

**Metropolitan Transportation Commission
Administration Committee**

April 9, 2025

Agenda Item 2c-25-0476

International Travel Requests: MTC Staff participation in the International Bridge, Tunnel & Turnpike Association (IBTTA) Global Tolling Summit in Lyon, France (\$7,000).

Subject:

International travel requests for MTC staff participation in events in Lyon, France.

Background:

Pursuant to MTC Resolution No. 1058, Revised, this memorandum constitutes the monthly travel report to the Administration Committee. As a reminder, the Commission revised the policies governing Commissioner and staff travel to require that three items be approved by, or reported to, this Committee:

1. International travel (outside the United States and Canada) must be approved in advance by this Committee at a regular public meeting.
2. All MTC-funded Commissioner travel must be disclosed in regular monthly reports to this committee.
3. On a quarterly basis, actual vs. budgeted travel expenditures must be reported to this Committee.

International Travel Requests:

The International Bridge, Tunnel & Turnpike Association (IBTTA) is the global association for the owners and operators of toll facilities and the businesses that serve them. Nick Roethel, Chief Operating Officer, serves as an IBTTA Director on its Board, the Chair of the Emerging Technologies Committee, and the leader of the Workforce Development Strategic Strike Team. His participation in this event is mutually beneficial as he will share knowledge and leadership while learning from others in the tolling industry. The event is entitled “The IBTTA Global Tolling Summit” and will feature partners in tolling, among other topics.

Travel costs for airfare, hotel, conference registration, and incidental expenses will be covered by MTC/BATA.

Issues:

None identified.

Recommendations:

Staff recommends that the Committee authorize Nick Roethel for international travel as described above with no requirement to set aside funds.

Attachments:

- Request for Committee Approval – Summary of Proposed International Travel Request



Andrew B. Fremier

Request for Committee Approval

Summary of Proposed International Travel Request

Work Item No.: 5130
Staff: Nick Roethel, COO
Travel Location: Lyon, France
Travel Dates: September 12 – 19, 2025
Purpose of Travel: IBTTA Global Tolling Summit
Travel Cost Estimate: \$7000
Funding Source: General Fund
Fiscal Impact: Funding is contingent upon inclusion in the 2025-26 MTC agency budget.
Motion by Committee: That Nick Roethel is authorized for international travel as described above and in the Administration Committee Summary Sheet dated April 9, 2025, and that the Chief Financial Officer is authorized to set aside \$7,000 in the FY 2025-26 budget for this purpose.

Administration Committee:

Gina Papan, Chair

Approved: **April 9, 2025**