday, January 14, 2026

9:40 AM

Board Room - 1st Floor

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#### Roster

**Gina Papan (Chair), Amber Manfree (Vice Chair),  
Margaret Abe-Koga, Victoria Fleming, Barbara Lee,  
Myrna Melgar, Nate Miley, Belia Ramos  
Non-Voting Member: Libby Schaaf, David Ambuehl**

**Chair Papan called the meeting to order at 11:02 a.m.**

#### 1. Call to Order / Roll Call / Confirm Quorum

**Present:** 7 - Commissioner Abe-Koga, Commissioner Fleming, Vice Chair Manfree,  
Commissioner Melgar, Commissioner Miley, Chair Papan and Commissioner  
Ramos

**Absent:** 1 - Commissioner Lee

Non-voting members present: Commissioner Ambuehl and Commissioner Schaaf

Ex-Officio Voting Members Present: Commission Chair Noack, Commission Vice Chair

Moulton-Peters, Commissioner Anderson (remote)

Ad-Hoc Non-voting members present: Commissioner Giacopini (remote)

#### 2. Consent Calendar

**Upon the motion by Vice Chair Manfree and seconded by Commissioner  
Abe-Koga, the Consent Calendar was unanimously approved by the following  
vote:**

**Aye:** 7 - Commissioner Abe-Koga, Commissioner Fleming, Vice Chair Manfree,  
Commissioner Melgar, Commissioner Miley, Chair Papan and Commissioner  
Ramos

**Absent:** 1 - Commissioner Lee

- 2a.**     [26-0025](#)     Approval of the Administration Committee December 10, 2025 Meeting  
Minutes.

**Action:** Committee Approval

- 2b.**     [25-1480](#)     Contract - Pavement Technical Assistance Program (PTAP), Round 26 (Cumulative Total - \$2,906,395.00): Adhara Systems, Inc., (\$503,274.00); AMS Consulting, LLC, (\$509,776.00); Capitol Asset & Pavement Services, Inc., (\$516,842.00); Nichols Consulting Engineering, Chtd., (\$844,156.00), Fugro USA Land, Inc., (\$295,163.00), and Applied Research Associates, Inc., (\$237,184.00).

**Action:** Committee Approval

**Presenter:** Elliot Wong

- 2c.**     [26-0013](#)     MTC Resolution No. 4563, Revised - Reauthorization of MTC Investment Policy.

**Action:** Commission Approval

**Presenter:** Natalie Perkins

### **3. Public Comment / Other Business**

### **4. Adjournment / Next Meetings:**

**The next regular meeting of the Administration Committee is scheduled to be held at the Bay Area Metro Center, 375 Beale Street, San Francisco on Wednesday, February 11, 2026. Any changes to the schedule will be duly noticed to the public.**

Chair Papan adjourned the meeting at 11:03 a.m.