



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Alfredo Pedroza, Vice Chair

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth
Non-Voting Member: Bijan Sartipi*

Wednesday, May 10, 2017

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Vice Chair Pedroza and Commissioner Worth

Absent: 3 - Commissioner Kim, Commissioner Schaaf and Commissioner Slocum

Non-Voting Member Absent: Commissioner Sartipi

Ex Officio Voting Members Present: Commission Chair Mackenzie and Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Connolly, Commissioner Cortese, Commissioner Giacomini, Commissioner Halsted, and Commissioner Pierce

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Vice Chair Pedroza and the second by Commissioner Bruins, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Vice Chair Pedroza and Commissioner Worth

Absent: 3 - Commissioner Kim, Commissioner Schaaf and Commissioner Slocum

2a. [17-2486](#) Minutes of the April 12, 2017 meeting

Action: Committee Approval

2b. [17-2487](#) Investment Report for March 2017

Action: Information

Presenter: Susan Woo

- 2c. [17-2488](#) MTC Financial Statements for March 2017
Action: Information
Presenter: Sonia Elsonbaty
- 2d. [17-2489](#) Monthly Travel Report
Action: Information
Presenter: Sonia Elsonbaty
- 2e. [17-2535](#) Consultant Panel: Transit Passenger Surveying Services (\$450,000):
i. Corey, Canapary & Galanis, San Francisco, CA
ii. Redhill Group Inc., Irvine, CA
iii. ETC Institute, Olathe, KS
Action: Committee Approval
Presenter: Shimon Israel
- 2f. [17-2537](#) Contract Amendment - Professional Auditing Services:
PricewaterhouseCoopers, LLP (\$1,244,200)
Action: Committee Approval
Presenter: Brian Mayhew

3. Approval

- 3a. [17-2525](#) Contract - Regional Transit Asset Management Group Plan(s)/Guidance and Support: WSP Parsons Brinckerhoff (\$500,000)

A request for approval to enter into a contract with WSP Parsons Brinckerhoff for a period of two years to develop a Group Transit Asset Management (TAM) Plan(s) for Tier II operators in the region; provide as-needed technical assistance to Tier I operators in the development of their own TAM plans; and provide recommendations to MTC on the implementation of a region-wide TAM plan.

Action: Committee Approval

Presenter: Shruti Hari

Upon the motion by Chair Glover and the second by Commissioner Bruins, the Committee unanimously approved the contract with WSP Parsons Brinckerhoff. The motion carried by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Vice Chair Pedroza and Commissioner Worth

Absent: 3 - Commissioner Kim, Commissioner Schaaf and Commissioner Slocum

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on June 14, 2017 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.