



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Jeannie Bruins, Vice Chair

*Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,
Hillary Ronen, Libby Schaaf, Amy R. Worth
Non-Voting Member: Tony Tavares*

Wednesday, March 6, 2019

1:35 PM

Yerba Buena - 1st Floor

*** PLEASE NOTE MEETING DATE, TIME, AND LOCATION ***

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz,
Commissioner Schaaf, Commissioner Worth and Commissioner Ronen

Absent: 1 - Chair Glover

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Member Present: Commission Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Halsted, Commissioner Mackenzie, and
Commissioner Sperling

2. Consent Calendar

Upon the motion by Commissioner Worth and the second by Commissioner Bruins, the Consent Calendar was unanimously approved by the following vote:

Aye: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz,
Pedroza and Commissioner Worth

Absent: 4 - Chair Glover, Commissioner Schaaf, Slocum and Commissioner Ronen

2a. [19-0134](#) Minutes of the February 13, 2019 meeting

Action: Committee Approval

2b. [19-0156](#) MTC Financial Statements for January 2019

Action: Information

Presenter: Sonia Elsonbaty

2c. [19-0157](#) Monthly Travel Report

Action: Information

Presenter: Sonia Elsonbaty

2d. [19-0135](#) MTC Resolution No. 4173, Revised - Reauthorization of MTC Investment Policy

Action: Commission Approval

Presenter: Brian Mayhew

2e. [19-0137](#) Contract Amendments - Pavement Management Technical Assistance Program (P-TAP) Round 20: AMS Consulting, LLC (\$12,500); Fugro Roadware, Inc. (\$41,000); and Nichols Consulting Engineers, CHTD (-\$12,500)

Action: Committee Approval

Presenter: Christina Hohorst

2f. [19-0188](#) MTC Resolution No. 4369 - MTC Agency FY 2019-20 Pay Schedule for the Executive Director and General Counsel

Action: Commission Approval

Presenter: Robin James

3. Approval**3a.** [19-0136](#) MTC Resolution No. 4265, Revised - Reauthorization of MTC Debt Policy

Proposed revisions to the MTC Debt Policy to include changes on total debt payments, debt rollover, and estimated fees.

Action: Commission Approval

Presenter: Brian Mayhew

Upon the motion by Commissioner Bruins and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the referral of MTC Resolution No. 4265, Revised to the Commission for approval. The motion carried by the following vote:

Aye: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Pedroza and Commissioner Worth

Absent: 4 - Chair Glover, Commissioner Schaaf, Slocum and Commissioner Ronen

4. Information

4a. [19-0155](#) Investment Report for January 2019

Update on the MTC Investment Portfolio for January 2019.

Action: Information

Presenter: Brian Mayhew

Commissioner Ronen and Commissioner Schaaf arrived during agenda item 4a.

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on April 10, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.