

**Metropolitan Transportation Commission and Association of Bay Area Governments
Community Advisory Council**

March 6, 2026

Agenda Item 6

Council Elections Procedures

Subject:

Staff recommends that the Council formally adopt procedures for electing its leadership ahead of the April 2026 leadership election.

Background:

A chair is required to preside over Council meetings under standard rules of order. The resolution establishing the Council outlines a biannual leadership election process for the chair and vice chair, dividing the four-year Council term into two leadership sub-terms ending December 31, 2027 and December 31, 2029, respectively. To support transparency, fairness, and compliance with the Brown Act, staff recommends the procedures below for conducting the leadership elections through 2029.--terms ending December 31,

Proposed Leadership Election Process

Nomination Period

- The nomination period for the current term ending in December 2027 opens at the March 6, 2026 Council meeting and remains open until the leadership votes at the April 3, 2026 meeting.
- For the next two-year term, the nomination period will open at the December 2027 Council meeting and will remain open until the leadership votes at the January 2028 meeting.
- Any councilmember may nominate themselves or any other councilmember for the position of Chair, Vice Chair, or both.

Candidate Materials

- Candidates may choose to submit a written candidate statement.

- To be distributed to the full Council, written statements must be provided to staff at least two weeks prior to the meeting at which they will be discussed, in order to meet Brown Act posting requirements.

Candidate Presentations

- Each candidate will have up to two minutes to deliver an oral statement prior to the vote for each leadership position.

Voting Procedures

- Each Councilmember must state their vote or abstention during a roll-call vote.
- A winning candidate must receive 50% plus one of the eligible members present.
 - For example, with 26 current members, 14 votes constitute the winning threshold (assuming all eligible members are present).
- If more than two candidates are running and no candidate reaches the required threshold, the Council will conduct additional voting rounds, removing the candidate with the fewest votes in each round until a candidate achieves the required majority.

Recommendations:

Staff recommends that the Council formally adopt the above-described voting procedures for selecting leadership during each two-year term, concluding at the end of 2029.