

# Metropolitan Transportation Commission

June 26, 2024

Agenda Item 11a - 24-0729

## Metropolitan Transportation Commission (MTC) Resolution No. 4638 – Fiscal Year (FY) 2024-25 Operating and Capital Budgets

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### **Subject:**

A request for approval of MTC Resolution No. 4638, authorizing the FY 2024-25 Operating and Capital Budget. Total operating revenue is budgeted at \$361.1 million, and total operating expenses are \$361.3 million. The proposed budget results in a \$249 thousand operating deficit, funded by a transfer from operating reserve. The proposed budget also includes a \$15.4 million transfer to the Capital Budget, primarily to fund MTC's Enterprise Resource Planning (ERP) Program.

### **Summary of Changes from May Draft:**

On May 22, 2024, staff presented the draft FY 2024-25 Operating and Capital Budgets to the Commission. The proposed budget includes updated cost-of-living adjustment, benefits rate and indirect cost rates. These updates resulted in a \$652 thousand increase in total operating revenue and a \$750 thousand increase in operating expenses. The proposed budget also includes a \$4.2 million increase to the transfer for implementing MTC's ERP Program. A summary of these changes is included in Attachment A.

The proposed Capital Budget includes a \$6.3 million increase to the ERP Program budget, consistent with ERP Program update presented to the Administration Committee on June 12, 2024.

### **Background:**

While the general economic picture nationally and regionally continues to perform well with meaningful growth in GDP and low unemployment, there are several headwinds that MTC must consider as we prepare for FY 2024-25 and beyond.

These headwinds include:

- inflation, which has continued to run higher than desired for the past 3 ½ years.
- The risk associated with regional banks and their exposure to commercial real estate as regional and national markets continue to experience high vacancy rates and decreasing commercial property values.
- Higher interest rates, partly driven by sustained short-term interest rates by the Federal Reserve, and partly by the market reaction to both inflation generally and the Federal Reserve's actions.
- Potentially weaker economic growth including potential slacking of consumer demand.

### **Key Budget Development Issues**

While today's economic "top-line" numbers look good, the issues discussed above could present challenges for MTC in FY 2024-25 or FY 2025-26. Furthermore, Bay Area Toll Authority (BATA) traffic levels, which support MTC overhead costs through administrative transfers of toll revenue, have not recovered to their pre-pandemic levels, while staffing and other costs associated with MTC operations continues to grow.

The proposed FY 2024-25 Operating and Capital Budgets attempt to strike a balance between (1) resourcing staffing needs to address Commission initiatives and MTC's growing portfolio and priorities, and (2) the need to be fiscally prudent in FY 2024-25 as macroeconomic factors such as inflation, and local economic factors such as "hybrid-work" trends continue to create economic uncertainty for the region.

### **FY 2024-25 Budget Assumptions**

The proposed budget incorporates several key assumptions:

- 3.8% cost of living adjustment
- 3.75% interest yield
- Sales tax revenue projections from TDA increase by 3.8% in comparison to FY 2023-24
- Bridge toll revenue, including RM3, is up 10% over FY 2023-24 year-end estimate of \$803 million but 1% lower than FY 2023-24 budget.
- 8% vacancy rate
- decrease in federal and increase in state grant funding, primarily REAP 2.0
- updated indirect cost rate methodology.

### **New Positions**

MTC is responsible for authorizing staffing for MTC, ABAG, and all operating entities. The proposed FY 2024-25 budget includes a total of 422 positions, an increase of 18 new positions, spread throughout all the agencies for which MTC is responsible. These positions provide capacity and leadership for expanded operational requirements (many of which are funded by outside sources), support implementation of new grant funding, and allow MTC to adapt and meet the needs of a growing

portfolio of work. These positions are funded by a combination of MTC general fund, reimbursed through overhead distribution, or funded by outside sources such as bridge and express lane toll revenue or ABAG grants.

