



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Alfredo Pedroza, Vice Chair

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth
Non-Voting Member: James E. Davis*

Wednesday, May 9, 2018

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz,
Vice Chair Pedroza, Commissioner Schaaf and Commissioner Worth

Absent: 3 - Chair Glover, Commissioner Kim and Commissioner Slocum

Non-Voting Member Present: Commissioner Davis

Ex Officio Voting Members Present: Commission Chair Mackenzie and Commission Vice Chair
Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Aguirre, Commissioner Cortese, Commissioner
Giacopini, Commissioner Halsted, Commissioner Pierce, and Commissioner Sperling

2. Consent Calendar

**Upon the motion by Commissioner Worth and the second by Commissioner
Dutra-Vernaci, the Consent Calendar was unanimously approved by the following
vote:**

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz,
Vice Chair Pedroza, Commissioner Schaaf and Commissioner Worth

Absent: 3 - Chair Glover, Commissioner Kim and Commissioner Slocum

2a. [18-0274](#) Minutes of the April 11, 2018 meeting

Action: Committee Approval

2b. [18-0275](#) Investment Report for March 2018

Action: Information

Presenter: Christine Lin

2c. [18-0276](#) MTC Financial Statements for March 2018

Action: Information

Presenter: Sonia Elsonbaty

2d. [18-0277](#) Monthly Travel Report and International Travel Request

Action: Information

Presenter: Sonia Elsonbaty

2e. [18-0279](#) Contract Amendment - Regional Resource Center Operations: Faneuil, Inc. (\$245,000)

Action: Committee Approval

Presenter: Kelley Jackson

3. Approval

3a. [17-3100](#) Funding Agreement - Car Sharing and Mobility Hubs in Affordable Housing Pilot Project: TransForm (\$1,569,000)

A request for the approval of a funding agreement with TransForm to develop and implement a suite of mobility options such as car sharing, electric vehicle charging stations, bikeshare, transit passes, electric bicycles, credit for ride-hailing trips to transit and other rideshare solutions at three affordable housing sites in Disadvantaged Communities (DACs) in the cities of Oakland, Richmond and San Jose.

Action: Committee Approval

Presenter: Krute Singa

Upon the motion by Commissioner Josefowitz and the second by Commissioner Worth, the Committee unanimously approved the funding agreement with TransForm. The motion carried by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Worth

Absent: 3 - Chair Glover, Commissioner Kim and Commissioner Slocum

- 3b.** [18-0280](#) Legal Services Bench - Law Firms Pre-Qualified to Provide Legal Services to MTC, MTC SAFE, BATA, BAIFA, BAHA, 375 Beale Condominium Corporation, and ABAG and its Local Collaboration Programs through FY 2021-22 (\$400,000 per year):
- i. Atkinson, Andelson, Loya, Ruud & Romo, Pleasanton, CA;
 - ii. Best Best & Krieger LLP, Walnut Creek, CA;
 - iii. Farella Braun + Martel LLP, San Francisco, CA;
 - iv. Glynn & Finley, LLP, Walnut Creek, CA;
 - v. Hanson Bridgett LLP, San Francisco, CA;
 - vi. Meyers Nave Riback Silver & Wilson PLC, Oakland, CA;
 - vii. Orrick, Herrington & Sutcliffe LLP, San Francisco, CA;
 - viii. PC Law Group, Irvine, CA;
 - ix. Renne Public Law Group LLP, San Francisco, CA; and
 - x. Thomas Law Group, Sacramento, CA

A request for approval to create a bench of ten pre-qualified law firms to provide legal services on an as-needed basis through June 30, 2022.

Action: Committee Approval

Presenter: Leslie Miessner

Upon the motion by Commissioner Bruins and the second by Commissioner Worth, the Committee unanimously approved the legal services bench with: Atkinson, Andelson, Loya, Ruud & Romo, Pleasanton, CA; Best Best & Krieger LLP, Walnut Creek, CA; Farella Braun + Martel LLP, San Francisco, CA; Glynn & Finley, LLP, Walnut Creek, CA; Hanson Bridgett LLP, San Francisco, CA; Meyers Nave Riback Silver & Wilson PLC, Oakland, CA; Orrick, Herrington & Sutcliffe LLP, San Francisco, CA; PC Law Group, Irvine, CA; Renne Public Law Group LLP, San Francisco, CA; and Thomas Law Group, Sacramento, CA. The motion carried by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Worth

Absent: 3 - Chair Glover, Commissioner Kim and Commissioner Slocum

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on June 13, 2018 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.