



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

*Federal D. Glover, Chair Cindi Chavez, Vice Chair
Margaret Abe-Koga, Nate Miley, Gina Papan, David Rabbitt,
Hillary Ronen, Amy Worth
Non-Voting Member: Dina El-Tawansy*

Wednesday, June 9, 2021

9:40 AM

Board Room - 1st Floor (REMOTE)

Call Remote Meeting to Order

1. Roll Call / Confirm Quorum

Present: 6 - Commissioner Abe-Koga, Chair Glover, Commissioner Miley, Commissioner Papan,
Commissioner Ronen and Commissioner Worth
Absent: 2 - Vice Chair Chavez and Commissioner Rabbitt

Non-Voting Member Present: Commissioner El-Tawansy

Ex Officio Voting Members Present: Commission Chair Pedroza and Commission Vice Chair
Josefowitz

Ad Hoc Non-Voting Members Present: Commissioner Canepa, Commissioner Connolly,
Commissioner Fleming, Commissioner Giacopini, and Commissioner Spering

2. Consent Calendar

**Upon the motion by Commissioner Papan and the second by Commissioner
Abe-Koga, the Consent Calendar was unanimously approved by the following
vote:**

Aye: 6 - Commissioner Abe-Koga, Chair Glover, Commissioner Miley, Commissioner Papan,
Commissioner Ronen and Commissioner Worth

Absent: 2 - Vice Chair Chavez and Commissioner Rabbitt

2a. [21-0669](#) Minutes of the May 12, 2021 meeting

Action: Committee Approval

2b. [21-0671](#) MTC Investment Report for March 2021

Action: Information

Presenter: Kyung-Hee Howard

- 2c. [21-0674](#) MTC Financial Statements for March 2021
Action: Information
Presenter: Raymond Woo
- 2d. [21-0672](#) Monthly Travel Report
Action: Information
Presenter: Raymond Woo
- 2e. [21-0754](#) Car Sharing and Mobility Hubs in Affordable Housing Pilot Project
Agreements: Grant Agreement Amendment - California Air Resources
Board (\$765,000); and Funding Agreement Amendment - TransForm
(\$1,027,393)
Action: Committee Approval
Presenter: Krute Singa
- 2f. [21-0451](#) Contract Amendment - Quality Acceptance Plan for MTC P-TAP Projects:
Chico State Enterprises (\$195,000)
Action: Committee Approval
Presenter: Sui Tan
- 2g. [21-0791](#) Contract Amendment - Agency Website Support Services: Peak Digital,
LLC (\$570,000)
Action: Committee Approval
Presenter: Alysha Nachtigall

3. Approval

3a. [21-0670](#) MTC Resolution No. 4478. MTC Agency FY 2021-22 Pay Schedules

A request that the Committee refer to the Commission for approval, MTC Resolution No. 4478, approving MTC's agency pay schedules for Committee for Staff Representation (CSR) represented employees, confidential employees, and for specific executive employees for FY 2021-22, consistent with the requirements of California Code of Regulations Title 2, Section 570.5.

Action: Commission Approval

Presenter: Robin James

Upon the motion by Commissioner Abe-Koga and the second by Commissioner Ronen, the Committee unanimously approved the referral of MTC Resolution No. 4478 to the Commission for approval. The motion carried by the following vote:

Aye: 6 - Commissioner Abe-Koga, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 2 - Vice Chair Chavez and Commissioner Rabbitt

3b. [21-0673](#) MTC Resolution No. 4459. FY 2021-22 MTC Operating and Capital Budgets

A request that the Committee refer to the Commission for approval, MTC Resolution No. 4459, approving the MTC FY 2021-22 Operating and Capital Budgets.

Action: Commission Approval

Presenter: Brian Mayhew

Richard Hedges was called to speak.

Commissioner Abe-Koga left during agenda item 3b.

Upon the motion by Commissioner Worth and the second by Commissioner Ronen, the Committee unanimously approved the referral of MTC Resolution No. 4459 to the Commission for approval. The motion carried by the following vote:

Aye: 5 - Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 3 - Commissioner Abe-Koga, Vice Chair Chavez and Commissioner Rabbitt

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee is scheduled to be held on Wednesday, July 14, 2021 at 9:40 a.m. remotely and by webcast. Any changes to the schedule will be duly noticed to the public.