

Metropolitan Transportation Commission Administration Committee

June 11, 2025

Agenda Item 2e-25-0734

Contract — Transportation Improvement Program Software Project: Solutions Simplified (\$794,000)

Subject:

Staff requests the Committee's approval to negotiate and enter into a contract with Solutions Simplified for the Transportation Improvement Program (TIP) Software Project for an initial term of July 1, 2025 to June 30, 2028, subject to the annual budgetary approval process, at a cost of \$412,000 for fiscal year (FY) 2025/26, \$187,000 for FY 2026/27 and \$195,000 for FY 2027/28 with a total not to exceed amount of \$794,000. FY 2025/26 includes implementation costs. The contract would include an option to renew for an additional four years in two year increments.

Background:

As the Metropolitan Planning Organization (MPO) for the San Francisco Bay Area, MTC is responsible for the development and ongoing maintenance of the region's Transportation Improvement Program (TIP). The TIP is a comprehensive listing of near-term transportation projects that are federally funded, require a federal action, or are considered regionally significant for air quality purposes.

The 2025 TIP covers the four-year period from federal fiscal year (FY) 2024-25 through 2027-28. The 2025 TIP was approved by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) on December 16, 2024, and continues to be revised as needed through regular amendments and administrative modifications. The 2025 TIP is posted on MTC's website at: <https://mtc.ca.gov/funding/transportation-improvement-program-tip>.

For the last two decades, MTC managed the region's TIP project and funding information through an internally-developed web-enabled application database, the Fund Management System (FMS). FMS continues to meet the basic needs for maintaining MTC's TIP. However, staff have determined that an external software provider can provide additional functionality to increase staff efficiency and improve the user interface for the 150+ project sponsors who regularly interface with the TIP. To ensure a seamless transition to the new external software solution, staff will continue to maintain the existing FMS until FY 2026-27.

Scope

Under the proposed contract, Solutions Simplified would provide MTC with EcoInteractive ProjectTracker Software as a Service (SaaS) for the development, management, and delivery of the region's TIP. The three-year software license, with the two options to extend the license for two years each time, includes TIP project and revision management, customizable and ad hoc reporting, project mapping, a public interface with up-to-date project information, and integration with California's statewide Transportation Improvement Program system (CTIPS) and the FHWA Fiscal Management Information System (FMIS). The contract also encompasses implementation of the software and transition from the existing FMS system, including custom configuration, data importation, and user training.

Procurement Process

Following an informal review of multiple external TIP management applications, staff determined that EcoInteractive is the only available software on the market that offers an off-the-shelf software solution that meets MTC's needs. EcoInteractive is also used by the other three large MPOs in the state (Southern California Association of Governments, San Diego Association of Governments, and Sacramento Area Council of Governments), and is therefore a proven TIP solution within California. Staff recommend procuring EcoInteractive's Project Tracker SaaS through Solutions Simplified, an authorized vendor of the California Software Licensing Program (SLP). As a Group Purchasing Organization (GPO), or a collaborative intergovernmental procurement vehicle, services procured through the SLP satisfy MTC's competitive procurement requirements. Caltrans approved MTC's 12-F Public Interest Finding request on April 17, 2025, allowing MTC to secure the contract without a DBE goal. Solutions Simplified is an authorized vendor under the SLP (contract ID SLP-23-70-0181P, expiring 08/16/2026) and is a certified women-owned business.

Issues:

None identified.

Recommendation:

Staff recommend that the Committee authorize the Executive Director to negotiate and enter in a contract with Solutions Simplified in an amount not to exceed \$794,000 for the term of July 1,

2025 to June 30, 2028 to configure, implement, and license EcoInteractive TIP management software, subject to approval of the FY 2025-26 budget, with two options to extend the contract for two years at a time extending the term up to June 30, 2032.

Attachments:

- Attachment A – Disadvantaged Business Enterprise and Small Business Enterprise Status
- Request for Committee Approval – Summary of Proposed Contract Approval



Andrew B. Fremier

Attachment A

Disadvantaged Business Enterprise and Small Business Enterprise Status

	Firm Name	Role on Project	DBE* Yes / No	If DBE Yes, List #	SBE** Yes / No	If SBE Yes, List #
Prime Contractor	Solutions Simplified	Vendor	No		No	
Subcontractor	EcoInteractive	Subcontractor	No		No	
Subcontractor						

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

Request for Committee Approval

Summary of Proposed Contract Approval

Work Item No.:	1512
Consultant:	Solutions Simplified, Sacramento, CA
Work Project Title:	Transportation Improvement Program Software Project
Purpose of Project:	Support MTC with Transportation Improvement Program management
Brief Scope of Work:	Provide licensing and implementation for EcoInteractive ProjectTracker software, including custom modifications
Project Cost Not to Exceed:	Subject to budget approval: \$412,000 for FY 2025/26 \$187,000 for FY 2026/27 \$195,000 for FY 2027/28
Funding Source:	Federal Surface Transportation Block Grant Program (STBG), State Transportation Improvement Program (STIP) Planning, Programming, and Monitoring (PPM) funds.
Fiscal Impact:	Funding for the first year is included in the FY 2025-26 budget and subject to budget approval; future year funding is subject to approval of future FY agency budgets.
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract with Solutions Simplified to configure, implement, and license EcoInteractive TIP management software as described above and in the Administration Committee Summary Sheet dated June 11, 2025 and that the Chief Financial Officer is authorized to set aside \$412,000 for FY 2025/26, \$187,000 for FY 2026/27 and \$195,000 for FY 2027/28 for such contract, subject to approval of future budgets.
Administration Committee:	<hr/> Gina Papan, Chair
Approved:	June 11, 2025