



# Metropolitan Transportation Commission

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes - Final

### Administration Committee

#### *Committee Members:*

*Federal D. Glover, Chair      Jeannie Bruins, Vice Chair*

*Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,  
Hillary Ronen, Libby Schaaf, Amy R. Worth  
Non-Voting Member: Tony Tavares*

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Wednesday, June 12, 2019

9:35 AM

Board Room - 1st Floor

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#### Call Meeting to Order

#### 1. Roll Call/Confirm Quorum

**Present:** 7 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Papan, Commissioner Schaaf and Commissioner Worth

**Absent:** 1 - Commissioner Ronen

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Haggerty and Commission Vice Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Giacomini, Commissioner Halsted, and Commissioner Spering

#### 2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Commissioner Schaaf and the second by Commissioner Dutra-Vernaci, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Papan and Commissioner Schaaf

**Absent:** 2 - Commissioner Ronen and Commissioner Worth

**2a.**     [19-0535](#)     Minutes of the May 8, 2019 meeting

**Action:** Committee Approval

**Attachments:** [2a\\_05-08-2019\\_Draft\\_Administration\\_Minutes.pdf](#)

**2b.**     [19-0538](#)     Investment Report for March 2019

**Action:** Information

**Presenter:** Catherine Cam

**Attachments:** [2b Investment Report March'2019.pdf](#)

**2c.**     [19-0539](#)         MTC Financial Statements for March 2019

**Action:** Information

**Presenter:** Sonia Elsonbaty

**Attachments:** [2c Financial Statement March 2019.pdf](#)

**2d.**     [19-0540](#)         Monthly Travel Report and International Travel Request

**Action:** Committee Approval

**Presenter:** Sonia Elsonbaty

**Attachments:** [2d Monthly Travel Report & Int'l Travel Request.pdf](#)

**2e.**     [19-0338](#)         Bench Selection - Land Use Model Development: OaklandAnalytics, LLC,  
UrbanSim, Inc, and WSP

**Action:** Committee Approval

**Presenter:** Michael Reilly

**Attachments:** [2e Land Use Bench Selection.pdf](#)

**2f.**     [19-0500](#)         Contract Amendment - High School Internship Program Support: Pathways  
for Students, Inc. (\$135,000)

**Action:** Committee Approval

**Presenter:** John Kannegiesser

**Attachments:** [2f ContractAmend Pathways.pdf](#)

**2g.**     [19-0542](#)         Contract Amendment - Regional Resource Center Operations: Faneuil, Inc.  
(\$250,000)

**Action:** Committee Approval

**Presenter:** David Weir

**Attachments:** [2g Contract Amendment Faneuil.pdf](#)

### **3. Approval**

Commissioner Worth returned after the approval of the Consent Calendar.

**3a.**     [19-0653](#)         MTC Resolution No. 4371 - MTC FY 2019-20 Agency Budget

A request for Commission approval of MTC Resolution No. 4371 - MTC FY  
2019-20 Agency Budget

**Action:** Commission Approval

**Presenter:** Brian Mayhew

**Attachments:** [7a Admin 3a Reso-4371 FY2019-20 MTC Budgetx.pdf](#)

Upon the motion by Commissioner Worth and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the referral of MTC Resolution No. 4371 to the Commission for approval. The motion carried by the following vote:

**Aye:** 7 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Papan, Commissioner Schaaf and Commissioner Worth

**Absent:** 1 - Commissioner Ronen

Commissioner Josefowitz directed staff to provide a more detailed projection of how additional funds would be used to pay down retirement and pension obligations and liabilities.

Commissioner Spring requested that staff review the Commissioner expense claim process and return to the Administration Committee with recommendations for streamlining the process.

#### **4. Public Comment / Other Business**

#### **5. Adjournment / Next Meeting**

**The next meeting of the Administration Committee will be held on July 10, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**