



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### *Committee Members:*

*Adrienne J. Tissier, Chair David Campos, Vice Chair*

*Jason Baker, Tom Bates, Federal D. Glover,  
Mark Luce, Libby Schaaf,  
Scott Wiener, Amy Rein Worth  
Non-Voting Member: Bijan Sartipi*

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Wednesday, May 11, 2016

9:35 AM

The Board Room - 1st Floor

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Call Meeting to Order

### 1. Roll Call/Confirm Quorum

**Present:** 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Baker and Commissioner Rein Worth  
**Absent:** 3 - Commissioner Glover, Commissioner Luce and Commissioner Schaaf

Non-Voting Member Absent: Commissioner Sartipi

Ex Officio Voting Member Present: Commission Chair Cortese

Ad Hoc Non-Voting Members Present: Commissioner Giacomini, Commissioner Haggerty, Commissioner Pierce

### 2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Commissioner Rein Worth and the second by Vice Chair Campos, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Baker and Commissioner Rein Worth  
**Absent:** 3 - Commissioner Glover, Commissioner Luce and Commissioner Schaaf

2a. [15-1523](#) Minutes of the April 13, 2016 meeting

**Action:** Committee Approval

- 2b.**     [15-1524](#)     Investment Report for March 2016  
                 **Action:** Information  
                 **Presenter:** Susan Woo
- 2c.**     [15-1525](#)     MTC Financial Statements for March 2016  
                 **Action:** Information  
                 **Presenter:** Eva Sun
- 2d.**     [15-1415](#)     MTC Resolution No. 1198, Revised. Revisions to MTC's Conflict of Interest Code to update list of designated positions - Release for Public Comment  
                 **Action:** Commission Approval  
                 **Presenter:** Adrienne Weil
- 2e.**     [15-1552](#)     Purchase Order Amendment - FY 2015-16 Staff Augmentation, Software and Hardware Support: KIS Consulting Services (\$85,000)  
                 **Action:** Committee Approval  
                 **Presenter:** Nick Roethel
- 2f.**     [15-1561](#)     MTC Resolution 4181, Revised - FY 2015-16 MTC Agency Budget  
                 **Action:** Commission Approval  
                 **Presenter:** Brian Mayhew
- 2g.**     [15-1572](#)     Contract Amendment - Transit Passenger Survey Services: ETC Institute (\$350,000)  
                 **Action:** Committee Approval  
                 **Presenter:** Shimon Israel
- 2h.**     [15-1526](#)     Monthly Travel Report  
                 **Action:** Information  
                 **Presenter:** Eva Sun

## Approval

3.        [15-1527](#)        Contract - Plan Bay Area 2040 Environmental Impact Report Consultant:  
Ascent Environmental, Inc. (\$550,000)

Proposed contract to fund preparation of the Environmental Impact Report (EIR) for the update of Plan Bay Area, Plan Bay Area 2040.

**Action:** Committee Approval

**Presenter:** Adam Noelting and Matt Maloney

**Upon the motion by Vice Chair Campos and the second by Commissioner Rein Worth, the Committee unanimously approved the contract with Ascent Environmental, Inc. The motion carried by the following vote:**

**Aye:** 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Baker and Commissioner Rein Worth

**Absent:** 3 - Commissioner Glover, Commissioner Luce and Commissioner Schaaf

## Information

### 4. Public Comment / Other Business

### 5. Adjournment / Next Meeting

**The next meeting of the Administration Committee will be held on June 8, 2016 at 9:35 a.m. at Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**