



## Meeting Minutes - Draft

### Bay Area Housing Finance Authority Leadership Fund

*President, Sue Noack, Mayor, City of Pleasant Hill*  
*Vice President, Belia Ramos, Supervisor, County of Napa*  
*Secretary, Daniel Saver, Deputy Executive Director, Housing and Energy, MTC*

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Wednesday, June 25, 2025

10:30 AM

Board Room - 1st Floor

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#### Special Meeting

#### Bay Area Housing Finance Authority Leadership Fund

#### Roster

Sue Noack, Belia Ramos

#### 1. Call to Order / Roll Call / Confirm Quorum

Chair Noack called the meeting to order at about 2:31 p.m. Quorum was present.

**Present:** 2 - Noack and Ramos

#### 2. Public Comment

#### 3. BAHFA Leadership Fund Member Announcements

#### 4. President's Report

4a. [25-0857](#) BAHFA Leadership Fund President's Report of June 25, 2025

#### 5. Consent Calendar

Upon the motion by Ramos and second by Noack, the BAHFA Leadership Fund approved the Consent Calendar. The motion passed unanimously by the following vote:

**Aye:** 2 - Noack and Ramos

5a. [25-0858](#) Approval of BAHFA Leadership Fund Minutes of June 16, 2023

#### 6. By-Laws

- 6a. [25-0859](#) Amendment of BAHFA Leadership Fund (“Fund”) By-Laws to Replace the BAHFA Section Director with the Deputy Executive Director, Housing and Energy as a Fund “Designated Director,” and to Empower the Fund Secretary to Take All Actions Necessary to Secure and/or Accept an Award on the Fund’s Behalf

Scott Spansail gave the report.

**Upon the motion by Ramos and second by Noack, the BAHFA Leadership Fund approved amendments to their By-Laws which would replace the BAHFA Section Director with the Deputy Executive Director, Housing and Energy, as a Fund "Designated Director," and would empower the Fund Secretary to take all actions necessary to secure an award. The motion passed unanimously by the following vote:**

**Aye:** 2 - Noack and Ramos

## 7. Election of BAHFA Leadership Fund Secretary

- 7a. [25-0860](#) Election of BAHFA Leadership Fund Secretary

**Upon the motion by Ramos and second by Noack, the BAHFA Leadership Fund elected Metropolitan Transportation Commission Deputy Executive Director, Housing and Energy, as Fund Secretary. The motion passed unanimously by the following vote:**

**Aye:** 2 - Noack and Ramos

## 8. Adjournment / Next Meeting

Chair Noack adjourned the meeting at about 2:39 p.m. The next meeting of the BAHFA Leadership Fund will be announced.