



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes

### Bay Area Headquarters Authority

#### *Authority Members:*

*Dave Cortese, Chair   Jake Mackenzie, Vice Chair*

*Tom Bates, David Campos,*

*Adrienne J. Tissier, Amy R. Worth*

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Wednesday, October 26, 2016

10:25 AM

Board Room - 1st Floor

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#### Call Meeting to Order

#### 1. Roll Call/Confirm Quorum

**Present:** 6 - Commissioner Worth, Commission Vice Chair Cortese, Commissioner Bates, Commissioner Tissier, Commissioner Campos and Vice Chair Mackenzie

#### 2. Consent Calendar

**Upon the motion by Commissioner Bates and seconded by Commissioner Worth, this was approved the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Worth, Commission Vice Chair Cortese, Commissioner Bates, Commissioner Tissier, Commissioner Campos and Vice Chair Mackenzie

Approval of the Consent Calendar

**2a.**     [15-1882](#)     Minutes of the June 22, 2016 meeting

**Action:** Authority Approval

#### 3. Information

**3a.**     [15-1883](#)     375 Beale Street Status Report - October 2016

**Action:** Information

**Presenter:** Teri Green and Stephen Wolf

#### 4. Approval

- 4a. [15-1785](#) Contract Amendment - Property Management Services: Cushman & Wakefield of California, Inc. (\$1,130,000)

A contract amendment to add landlord improvement projects to the scope of work to be performed under BAHA's property management services contract with Cushman Wakefield

**Action:** Authority Approval

**Presenter:** Teri Green

**Upon the motion by Commissioner Worth and the second by Commissioner Tissier, the contract amendment with Cushman & Wakefield of California, Inc. was unanimously approved. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Worth, Commission Vice Chair Cortese, Commissioner Bates, Commissioner Tissier, Commissioner Campos and Vice Chair Mackenzie

- 4b. [15-1888](#) Contract Amendment - Construction Services: McCarthy Building Companies, Inc. (\$10,000,367)

A contract amendment to fund the close out of the 375 Beale Street project.

**Action:** Authority Approval

**Presenter:** Stephen Wolf

**Upon the motion by Commissioner Tissier and seconded by Vice Chair Mackenzie, the contract amendment with McCarthy Building Companies, Inc was unanimously approved. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Worth, Commission Vice Chair Cortese, Commissioner Bates, Commissioner Tissier, Commissioner Campos and Vice Chair Mackenzie

- 4c. [15-1989](#) BAHA Resolution No. 17, Revised, FY 2016-17 Capital and Operating Budgets

A request to approve BAHA Resolution No. 17, Revised, with an increase to the BAHA budget for FY 2016-17 to cover the remaining closeout costs and residual improvements.

**Action:** Authority Approval

**Presenter:** Brian Mayhew

**Upon the motion by Commissioner Worth and the second by Commissioner Tissier, BAHA Resolution No. 17, Revised FY 2016-17 Capital and Operating Budgets was unanimously approved. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Worth, Commission Vice Chair Cortese, Commissioner Bates,  
Commissioner Tissier, Commissioner Campos and Vice Chair Mackenzie

**5. Public Comment / Other Business**

**6. Adjournment / Next Meeting**

**The next meeting of the Bay Area Headquarters Authority will be held on and time to be duly noticed at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105.**