



Metropolitan Transportation Commission Meeting Minutes

101 Eighth Street,
Joseph P. Bort
MetroCenter
Oakland, CA

Administration Committee

Committee Members:

Adrienne J. Tissier, Chair David Campos, Vice Chair

*Jason Baker, Tom Bates, Federal D. Glover,
Mark Luce, Libby Schaaf,
Scott Wiener, Amy Rein Worth
Non-Voting Member: Bijan Sartipi*

Wednesday, January 13, 2016

9:35 AM

Lawrence D. Dahms Auditorium

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 7 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Baker and Commissioner Rein Worth

Absent: 2 - Commissioner Luce and Commissioner Schaaf

Non-Voting Member Present: Commissioner Sartipi

Ex Officio Voting Member Present: Commission Vice Chair Mackenzie

Ad Hoc Non-Voting Members Present: Commissioner Aguirre, Commissioner Giacomini, Commissioner Haggerty, Commissioner Pierce, and Commissioner Spering

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Vice Chair Campos and the second by Commissioner Rein Worth, the Consent Calendar was unanimously approved by the following vote:

Aye: 7 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Baker and Commissioner Rein Worth

Absent: 2 - Commissioner Luce and Commissioner Schaaf

2a. [15-1129](#) Minutes of the December 9, 2015 meeting.

Action: Committee Approval

2b. [15-1130](#) Investment Report for November 2015.

Action: Information

Presenter: Susan Woo

2c. [15-1131](#) MTC Financial Statements for November 2015.

Action: Information

Presenter: Eva Sun

2d. [15-1133](#) Contract Amendments - Pavement Management Technical Assistance Program (P-TAP) Round 17 (\$1,538,878)

- i. Adhara Systems, Inc., San Jose, CA (\$276,850)
- ii. AMS Consulting, LLC, Pleasanton, CA (\$255,761)
- iii. Bellecci & Associates, Inc., Concord, CA (\$80,240)
- iv. Capitol Asset & Pavement Services, Inc., Salem, OR (\$254,767)
- v. Harris & Associates, Inc., Concord, CA (\$288,180)
- vi. JG3 Consulting, LLC, Heath, OH (\$45,000)
- vii. Nichols Consulting Engineers, CHTD, Richmond, CA (\$289,510)
- viii. Quality Engineering Solutions Inc., Conneaut Lake, PA (\$48,570)

Action: Committee Approval

Presenter: Christina Hohorst

2e. [15-1134](#) Purchase Order and Related Contracts - Copy/Print/Scan Services: Canon Financial Services, Inc. and Canon Solutions America, Inc. (\$750,000)

Action: Committee Approval

Presenter: Nick Roethel

3. Committee Approval

3a. [15-1135](#) Consultant Bench Selection - Future Mobility Research Program

Request for approval of a bench of consultant teams to perform work on the Future Mobility Research program. This program is intended to support MTC programs, other MPOs in California, as well as local transportation partners. To date a total of \$50,000 has been budgeted for this work.

Action: Committee Approval

Presenter: Doug Johnson

Upon the motion by Commissioner Bates and the second by Commissioner Rein Worth, the Committee unanimously approved the Consultant Bench Selection for the Future Mobility Research Program. The motion carried by the following vote:

Aye: 7 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Baker and Commissioner Rein Worth

Absent: 2 - Commissioner Luce and Commissioner Schaaf

- 3b.** [15-1163](#) Bike Share Program Contract Actions
- i. Contract - Bay Area Bike Share Program Agreement: Motivate International, Inc. (Not to exceed \$500,000)
 - ii. Contract - Bike Share Asset Transfer Agreement: Bay Area Air Quality Management District (\$696,898)

Action: Committee Approval

Presenter: Doug Johnson

Upon the motion by Commissioner Bates and the second by Vice Chair Campos, the Committee unanimously approved the Contract for the Bay Area Bike Share Program Agreement with Motivate International, Inc. and the Contract for the Bike Share Asset Transfer Agreement with the Bay Area Air Quality Management District. The motion carried by the following vote:

Aye: 7 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Baker and Commissioner Rein Worth

Absent: 2 - Commissioner Luce and Commissioner Schaaf

4. Commission Approval

- 4a.** [15-1080](#) MTC Resolution No. 4181, Revised - FY 2015-16 MTC Agency Budget Amendment.

Amendment to MTC agency budget for FY 2015-16 to add new regular positions from temporary project positions.

Action: Commission Approval

Presenter: Brian Mayhew

The Committee referred MTC Resolution No. 4181, Revised to the Commission without recommendation.

- 4b.** [15-1081](#) MTC Resolution No. 4215 - MTC Agency Pay Schedules.

Review and retroactive approval and adoption of MTC salary schedules for fiscal years 2012, 2013, 2014 and 2015 per request of CalPERS.

Action: Commission Approval

Presenter: Robin James

Upon the motion by Commissioner Baker and the second by Commissioner Rein Worth, the Committee unanimously referred MTC Resolution No. 4215 to the

Commission for approval.. The motion carried by the following vote:

Aye: 7 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Baker and Commissioner Rein Worth

Absent: 2 - Commissioner Luce and Commissioner Schaaf

5. Information

5a. [15-1132](#) Monthly Travel Report for November 2015.

Action: Information

Presenter: Eva Sun

6. Public Comment / Other Business**7. Adjournment / Next Meeting**

The next meeting of the Administration Committee will be held on Wednesday, February 10, 2016 at 9:35 a.m. in the Lawrence D. Dahms Auditorium, First Floor, 101 Eighth Street, Oakland, CA.