



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes

### Bay Area Headquarters Authority

*Sue Noack, Chair Stephanie Moulton-Peters, Vice Chair*

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Wednesday, January 28, 2026

9:45 AM

Board Room - 1st Floor

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#### Roster:

**Sue Noack (Chair), Stephanie Moulton-Peters (Vice Chair),  
Margaret Abe-Koga, Amber Manfree, Nate Miley, Gina Papan**

Chair Noack called the meeting to order at approximately 1:29 p.m.

#### 1. Call to Order / Roll Call / Confirm Quorum

**Present:** 5 - Commissioner Manfree, Commissioner Miley, Vice Chair Moulton-Peters, Chair Noack and Commissioner Papan

**Absent:** 1 - Commissioner Abe-Koga

#### 2. Chair's Report

There was nothing to report.

#### 3. Consent Calendar

**Upon the motion by Commissioner Papan and seconded by Vice Chair Moulton-Peters, this was approved the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Manfree, Commissioner Miley, Vice Chair Moulton-Peters, Chair Noack and Commissioner Papan

**Absent:** 1 - Commissioner Abe-Koga

**3a.** [25-1344](#) Approval of the Authority Minutes of the September 24, 2025 meeting

**Action:** Authority Approval

**3b.** [26-0115](#) Contract Amendment - Furniture Procurement Services: KBM Office Equipment Inc. (\$300,000)

**Action:** Authority Approval

**Presenter:** Evelyn Moran

#### 4. Public Comment / Other Business

**5. Adjournment / Next Meetings:**

**The next regular meeting of the Bay Area Headquarters Authority is scheduled to be held at the Bay Area Metro Center, 375 Beale Street, San Francisco on Wednesday, February 25, 2026. Any changes to the schedule will be duly noticed.**