

## Metropolitan Transportation Commission

### Administration Committee

February 12, 2025

Agenda Item 2c-25-0113

#### **Contract Amendment – State Advocacy Services: Actum-CW, LLC (formerly Carter-Wetch & Associates, LLC) (\$199,714)**

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##### **Subject:**

Request for authorization to negotiate and execute a contract amendment with Actum-CW, LLC (formerly Carter Wetch & Associates, LLC) to add an amount not to exceed \$199,714, for state advocacy services and approval to exercise the option to extend the contract term through June 30, 2026.

##### **Background:**

In December 2019, the MTC Administration Committee approved a four-year contract with Carter Wetch & Associates in an amount not to exceed \$618,243 for state legislative advocacy services, with an option to extend for another four years. The contract has been amended twice, first in January 2024 and again in June 2024, to extend the term of the agreement and increase the maximum payment by two percent per year. The current term extends through March 31, 2025, with a not to exceed amount of \$787,943. Late last year, Carter Wetch & Associates was acquired by another firm, Actum, LLC. MTC's principal state lobbyist, Scott Wetch, continues to serve MTC as a consultant under Actum-CW, LLC.

Over the past five years, Carter Wetch & Associates has successfully supported MTC and ABAG's efforts in Sacramento through direct advocacy to elected officials, planning and executing lobby days to create opportunities for Commissioners and ABAG leadership to meet with members of the State Legislature, as well as coordinated with statewide partners to advance MTC and ABAG's advocacy agenda.

##### **Contract Amendment for Ongoing Work**

The proposed contract amendment would exercise the option to extend the contract for state advocacy services through June 30, 2026 and add an amount not to exceed \$199,714. This amount reflects a two percent annual increase, consistent with the annual increases since the commencement of the contract.

Actum-CW, LLC is neither a Small Business Enterprise nor Disadvantaged Business Enterprise and has no subcontractors.

**Issues:**

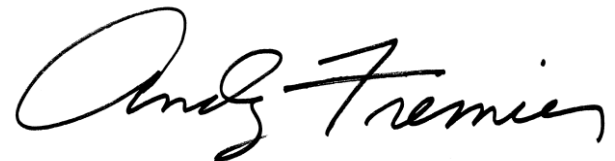
None identified.

**Recommendation:**

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Actum-CW, LLC to extend the agreement through June 30, 2026, and add an amount not to exceed \$199,714 for a new contract total not to exceed the amount of \$987,657 to perform state advocacy services, subject to the approval of MTC budgets through Fiscal Year 2025-26.

**Attachments:**

- Request for Committee Approval – Summary of Proposed Contract Amendment



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Andrew B. Fremier

**Request for Committee Approval**

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**Summary of Proposed Contract Amendment**

Work Item No.: 1132

Consultant: Actum CW-LLC  
Sacramento, CA

Work Project Title: State Legislative Advocacy Services

Purpose of Project: To provide lobbying services in Sacramento, California.

Brief Scope of Work: Represent MTC's interests at the state level before the California State Legislature, the California Governor's Office, the California State Transportation Agency and other state agencies, and with statewide transportation and land use partners.

Project Cost Not to Exceed: \$199,714 (this amendment)  
Total contract before this amendment: \$787,943  
Total authorized contract after this amendment: \$987,657

Funding Source: General Fund, BATA, SAFE

Fiscal Impact: \$39,314 is available in MTC's fiscal year (FY) 2024-25 budget and \$160,400 is subject to approval in FY 2025-26.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Actum-CW, LLC in an amount not to exceed \$199,714 for a new contract total not to exceed the amount of \$987,657 to perform state advocacy services described above and in the Administration Committee Summary Sheet dated February 12, 2025, that the Chief Financial Officer is authorized to set aside \$199,714 for such amendment, and that the Executive Director or designee is authorized to exercise the option to extend the contract through June 30, 2026 subject to the approval of MTC budgets through Fiscal Years 2025-26.

Administration Committee:

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Gina Papan, Chair

Approved: February 12, 2025