

**Metropolitan Transportation Commission
Administration Committee**

May 10, 2023

Agenda Item 2c - 23-0538

Contract – Regional Planning Bench – Major Projects Advancement Policy (MAP) Stage Gates and Regional Measure 3 (RM3) Evaluations: Steer Davies & Gleave, Inc. (\$500,000)

Subject:

A request for approval of a contract between the Metropolitan Transportation Commission (MTC) and Steer Davies & Gleave, Inc. (Steer) in the not to exceed amount of \$500,000 to provide for the development of the Major Projects Advancement Policy (MAP) Stage Gate evaluation process and to perform Regional Measure 3 (RM3) and MAP project evaluations.

Background:

Following a direct select process from the 2021 Regional Planning Bench, staff recommends entering into a contract with Steer to develop the Major Projects Advancement Policy (MAP) Stage Gate evaluation process and perform Regional Measure 3 (RM3) and MAP project evaluations. The project evaluations component is to be conducted on an as-needed basis as project sponsors or MTC staff identify projects for reassignment within the MAP or for allocation of RM3 funds. The proposed contract is for \$500,000 for the two-year term of May 10, 2023, through May 10, 2025.

In anticipation of numerous MAP Stage Gate evaluations and a significant volume of RM3 allocation requests over the next year, staff recommends this contract to assist staff with making MAP Stage Gate and RM3 allocation recommendations to the Commission. FY 2022-23 bridge toll funds are budgeted and available for the contract. The proposed \$500,000 would provide staff flexibility to request more and more detailed evaluations from Steer to ensure risks and other issues are identified prior to regional investment decisions. Steer has completed the Bay Area Rail Partnerships Study for MTC. Specific analysis and recommendations related to governance and administration, as well as project delivery alternatives were included in the final report. These types of analysis and recommendations were also identified by the Commission at their 2023 Workshop on Project Delivery and Megaprojects. The Commission highlighted the importance of early identification of risk and the importance of evaluating major projects in the context of the region, the transportation networks, and seamless connectivity to other transit providers and transit facilities.

Staff believes that this recent direct experience will allow Steer to immediately provide unique insight into the project evaluations beyond the traditional review of scope, schedule and budget; and identify risk mitigation strategies and policy reinforcement recommendations for projects still under development.

Steer is not certified as a Small Business Enterprise or a Disadvantaged Business Enterprise.

Issues:

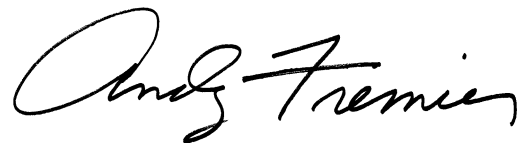
None identified.

Recommendations:

Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into a contract with Steer for a total contract not to exceed amount of \$500,000 for the MAP Stage Gate evaluation process and RM3 and MAP project evaluations for the term of May 10, 2023 through May 10, 2025.

Attachments:

- Request for Committee Approval – Summary of Proposed Contract



Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Contract

Work Item No.: 1255

Consultant: Steer Davies & Gleave, Inc
Los Angeles, CA

Work Project Title: Stage Gate and RM3 Project Monitoring

Purpose of Project: Develop the Major Projects Advancement Policy (MAP) Stage Gate Evaluation Process and perform RM3 and MAP project evaluations

Brief Scope of Work: Based on the adopted MAP policy and evaluation framework, develop a Stage Gate evaluation process including criteria and evaluation tools to be adapted to the specific needs and status of each project. On an as-needed basis, perform evaluations of projects requesting reassignment within the MAP and RM3 projects requesting funding allocations.

Project Cost Not to Exceed: \$500,000

Funding Source: Regional Bridge Tolls

Fiscal Impact: Funds included in the BATA Operating Budget for fiscal year 2022-2023

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract with Steer Davies & Gleave, Inc for MAP Stage Gate evaluation framework and RM3 and MAP project evaluations described above and in the Administration Committee Summary Sheet dated May 10, 2023, for a total contract not to exceed amount of \$500,000 and that the Chief Financial Officer is authorized to set aside \$500,000 for such contract.

Administration Committee:

Gina Papan, Chair

Approved: May 10, 2023