



Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes

Bay Area Headquarters Authority

Authority Members:

*Alfredo Pedroza, Chair Nick Josefowitz, Vice Chair
Margaret Abe-Koga, Victoria Fleming, Federal D. Glover,
Gina Papan*

Wednesday, June 28, 2023

10:00 AM

Board Room - 1st Floor

Chair Pedroza called the meeting to order at 11:22 a.m.

1. Roll Call / Confirm Quorum

Present: 6 - Commissioner Abe-Koga, Commissioner Fleming, Commissioner Glover, Vice Chair Josefowitz, Chair Pedroza and Commissioner Papan

2. Consent Calendar

Upon the motion by Commissioner Papan and seconded by Commissioner Abe-Koga, the Authority unanimously approved the Consent Calendar by the following vote:

Aye: 6 - Commissioner Abe-Koga, Commissioner Fleming, Commissioner Glover, Vice Chair Josefowitz, Chair Pedroza and Commissioner Papan

2a. [23-0777](#) Approval of BAHA Minutes of the May 24, 2023 Meeting

Action: Authority Approval

2b. [23-0090](#) BAHA Resolution No. 044 - Bay Area Metro Center (BAMC) No Weapons Policy

Action: Authority Approval

Presenter: Denise Rodrigues

2c. [23-0929](#) Contract Amendment - Furniture Procurement Services: KBM Office Equipment Inc. (\$300,000)

Action: Authority Approval

Presenter: DeNise Blake

3. Authority Approval

- 3a. [23-0778](#) Bay Area Headquarters Authority (BAHA) Resolution No. 046 - Fiscal Year (FY) 2023-24 Operating and Capital Budgets

A request for adoption of BAHA Resolution No. 46, authorizing the FY 2023-24 BAHA Operating and Capital Budgets.

Action: Authority Approval

Presenter: Derek Hansel

Upon the motion by Commissioner Abe-Koga and seconded by Commissioner Fleming, the Authority unanimously adopted BAHA Resolution No. 46. The motion carried by the following vote:

Aye: 6 - Commissioner Abe-Koga, Commissioner Fleming, Commissioner Glover, Vice Chair Josefowitz, Chair Pedroza and Commissioner Papan

- 3b. [23-0813](#) Contract Amendment- First Floor Reconfigurations Construction Services: Swinerton Builders (\$4,662,975)

A request that the Authority authorizes the Executive Director or designee to negotiate and enter into a contract amendment in an amount not to exceed \$4,239,068 plus an Owner’s contingency of \$423,907, with Swinerton Builders (“Swinerton”) to perform construction services for the first-floor reconfiguration project at the Bay Area Metro Center (BAMC) at 375 Beale Street, San Francisco CA.

Action: Authority Approval

Presenter: DeNise Blake

Upon the motion by Commissioner Papan and seconded by Commissioner Glover, the authority unanimously approved the contract amendment with Swinerton Builders. The motion carried by the following vote:

Aye: 6 - Commissioner Abe-Koga, Commissioner Fleming, Commissioner Glover, Vice Chair Josefowitz, Chair Pedroza and Commissioner Papan

4. Information

- 4a. [23-0089](#) 375 Beale Building and Operations Update

Staff will present a 375 Beale Building and Operations Update.

Action: Information

Presenter: DeNise Blake and Ebony Horace

5. Public Comment / Other Business

6. Adjournment / Next Meeting

The next meeting of the Bay Area Headquarters Authority is scheduled to be held at 9:45 a.m. on July 26, 2023. Any changes to the schedule will be duly noticed to the public.