

**Metropolitan Transportation Commission  
Administration Committee**

**April 10, 2024**

**Agenda Item 3a-24-0370**

**Metropolitan Transportation Commission (MTC) Resolution No. 4637 – Fiscal Year (FY)  
2024-25 Overall Work Program (OWP)**

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**Subject:**

A request that the Committee refer MTC Resolution No. 4637 - FY 2024-25 OWP collaborative metropolitan transportation planning process involving MTC, the Association of Bay Area Governments (ABAG), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), Caltrans, and other local transportation partners to the Commission for approval. The request includes authorization for the Executive Director to enter into and execute required certifications, assurances, and an Overall Work Program Agreement (OWPA) for federal and state transportation planning grants.

**Background:**

The OWP is an annual or biennial statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, an OWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds. Metropolitan Planning Organizations (MPOs) are required to develop an OWP to govern work programs for the expenditure of FHWA, FTA, and State planning funds pursuant to Title 23 Code of Federal Regulations (CFR) 450.308(b). As the federally designated MPO for the nine-county San Francisco Bay Area region, the MTC annually develops and maintains the OWP, which is the principal document governing the budget, allocation, and use of federal and state transportation planning funds. Annual funding for the MPO transportation planning activities is primarily provided through the Consolidated Planning Grant (CPG) which is awarded by Caltrans, the FHWA, and the FTA.

The FY 2024-25 OWP is developed in consultation and coordination with the region's transit operators, County Transportation Agencies (CTAs), the ABAG, Caltrans, the FHWA, and the FTA. The FY 2024-25 OWP includes Caltrans' Overall Work Program and transportation and air quality related planning activities proposed for the nine-county San Francisco Bay Area region for the state fiscal year July 1, 2024 to June 30, 2025.

*Plan Bay Area 2050*, adopted by the MTC in October 2021, continues to guide the regional planning priorities established in the OWP. The Plan Bay Area 2050 Implementation Plan outlines more than 80 specific implementation actions that MTC and ABAG are slated to advance in partnership with other entities over the next five years. High priority actions for next year include but are not limited to:

- Continued advancement of the Transit 50+ effort, which will develop a plan to re-envision the future of the Bay Area's public transit network;
- Continued engagement with local jurisdictions on planning and policy guidance to implement the Transit-Oriented Communities (TOC) Policy;
- Continued implementation of climate mitigation strategies with a focus on supporting local travel demand management (e.g. mobility hubs and parking policies), regional bike share and implementation of active transportation projects on the regional Active Transportation Network, and electrification of the passenger vehicle and public transit fleets to achieve Plan Bay Area 2050 greenhouse gas reduction targets.
- With the newly established Regional Network Management MTC committee and section within MTC, staff will focus on transit operational changes and implementation of the Transit Transformation Action Plan including fare integration, improved mapping and wayfinding, transit priority and network coordination, and accessibility and access.
- Undertaking a major refresh of MTC's *Equity Priority Communities* framework that is used for the statutorily-required Plan Bay Area effort as well as related planning and funding processes. This effort will involve reviewing best practices from peer regions, understanding the needs and priorities of Bay Area stakeholders, and developing a new or revised framework prior to the kickoff of Plan Bay Area 2060 in 2026.

The FY 2024-25 OWP works to accomplish a set of ten federal planning factors, as well as an additional set of Planning Emphasis Areas (PEAs) released by the FHWA and the FTA to guide MPO activities. The Prospectus chapter at the beginning of the OWP document describes how the various work elements support these priorities.

The MTC staff provided the Draft OWP for review to Caltrans, the FHWA, and the FTA in March 2024. The MTC staff will incorporate comments received from the state and federal agencies in the final FY 2024-25 OWP, as appropriate.

Attached for your review and consideration for referral to the Commission is the MTC Resolution No. 4637, which includes the following actions:

- Approves the final OWP for FY 2024-25
- Authorizes the programming of approximately \$21 million in FY 2023-24 transportation planning funds as follows:

<b>Program</b>	<b>Amount</b>
Federal Highway Administration Planning (FHWA PL) (FY 2024-25)	9,616,677
Federal Highway Administration Planning (FHWA PL) (FY 2023-24) (Carryover)	1,516,040
Federal Highway Administration Planning (FHWA PL) (FY 2024-25) - Complete Streets Bipartisan Infrastructure Law	246,581
Federal Highway Administration Planning (FHWA PL) (FY 2023-24) (Carryover) - Complete Streets Bipartisan Infrastructure Law	113,388
Federal Transit Administration (FTA) 5303 (FY 2024-25)	4,965,730
Federal Transit Administration (FTA) 5303 (FY 2023-24) (Carryover)	1,139,476
Federal Transit Administration (FTA) 5303 (FY 2022-23) (Carryover)	157,085
Federal Highway Administration State Planning and Research (FHWA SP&R) (FY 2021-22) (Carryover)	25,000
Federal Transit Administration (FTA) 5304 (FY 2022-23) (Carryover)	500,000
Road Maintenance and Rehabilitation Account (RMRA) Senate Bill 1 (SB1) Sustainable Communities Formula (FY 2024-25)	2,071,250
Road Maintenance and Rehabilitation Account (RMRA) Senate Bill 1 (SB1) Sustainable Communities Formula (FY 2023-24) (Carryover)	448,674
<b>Total</b>	<b>20,799,901</b>

- Authorizes the Executive Director or designee to apply for grants and execute agreements to secure federal and state funds for transportation planning activities in the nine-county San Francisco Bay Area for FY 2024-25.

Commission approval is the first step in authorizing the FY 2024-25 expenditure of federal and state consolidated planning grant (CPG) funds which are included in the MTC FY 2024-25 Operating Budget. Following approval by the Commission, Caltrans, the FHWA, and the FTA will review and approve the OWP no later than June 30, 2024.

An electronic version of the FY 2024-25 OWP can be reviewed at the following link:

<https://mtc.ca.gov/about-mtc/administrative-requirements/overall-work-program-owp>

**Issues:**

None identified.

**Recommendations:**

Staff recommends that the Committee refer MTC Resolution No. 4637 to the Commission for approval.

**Attachments:**

- Attachment A: MTC Resolution No. 4637, FY 2024-25 Overall Work Program (OWP)



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