



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes - Final

### ABAG San Francisco Bay Trail Steering Committee

*John Woodbury, Chair*  
*Julie Bondurant, Co-Chair*  
*Steve McAdam, Secretary*  
*Juan Raigoza, Treasurer*

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Monday, October 4, 2021

12:00 PM

REMOTE

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#### San Francisco Bay Trail Project Steering Committee

The San Francisco Bay Trail Steering Committee may act on any item on the agenda.

The meeting is scheduled to begin at 12:00 p.m.

Agenda, roster and webcast available at <https://abag.ca.gov>

For information, contact Clerk of the Board at (415) 820-7913.

#### Roster

Julie Bondurant, Brena Buxton, Sean Dougan, Leo Dubose, Andrea Gaffney, Ethan Lavine,  
Steve McAdam, Moira McEnespy, Juan Raigoza, Suzanne Wilson, John Woodbury

#### 1. Call to Order / Roll Call / Confirm Quorum

Chair Woodbury called the meeting to order at about 12:03 p.m. Quorum was present. Suzanne Wilson, Alternate, was present.

**Present:** 7 - Bondurant, Buxton, Dougan, Gaffney, McAdam, McEnespy, and Woodbury

**Absent:** 3 - Dubose, Lavine, and Raigoza

#### 2. Public Comment

#### 3. Steering Committee Member and Staff Announcements

#### 4. Chair's Report

4.a. [21-1193](#) SF Bay Trail Steering Committee Chair's Report for October 4, 2021

The following was called to speak: Bruce Beyaert.

The following gave public comment: Philip Sales, Andrea Gaffney, Joseph La Clair.

## 5. Consent Calendar

Upon the motion by Bondurant and second by Buxton the San Francisco Bay Trail Steering Committee approved the Consent Calendar. The motion passed by the following vote:

**Aye:** 5 - Bondurant, Buxton, Gaffney, McAdam and Woodbury

**Absent:** 3 - Dubose, Lavine and Raigoza

**Abstain:** 2 - Dougan and McEnespy

- 5.a. [21-1195](#) Approval of SF Bay Trail Steering Committee Minutes of November 19, 2020

## 6. SF Bay Trail Program Funding Recommendations

- 6.a. [21-1196](#) SF Bay Trail Program Funding Recommendations

Recommended project funding list resulting from the call for projects under the current SF Bay Trail Grant Program for consideration of approval.

Lee Huo and Laura Kroll gave the report.

The following gave public comment: Joseph La Clair, Bruce Beyaert, Philip Sales, Bill Long.

Upon the motion by Buxton and second by Bondurant, the San Francisco Bay Trail Steering Committee approved the San Francisco Bay Trail Program funding recommendations, as reported. The motion passed unanimously by the following vote:

**Aye:** 5 - Bondurant, Buxton, Gaffney, McAdam and Woodbury

**Absent:** 3 - Dubose, Lavine and Raigoza

**Abstain:** 2 - Dougan and McEnespy

## 7. MTC Active Transportation Plan Update

- 7.a. [21-1197](#) MTC Active Transportation Plan Update

Introduction and update on the status of the Metropolitan Transportation Commission's Regional Active Transportation Plan.

The report was deferred to the next meeting.

## 8. Fundraising Best Practices for Non-Profits-Case Studies

**8.a. [21-1198](#) Fundraising Best Practices for Non-Profits-Case Studies**

Overview of 501(c)3 case studies exemplifying best practices for fundraising by Metropolitan Transportation Commission staff and Alta Planning & Design, Inc.

Toshi Shepard-Ota, Nicola Szibbo, Devon Young and Emily Duchon gave the report.

The following gave public comment: Bruce Beyaert, Joe La Clair, Bill Long, Rick Parmer, Philip Sales.

**9. Adjournment / Next Meeting**

Chair Woodbury adjourned the meeting at about 1:41 p.m. The next meeting of the San Francisco Bay Trail Steering Committee will be announced.