MTC will add positions to fill needs as follows:

- (10) positions to add leadership and capacity to meet MTC’s growing portfolio and expanded operational requirements including executive leadership, support for bridge and express lane maintenance and rehabilitation, information technology, human resources, and administrative support.
- (5) term-limited positions to support implementation of MTC’s new Enterprise Resource Planning program. These positions will both backfill staff that will be dedicating a significant amount of time to the ERP implementation and lead data management and process improvement for the agency. Costs for these positions are included in the ERP project budget.
- (3) term-limited project-based positions to implement recently awarded grants for the San Francisco Estuary Partnership and the Bay Area Regional Energy Network (BayREN).

**FY 2024-25 Revenue and Expense**

Total revenue estimated for FY 2024-25 is \$361.1 million, down \$14.1 million from the amended FY 2023-24 budget. Summaries of revenue and expenses are shown below. The decrease in federal funding is largely due to a change in presentation whereby grants initially planned as passthrough are being received by the local implementing agency directly. The decreases are offset by increases in state funding for Regional Early Action Plan 2.0 (REAP 2.0) and SB1 Road Maintenance and Rehabilitation Act grants. Staff is monitoring discussions on California’s state budget as this will affect funding availability for REAP 2.0 and SB 125. As with other programmed but unallocated grants, contract awards and expenditures only proceed when funds become available.

	<b>Total</b>	<b>% Change</b>	<b>\$ Change</b>
Federal Grants	\$172.7M	(9%)	(\$17.9 M)
State Grants	112.8M	17%	15.9M
Local Funding	19.3M	(44%)	(14.8M)
General Fund	17.2M	4%	0.6M
Transfer from Other Entities/Funds	5.4M	(24%)	(1.7M)
Administrative Overhead Reimbursement	30.5M	10%	2.7M
Other	3.2M	52%	1.1M
<b>Total</b>	<b>\$361.1M</b>	<b>(4%)</b>	<b>(\$14.1M)</b>

Total expenses proposed for FY 2024-25 are estimated at \$361.5 million, down \$12.8 million from the amended FY 2023-24 budget. The largest part of this decrease is for contractual services, which is largely driven by REAP 2.0 funding being transferred to the Bay Area Housing Finance Authority. A summary of expense changes is shown below:

	<b>Total</b>	<b>% Change</b>	<b>\$ Change</b>
Salaries and Benefits	\$57.8M	7%	\$3.9M
Computer Services	8.1M	25%	1.6M
General Operations	5.1M	(5%)	(0.3M)
Consultants	288.3M	(6%)	(18.4M)
Other	2.0M	19%	0.3M
<b>Total</b>	<b>\$361.3M</b>	<b>(3%)</b>	<b>(\$12.9M)</b>

Total salaries and benefit cost increase are due to additional positions and incorporation of the Cost-of-Living Adjustment (COLA). Computer Service increases are primarily driven by increased software license costs and computer hardware upgrades.

### **Post Retirement Costs**

The combined MTC post-retirement obligation is nearly \$16.6 million: \$12.3 million and \$4.3 million for PERS and OPEB obligations, respectively. The scheduled amortizations are built into the benefits rate. Staff will continue to monitor Calpers' investment results and required annual contributions.

### **Contract Services Funding**

The total proposed contract services budget for FY 2024-25, including all contract services funded by new grants, is \$288 million. The Commission's adoption of the FY 2024-25 budget will provide the authority to draw down committed grant funding for projects consistent with Commission approval and direction. A detailed schedule of these contract service is included in the attachment.

### **MTC Grants and Other Sources of Project Funding**

MTC currently has a total of over 75 active grants and other sources of funding totaling \$304.7 million. MTC proposes to add new federal grants totaling roughly \$82 million of funding. Some of the projects the grant funds include:

- Plan Bay Area 2050+

- Priority Development Area (PDA) and Priority Production Area (PPA) Growth Framework Implementation
- Active Transportation Planning Implementation
- Local Fleet Electrification Planning
- Regional Mapping and Wayfinding

### **MTC Capital Budget**

The MTC Capital budget increases both revenue and expenses by \$24.1 million. This includes \$23.7 million for implementation of a new Enterprise Resource Planning (ERP) system as presented to the Administration Committee June 12, 2024. The cost of implementing this system will eventually be distributed among the various entities and projects benefiting from the new software and is currently anticipated to be funded by capital transfers from BATA and BAIFA, as well as from a \$15.4 million draw from MTC reserves.

