

**Metropolitan Transportation Commission
Regional Network Management Committee**

October 13, 2023

Agenda Item 2b

**Metropolitan Transportation Commission (MTC) Service Authority for Freeways and
Expressways (SAFE) Resolution No. 44, Revised - Revisions to Executive Directors
Signature Authority**

Subject

Expanding the list of official designees that may be authorized to perform under this delegation of signature authority to include the new roles of Chief Deputy Executive Director (CDED), Chief Financial Officer (CFO), and Chief Operations Officer (COO).

Background:

Based on recent changes to the organizational structure of MTC and continued increases in contracting activities for MTC, MTC SAFE, Bay Area Toll Authority, Bay Area Headquarters Authority, Bay Area Infrastructure Financing Authority, Association of Bay Area Governments and Bay Area Housing Finance Authority, staff recommends that the Committee approve, and forward to the MTC SAFE Authority for approval, the following revision to the Executive Director's (ED) and Deputy Executive Directors' (DED) delegated signature authority, expressed in MTC SAFE Resolution No. 44, Revised for reasons discussed in this memorandum:

Expand the list of official designees that may be authorized to perform under this delegation of signature authority to include the new roles of CDED, CFO, and COO.

“Signature authority” refers to the ED's or designees' ability to authorize contracts or funding agreements without Committee approval. The proposed MTC-SAFE Resolution No. 44 changes would establish identical signature authority limits.

Expanding the list of official designees will improve the efficiency of procurement and contracting activities and allow for greater flexibility in improving operations and processes.

Under the proposed delegation, the ED and CDED, DEDs, the CFO, and the COO, if authorized by the ED, could sign contracts and/or amendments in amounts up to and including \$200,000 without committee approval, provided that the items to be purchased or work to be done were included in the adopted agency budget.

Issues:

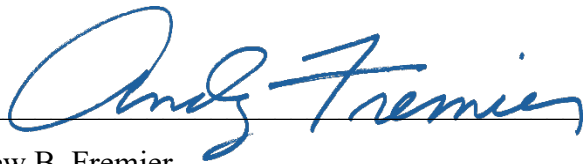
None identified.

Recommendation:

Staff recommends that the Committee forward to MTC SAFE for its approval the revisions to MTC SAFE Resolution No. 44 as set forth in the attached revised resolution.

Attachments:

- Attachment A: MTC-SAFE Resolution No. 44, Revised



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