

**Bay Area Headquarters Authority
BAHA**

January 28, 2026

Agenda Item 3b - 26-0115

**Contract Amendment – Furniture Procurement Services: KBM Office Equipment Inc.
(\$300,000)**

Subject:

Authorization to negotiate and enter into a contract amendment in an amount not to exceed \$300,000, with KBM Office Equipment Inc. (KBM-Hogue) for the procurement and installation of office, conference room, shared space, and other ancillary furniture to accommodate hybrid work at the Bay Area Metro Center (BAMC).

Background:

Following a competitive procurement, the Authority executed a 10-year contract with two optional five-year extensions with KBM-Hogue on June 25, 2014, for an amount not to exceed \$500,000 for Phase I professional services related to the design of new office furniture for the base building build-out. The contract was subsequently amended on:

- May 15, 2015
- September 1, 2015
- June 5, 2017
- September 1, 2019
- June 28, 2023
- August 14, 2023
- February 1, 2024
- June 1, 2024
- September 8, 2025

These amendments expanded the scope to include acquisition, delivery, and installation of furniture for offices, un-programmed spaces, conference rooms, and public spaces at 375 Beale Street, bringing the total contract authorization to \$7,250,000.

This amendment authorizes an additional \$300,000 for continued design, procurement, and installation of office, conference room, shared space, and ancillary furniture. Work includes updates to the Claremont Conference Room, adjacent to the Board Room, to support hybrid-meeting needs and improve overall space functionality.

Funds for this amendment are included in the FY 2025/26 BAHA Capital Budget.

With this amendment, the new total contract amount would be \$7,550,000.

Furniture needs for BAHA Capital Projects and MTC occupied spaces are coordinated through this contract as it serves as the procurement vehicle for orders and installation. MTC will provide funding for several upcoming furniture requests for MTC occupied spaces. Furniture and improvements associated with BAHA Capital Projects, including the Claremont Conference Room Project, will continue to be funded through BAHA Capital Projects budgets.

KBM-Hogue is not a Small Business Enterprise (SBE) or a Disadvantaged Business Enterprise (DBE).

Issues:

None identified.

Recommendations:

Staff recommends that the Authority authorize the Executive Director to negotiate and enter into a contract amendment with KBM-Hogue in an amount not to exceed \$300,000 for the procurement and installation of office, conference room, shared space, and other ancillary furniture to accommodate hybrid work at BAMC located at 375 Beale Street, San Francisco, for a new total contract amount not to exceed 7,550,000.

Attachments:

Request for Committee Approval – Summary of Proposed Contract Amendment

Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Contract Amendment

Work Item No.:	9161
Consultant:	KBM Office Equipment Inc. dba KBM-Hogue (KBM-Hogue) San Francisco, CA
Work Project Title:	375 Beale Street Furniture Dealer/Manufacturer Services
Purpose of Project:	Provide services to design, procure and install conference room and shared space, and other ancillary furniture, including but not limited to in the Claremont Conference room – adjacent to the Board room - to update spaces and improve overall functionality in the hybrid work environment at BAMC located at 375 Beale Street, San Francisco
Brief Scope of Work:	Provide services related to the procurement of new office and other ancillary furniture for the 375 Beale Street building.
Project Cost Not to Exceed:	This amendment: \$300,000 Current contract authorization before this amendment: \$7,250,000. New contract not to exceed amount: 7,550,000.
Funding Source:	BAHA FY 25-26 Capital Building Improvement Project Budget
Fiscal Impact:	Funding is subject to the approval of the BAHA FY 25-26 Budget
Motion by Committee:	That the Executive Director is authorized to negotiate and enter into a contract amendment not to exceed \$300,000 with KBM-Hogue for the procurement and installation of office, conference room, shared space, and other ancillary furniture as described above and in the Bay Area Headquarters Authority Summary Sheet dated January 28, 2026, and the Chief Financial Officer (CFO) is directed to set aside funds in the amount of \$300,000 for such contract amendment, subject to the approval of the BAHA FY 25-26 budget.

Bay Area Headquarters

Authority:

Sue Noack, Chair

Approved:

January 28, 2026