

**Metropolitan Transportation Commission
Administration Committee**

December 10, 2025

Agenda Item 2c-25-1490

Enterprise Resource Planning (ERP) Contract Actions:

- i. Purchase Order – Oracle ERP Managed Services, Operate and Maintain: Mythics, LLC/Mythics VIII, LLC (\$1,100,000);**
 - ii. Purchase Order– ERP Contract Lifecycle/Document Management Solution provided by OpenGov, Inc: Carahsoft Technology Corporation (\$230,000)**
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iii. Subject:

Request authorization to negotiate and enter into two purchase orders to support MTC's ERP System: 1) Operate and maintain the Oracle ERP Cloud system, and 2) a Contract Lifecycle and Document Management Solution software. Each vendor was procured using a collaborative intergovernmental procurement agreement, which satisfies MTC's procurement requirements, and each procurement is subject to the approval of the MTC Resolution No. 4703, Revised FY25-26 Agency Budget Amendment No. 1 and FY26-27 Agency Budget.

Background:

In November 2025, the ERP program team provided an update on the implementation phase of the Oracle ERP System including the phased rollouts of Core HR and Payroll modules on January 1, 2026, and Financial modules later in the year. As we explained to this committee last month, two additional contracts have been identified to support the operations of the ERP System after go-live.

i. Purchase Order - Oracle ERP Managed Services, Operate and Maintain: Mythics, LLC /Mythics VIII, LLC (Mythics) (\$1,100,000):

Oracle Mission Critical Support (MCS) is needed for ongoing system monitoring, routine administration, required quarterly cloud updates, regression testing, security review, and issues resolution to ensure that the ERP System remains reliable and current. MCS service will be contracted through Mythics, an Oracle Value Added Reseller (VAR), utilizing a Group Purchasing Organization (GPO) contract, which satisfies MTC's competitive procurement requirements. Staff is requesting approval for one year of Oracle MCS services at an amount not to exceed \$1,100,000.

ii. Purchase Order– Contract Lifecycle/ERP Document Management Solution provided by OpenGov, Inc: Carahsoft Technology Corporation (\$230,000):

Staff determined that contract lifecycle and document management services from OpenGov. Inc., including drafting, review and approval routing, document management and public facing procurement systems, is required and will work in conjunction with Oracle Fusion ERP procurement and contracting modules to fully satisfy MTC's management of complex grants and contract administration requirements. OpenGov Inc.'s services will be procured through Carahsoft Technology Corporation, a third-party reseller with an active GPO contract, which satisfies MTC's competitive procurement requirements.

Issues:

None identified.


Recommendation:

Staff recommends that the Administration Committee authorize the following contract actions:

- i. A Purchase Order to provide Oracle ERP Managed Services, Operate and Maintain, for a one year term not to exceed \$1,100,000.
- ii. A Purchase Order or to provide ERP Document Management Solutions for a one year term not to exceed \$230,000.

Attachments:

- Request for Committee Approval - Summary of Proposed Purchase Order
- Request for Committee Approval - Summary of Proposed Purchase Order



Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Purchase Order

Work Item No.:	1166
Consultant:	Mythics, LLC/ Mythics VIII, LLC Virginia Beach, Virginia
Work Project Title:	Oracle System Managed Services
Purpose of Project:	Provide managed services (operate and maintain) for Oracle Cloud Subscription Services.
Brief Scope of Work:	Provide managed services to provide system monitoring, routine administration, upgrades, security, and issue resolution for Oracle Cloud Subscription Services.
Project Cost Not to Exceed:	\$1,100,000
Funding Source:	FY25-26 Agency Budget Amendment 1 and FY26-27 Agency Budget
Fiscal Impact:	\$500,000 of the FY25-26 Agency Budget Amendment 1 \$600,000 of the FY26-27 Agency Budget
Motion by Committee:	That the Executive Director or designee is authorized to negotiate terms with and issue a purchase order to Mythics, LLC/Mythics VIII, LLC for Oracle Cloud Managed Services described above and in the Administration Committee Summary Sheet dated December 10, 2025 and that the Chief Financial Officer is authorized to set aside \$1,100,000 for such purchase order subject to budget approvals specified above.
Administration Committee:	<hr/> Gina Papan, Chair
Approved:	December 10, 2025

Request for Committee Approval

Summary of Proposed Purchase Order

Work Item No.:	1166
Consultant:	Carahsoft Technology Corporation
Work Project Title:	Enterprise Resource Planning (ERP) Contract Lifecycle Document Management Solution provided by OpenGov, Inc.
Purpose of Project:	Provide a document management solution including drafting, review/approval, document management, and public facing procurement systems that will integrate with the new Oracle ERP software.
Brief Scope of Work:	Provide Document Management Solution (DMS) for Contracts Administration in Oracle Cloud Solution...
Project Cost Not to Exceed:	\$230,000
Funding Source:	FY25-26 Agency Budget Amendment 1
Fiscal Impact:	\$230,000 of the FY25-26 Agency Budget Amendment No. 1
Motion by Committee:	That the Executive Director or designee is authorized to negotiate terms with and issue a Purchase Order to Carahsoft Technology Corporation for the ERP Document Management Solution described above and in the Administration Committee Summary Sheet dated December 10, 2025 and that the Chief Financial Officer is authorized to set aside \$230,000 for such purchase order subject to budget approvals specified above.
Administration Committee:	
	<hr/> Gina Papan, Chair
Approved:	December 10, 2025