



# Metropolitan Transportation Commission Meeting Minutes

101 Eighth Street,  
Joseph P. Bort  
MetroCenter  
Oakland, CA

## Administration Committee

*Adrienne J. Tissier, Chair David Campos, Vice Chair*

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Wednesday, July 8, 2015

9:35 AM

Lawrence D. Dahms Auditorium

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### Call Meeting to Order

#### 1. Roll Call / Confirm Quorum

**Present:** 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Commissioner Baker, Commissioner Luce and Commissioner Schaaf

**Absent:** 3 - Vice Chair Campos, Commissioner Glover and Commissioner Rein Worth

Non-Voting Member Present: Commissioner Sartipi

Ex Officio Voting Members Present: Commission Chair Cortese and Commission Vice Chair Mackenzie

Ad Hoc Non-Voting Members Present: Commissioner Aquirre, Commissioner Giacomini, Commissioner Haggerty, Commissioner Pierce, and Commissioner Spring

#### 2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Commissioner Baker and the second by Commissioner Luce, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Commissioner Baker, Commissioner Luce and Commissioner Schaaf

**Absent:** 3 - Vice Chair Campos, Commissioner Glover and Commissioner Rein Worth

**2a.** [15-0659](#) Minutes of June 10, 2015 meeting.

**Action:** Committee Approval

**2b.** [15-0656](#) MTC Financial Statements for May 2015.

**Action:** Information

**Presenter:** Eva Sun

**2c.** [15-0657](#) Investment Report for May 2015.

**Action:** Information

**Presenter:** Susan Woo

- 2d. [15-0682](#) Contract Amendment - StreetSaver® Software Development, Maintenance & Support Services: DevMecca.com, LLC. (\$400,000)  
**Action:** Committee Approval  
**Presenter:** Sui Tan
- 2e. [15-0694](#) Contract Amendment - StreetSaver® Training and Guidance Services: Nichols Consulting Engineers, Chtd. (\$250,000)  
**Action:** Committee Approval  
**Presenter:** Sui Tan
- 2f. [15-0703](#) Contract Amendment - On Call Priority Development Area Technical and Staffing Assistance: M-Group. (\$25,000)  
**Action:** Committee Approval  
**Presenter:** Therese Trivedi
- 2g. [15-0704](#) Contract Amendment- High School Internship Program Support: Pathway for Students. (\$408,000 annually)  
**Action:** Committee Approval  
**Presenter:** Ann Macaulay
- 2h. [15-0705](#) Purchase Orders and Contract Amendment: Project-Based Temporary Staffing Services. (\$5,663,880):  
i. Accel Employment Services  
ii. Adecco Professional Staffing/Engineering & Technical  
iii. Buxton Consulting  
iv. Eastridge InfoTech Solutions  
v. International Program Services  
vi. Local Government Services Authority (Contract Amendment)  
vii. Mainz Brady Group  
viii. Regional Government Services  
ix. Robert Half  
x. Ryals & Associates  
xi. Techlink Systems  
**Action:** Committee Approval  
**Presenter:** Ann Macaulay

### 3. Monthly Travel

- 3a. [15-0658](#) Monthly Travel Report.

**Action:** Information

**Presenter:** Eva Sun

- 3b. [15-0695](#) International Travel Request - Doug Johnson to Bilbao, Spain. (\$1,652)

**Action:** Committee Approval

**Presenter:** Alix Bockelman

**Upon the motion by Commissioner Bates and the second by Commissioner Schaaf, the Committee unanimously approved the international travel request for Doug Johnson. The motion carried by the following vote:**

**Aye:** 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Commissioner Baker, Commissioner Luce and Commissioner Schaaf

**Absent:** 3 - Vice Chair Campos, Commissioner Glover and Commissioner Rein Worth

### 4. Public Comment / Other Business

### 5. Adjournment / Next Meeting

**The next meeting of the Administration Committee will be held on September 9, 2015 at 9:35 a.m. in the Lawrence D. Dahms Auditorium, First Floor, 101 Eighth Street, Oakland, CA.**