



# Metropolitan Transportation Commission

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes - Final

### Operations Committee

#### *Committee Members:*

*Dave Cortese, Chair      Damon Connolly, Vice Chair*

*Anne W Halsted, Sam Liccardo, Jake Mackenzie, David Rabbitt,  
Warren Slocum, James P. Spering*

*Non-Voting Members: Dorene M. Giacopini and Jimmy Stracner*

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Friday, March 13, 2020

9:30 AM

Board Room - 1st Floor

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#### 1. Roll Call / Confirm Quorum

**Present:** 5 - Vice Chair Connolly, Chair Cortese, Commissioner Mackenzie, Commissioner Rabbitt and Commissioner Spering

**Absent:** 3 - Commissioner Halsted, Commissioner Liccardo and Commissioner Slocum

Non-Voting Member Present: Commissioner Giacopini

Non-Voting Member Absent: Commissioner Stracner

Ex Officio Voting Members Present: Commission Chair Haggerty and  
Commission Vice Chair Pedroza

Ad Hoc Non-Voting Member Present: Commissioner Worth

#### 2. Pledge of Allegiance

#### 3. Compensation Announcement – Clerk of the Committee

#### 4. Consent Calendar

Upon the motion by Commissioner Spering and second by Vice Chair Connolly, the Consent Calendar was unanimously approved. The motion carried by the following vote:

**Aye:** 5 - Vice Chair Connolly, Chair Cortese, Commissioner Mackenzie, Commissioner Rabbitt and Commissioner Spering

**Absent:** 3 - Commissioner Halsted, Commissioner Liccardo and Commissioner Slocum

##### 4a. [20-0318](#) Minutes of the February 14, 2020 Meeting

**Action:** Committee Approval

**Attachments:** [4a OPS Minutes Feb 2020.pdf](#)

- 4b. [20-0320](#) Contract Amendment - Transportation Engineering and Planning Services: Corridor and Incident Management Strategy Implementation Support: Circlepoint (\$95,000)

**Action:** Committee Approval

**Presenter:** Sarah Burnworth

**Attachments:** [4b\\_Circlepoint Contract Amendment.pdf](#)

- 4c. [20-0321](#) Contract - Bay Bridge Forward - Virtual Parking Payment Services for Commuter Parking Facilities: Passport Labs, Inc. (\$400,000)

**Action:** Committee Approval

**Presenter:** Stefanie Hom

**Attachments:** [4c CPI Virtual Parking Payment Services Contract.pdf](#)

- 4d. [20-0325](#) Second Quarter Fiscal Year (FY) 2019-20 MTC Service Authority for Freeways and Expressways (SAFE) Financial Statements

**Action:** Information

**Presenter:** Raymond Woo

**Attachments:** [4d 2nd Qtr SAFE Financial Statements FY20.pdf](#)

## 5. Approval

- 5a. [20-0363](#) SAFE Resolution No. 067 - Adoption of the Updated Small Business Enterprise (SBE) Program. A request for Authority approval of SAFE Resolution No. 067, the Service Authority for Freeways and Expressways (SAFE) Small Business Enterprise (SBE) Program, which updates and combines the SBE Program for Civil Construction and the Pilot SBE Program for Professional Services.

**Action:** MTC SAFE Approval

**Presenter:** Edward Phillips

**Attachments:** [3b\\_Ops-5a\\_SAFE\\_SBE\\_Program\\_OPS.pdf](#)

Upon the motion by Commissioner Connolly and second by Commissioner Mackenzie, the Service Authority for Freeways and Expressways Resolution No. 067 - Adoption of the Updated Small Business Enterprise (SBE) Program was unanimously adopted to be forwarded to the Service Authority for Freeways and Expressways Authority for Approval. The motion carried by the following vote:

**Aye:** 5 - Vice Chair Connolly, Chair Cortese, Commissioner Mackenzie, Commissioner Rabbitt and Commissioner Sperring

**Absent:** 3 - Commissioner Halsted, Commissioner Liccardo and Commissioner Slocum

**6. Public Comment / Other Business****7. Adjournment / Next Meeting**

The next meeting of the Operations Committee will be Friday, April 10, 2020 at 9:30 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA. Note, this meeting did not occur due to COVID-19.