



Metropolitan Transportation Commission

Agenda Item 4a

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes - Draft

Operations Committee

Committee Members:

David Rabbitt, Chair Sue Noack, Vice Chair

*Eddie Ahn, David Canepa, Carol Dutra-Vernaci, Matt Mahan,
Stephanie Moulton-Peters, and James P. Spering*

Non-Voting Members: Dorene M. Giacomini and Vacant

Friday, April 14, 2023

9:35 AM

Board Room - 1st Floor

1. Call to Order / Roll Call / Confirm Quorum

Present: 7 - Commissioner Spering, Commissioner Canepa, Commissioner Dutra-Vernaci, Commissioner Mahan, Chair Rabbitt, Commissioner Moulton-Peters and Vice Chair Noack

Absent: 1 - Commissioner Ahn

Non-Voting Member Absent: Commissioner Giacomini

Ex Officio Voting Member Present: Commission Chair Pedroza

2. Pledge of Allegiance / Acknowledgement of the Flag

3. Compensation Announcement – Clerk of the Committee

4. Consent Calendar

Upon the motion by Vice Chair Noack and second by Commissioner Spering, the Consent Calendar was unanimously approved. The motion carried by the following vote:

Aye: 7 - Commissioner Spering, Commissioner Canepa, Commissioner Dutra-Vernaci, Commissioner Mahan, Chair Rabbitt, Commissioner Moulton-Peters and Vice Chair Noack

Absent: 1 - Commissioner Ahn

4a. [23-0422](#) Approval of Operations Committee Minutes of the March 10, 2023 Meeting

Action: Committee Approval

Attachments: [4a_23-0422_2023-03-10_Operations_Committee_Meeting_Minutes_Draft.pdf](#)

- 4b.** [23-0441](#) Contract Amendment - Call Box Call Answering Center: AAMCOM, LLC (\$255,000)
 Action: Committee Approval
 Presenter: Stephen Terrin
 Attachments: [4b 23-0441 Summary Sheet Contract Amendment Call Box Call Answering Center.pdf](#)
- 4c.** [23-0442](#) Customer Account Management Platform Contract Actions:
 i. Purchase Order: Technical Salesforce Integration and Administration Services: Slalom, LLC (\$2,975,000)
 ii. Purchase Order Amendment: Salesforce Licenses: Carahsoft Technology Corp (\$560,000)
 Action: Committee Approval
 Presenter: Brooke Terrin
 Attachments: [4c 23-0442 Summary Sheet Salesforce Customer Account Platform Contract Actions.pdf](#)
- 4d.** [23-0450](#) Contract - Regional Transit Connection (RTC) Operations: TransSIGHT LLC (TransSIGHT) (\$1,565,250)
 Action: Committee Approval
 Presenter: Alison Edwards
 Attachments: [4d 23-0450 Summary Sheet Contract RTC Operations TransSIGHT.pdf](#)
- 4e.** [23-0454](#) Clipper® Bank Account Cash Management: Transfer of \$4,000,000 from Clipper Float Account to MTC to Fund Clipper Program Operating Costs
 Action: Committee Approval
 Presenter: David Weir
 Attachments: [4ei 23-0454 Summary Sheet Clipper Bank Account Cash Management Transfer of \\$4M](#)
 [4eii 23-0454 Attachment A Clipper Inactive Funds calculations summary.pdf](#)
- 4f.** [23-0457](#) Bikeshare Capital Grant Program - Clipper® Requirement
 Action: Commission Approval
 Presenter: Laura Krull and Toshi Shepard-Ohta
 Attachments: [4f 23-0457 Summary Sheet Bikeshare Capital Grant Program-Clipper Requirement.pdf](#)

- 4g.** [23-0458](#) Contract - Software Design to Support Third Party Integration into the Next-Generation Clipper® (C2) System: Trapeze Software Group (Trapeze) (\$1,069,523)
- Action:** Committee Approval
- Presenter:** Maureen Devlin
- Attachments:** [4g_23-0458_Summary_Sheet_Contract-Clipper_Approval_Trapeze_Software_Group.pdf](#)
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- 4h.** [23-0459](#) Cooperative Agreement: Integrated Team for Design Phase of the State Route 37 Sears Point to Mare Island Improvement Project, California Department of Transportation (Caltrans) (\$25,500,000)
- Action:** Committee Approval
- Presenter:** Kevin Chen
- Attachments:** [4h_23-0459_Summary_Sheet_Cooperative_Agreement_Caltrans_SR_37_Sears_Point_to_Mare_Island_Improvement_Design.pdf](#)
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- 4i.** [23-0460](#) Contract - On-Call Design Services: State Route 37 Sears Point to Mare Island Improvement Project - AECOM Technical Services, Inc. (\$7,000,000)
- Action:** Committee Approval
- Presenter:** Kevin Chen
- Attachments:** [4i_23-0460_Contract_AECOM_SR_37_Sear_Point_to_Mare_Island_DesignSupport.pdf](#)

5. Approval

- 5a. [23-0444](#) Contract - Bay Area Commuter Benefits Program Operations: WSP USA Inc. (\$4,998,938)

Approval of a three-year contract with WSP USA Inc. to manage Bay Area Commuter Benefits Program Operations, in an amount not to exceed \$4,998,938.

Action: Committee Approval

Presenter: Christine Maley-Grubl

Attachments: [5ai_23-0444_Bay_Area_Commuter_Benefits_Program_Operations_Contract_Approval.pdf](#)
[5aii_PowerPoint_Bay_Area_Commuter_Benefits_Program_Operations.pdf](#)

Upon the motion by Commissioner Mahan and second by Commissioner Dutra-Vernaci, the Bay Area Commuter Benefits Program Operations Contract with WSP USA Inc. in an amount not to exceed \$4,998,938 was unanimously approved. The motion carried by the following vote:

Aye: 7 - Commissioner Spering, Commissioner Canepa, Commissioner Dutra-Vernaci, Commissioner Mahan, Chair Rabbitt, Commissioner Moulton-Peters and Vice Chair Noack

Absent: 1 - Commissioner Ahn

- 5b. [23-0448](#) Contract Amendment - 511 and Express Lanes Operational Services: Iteris, Inc. (\$13,500,000)

Request for approval of a contract amendment with Iteris, Inc. (Iteris) to extend the 511 and Express Lanes Operational Services contract term to June 30, 2027 and to add \$13,500,000.

Action: Committee Approval

Presenter: Corey Dodge

Attachments: [5bi_23-0448_Summary_Sheet_Contract_Amendment_Iteris_Ops_Extension.pdf](#)
[5bii_23-0448_PowerPoint_Iteris_Ops_Contract_Extension.pdf](#)

Upon the motion by Commissioner Moulton-Peters and second by Commissioner Spering, the 511 and Express Lanes Operational Services Contract Amendment with Iteris, Inc. in an amount not to exceed \$13,500,000 was unanimously approved. The motion carried by the following vote:

Aye: 7 - Commissioner Spering, Commissioner Canepa, Commissioner Dutra-Vernaci, Commissioner Mahan, Chair Rabbitt, Commissioner Moulton-Peters and Vice Chair Noack

Absent: 1 - Commissioner Ahn

6. Public Comment / Other Business

Aleta Dupree spoke on this item.

7. Adjournment / Next Meeting

The next meeting of the Operations Committee will be held on Friday, May 12, 2023 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA. Any changes to the schedule will be duly noticed to the public.