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94105

## Meeting Minutes - Final

### ABAG Finance Committee

*Chair, Karen Mitchoff, Supervisor, County of Contra Costa*  
*Vice Chair, Erin Hannigan, Supervisor, County of Solano*

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Thursday, November 19, 2020

5:30 PM

Board Room - 1st Floor (REMOTE)

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#### Association of Bay Area Governments Finance Committee

The ABAG Finance Committee may act on any item on the agenda.

The meeting is scheduled to begin at 5:30 p.m.

Agenda, roster, and webcast available at <https://abag.ca.gov>

For information, contact Clerk of the Board at (415) 820-7913.

#### Roster

Jesse Arreguin, Cindy Chavez, Dave Cortese, Scott Haggerty, Erin Hannigan, Karen Mitchoff,  
Julie Pierce, David Rabbitt, Belia Ramos

#### 1. Call to Order / Roll Call / Confirm Quorum

Chair Mitchoff called the meeting to order at about 5:31 p.m. Quorum was present.

**Present:** 9 - Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, and Ramos

#### 2. Public Comment

#### 3. Committee Member Announcements

The following made announcements: Julie Pierce, David Cortese.

#### 4. Chair's Report

4.a. [20-1542](#) ABAG Finance Committee Chair's Report for November 19, 2020

There was no Chair's report.

#### 5. Consent Calendar

Upon the motion by Pierce and second by Hannigan, the Consent Calendar was approved. The motion passed unanimously by the following vote:

**Aye:** 8 - Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, and Rabbitt

**Absent:** 1 - Ramos

- 5.a. [20-1543](#) Approval of ABAG Finance Committee Minutes of September 17, 2020

## 6. Financial Statements

- 6.a. [20-1544](#) Report on ABAG Financial Statements for Period Ended August 31, 2020 (Unaudited)

Brian Mayhew gave the report.

**Upon the motion by Haggerty and second by Cortese, the report on ABAG financial statements for period ended August 31, 2020 was approved. The motion passed by the following vote:**

**Aye:** 8 - Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, and Rabbitt

**Abstain:** 1 - Ramos

## 7. Contracts and Purchase Requisitions

- 7.a. [20-1545](#) Report on ABAG Contracts and Purchase Requisitions between \$20,000 and \$50,000 from July to August 2020

Brian Mayhew gave the report.

**Upon the motion by Pierce and second by Hannigan, the report on ABAG contracts and purchase requisitions between \$20,000 and \$50,000 from July to August 2020 was approved. The motion passed unanimously by the following vote:**

**Aye:** 9 - Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, and Ramos

## 8. Investments

- 8.a. [20-1546](#) Report on ABAG Investments for Period Ended August 2020

Brian Mayhew gave the report.

**Upon the motion by Arreguin and second by Hannigan, the report on ABAG investments for period ended August 2020 was approved. The motion passed unanimously by the following vote:**

**Aye:** 9 - Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, and Ramos

## 9. Financial Audit

**9.a.**     [20-1569](#)     Report on the Association of Bay Area Governments (ABAG) Financial Statements and Accompanying Reports for Fiscal Year 2019-20

Brian Mayhew and Kathy Lai, Lead Engagement Partner, Crowe LLP, gave the report.

**Upon the motion by Pierce and second by Cortese, the ABAG Finance Committee recommended ABAG Executive Board to accept and approve the Association of Bay Area Governments financial statements and accompanying reports for Fiscal Year 2019-20 and to appoint Crowe LLP for the Fiscal Year 2021 annual external audit. The motion passed unanimously by the following vote:**

**Aye:**    9 -    Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, and Ramos

## **10. Small Business Enterprise**

**10.a.**     [20-1583](#)     Presentation on the Metropolitan Transportation Commission (MTC) Small Business Enterprise (SBE) Program

Edward Phillips gave the report.

**Upon the motion by Arreguin and second by Hannigan, the ABAG Finance Committee recommended ABAG Executive Board to direct staff to develop the necessary documents and resolution for an ABAG Small Business Enterprise Program. The motion passed unanimously by the following vote:**

**Aye:**    9 -    Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, and Ramos

## **11. Adjournment / Next Meeting**

Chair Mitchoff adjourned the meeting at about 6:21 p.m. The next meeting of the ABAG Finance Committee will be announced.