### **Clipper Operating**

The proposed Clipper operating budget for FY 2024-25 is \$63.0 million, down from the amended FY 2023-24 budget of \$67.9 million. Clipper operating expenses decrease as we continue to transition to the new system. The FY 2024-25 budget expects to continue supporting the current Clipper operations until the System Completion milestone for the next generation, or Clipper 2, system.

The Clipper 2 operation continues in limited operation until its expected full revenue service date in FY 2024-25, in which several Clipper 2 contracts will begin to incur full operations and maintenance costs. At full operations, most operating costs incurred will be fixed. Primary funding sources of operating costs are:

- Transit operators (\$29.7 million)
- State Transit Assistance (STA) (\$7.8 million)
- State of Good Repair (\$5.6 million)
- Low Carbon Transit Operations (LCTOP) (\$11.4 million)
- Clipper inactive accounts fund (\$2.5 million)

The operating budget is balanced as proposed.

### **Clipper Capital**

The proposed Clipper capital budget includes Clipper and Clipper 2. Capital costs for Clipper will be closed out in FY 2024-25. Clipper will have a marginal increase to its life-to-date budget by approximately \$1.4 million. Funds will come from card sales and support staff costs and consultant expenses. The life-to-date budget for Clipper will be \$242.5 million through FY 2024-25.

The proposed life-to-date Clipper 2 budget for FY 2024-25 will be \$314.5 million, with a proposed increase of \$15.3 million to support expected Clipper 2 development, testing, and deployment needs. Primary new funding will be from SGR of \$8.6 million, STA of \$2.0 million and Clipper Card revenue of \$2.9 million. These sources will fund equipment and capital consultant costs.

### **Bay Area Forward**

The proposed FY 2024-25 Bay Area Forward budget decreases the life-to-date total budget by \$36.4 million, from \$163 million in FY 2023-24 to \$126.6 million. In prior years, portions of the capital budgets were incorrectly re-budgeted, resulting in an adopted life-to-date budget higher than both the available funding and project costs. The FY 2024-25 budget addresses these prior year budgeting errors. An additional \$14 million for the SR 37 Sears Point to Mare Island Improvement project is the sole new budget authority increase in FY 2024-25.

### **Exchange Fund**

Consistent with Resolution 3989, the MTC Exchange program includes budget for four categories totaling \$11.4M:

- Priority Conservation Area Grant Program - \$0.2M
- Priority Production Area Grant Program - \$2.2M
- Bike Share Investments - \$1.4M
- Active Transportation Technical Assistance Program - \$1M
- Other Multimodal Investments - \$6.6M

### **MTC Reserves**

The maintenance of appropriate financial reserves is an important tool for prudently managed governmental agencies. MTC's operating reserves serve several purposes, including:

- Supporting cash flow to manage grant expenses in advance of reimbursement

- A potential source of contingency funding for unanticipated needs
- A source of financial cushion to withstand economic uncertainties

The proposed budget includes a \$15.7 million transfer from MTC's operating balance to fund the \$249 thousand deficit and MTC's Capital Budget. With this transfer, MTC's operating reserve at the end of FY 2024-25 is estimated at \$54.8 million. This reserve balance is close to 12 months of operating revenue. The operating balance will be updated to reflect any surplus from FY 2023-24 results.

**Recommendation:**

Staff recommends approval of Resolution No. 4638 authorizing the MTC FY 2024-25 Operating and Capital Budgets.

**Attachments:**

- Attachment A - Summary of Changes
- MTC Resolution No. 4638 FY 2024-25 Operating and Capital Budget

  
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