



## Meeting Minutes - Draft

### Clipper Executive Board

*Members:*

*Rick Ramacier, Chair      Robert Powers, Vice Chair*

*Carolyn M. Gonot, Michael Hursh, Beth Kranda, Carter Mau,  
Therese W. McMillan, Denis Mulligan, and Jeffrey Tumlin*

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Monday, August 16, 2021

1:30 PM

Board Room – 1st Floor (REMOTE)

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In light of Governor Newsom’s State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 and the Guidance for Gatherings issued by the California Department of Public Health, the meeting will be conducted via webcast, teleconference, and Zoom for committee, commission, or board members who will participate in the meeting from individual remote locations.

A Zoom panelist link for meeting participants will be sent separately to Board Members.

The meeting webcast will be available at <http://mtc.ca.gov/whats-happening/meetings> Members of the public are encouraged to participate remotely via Zoom at the following link or phone number. Board Members and members of the public participating by Zoom wishing to speak should use the “raise hand” feature or dial \*9. When called upon, unmute yourself or dial \*6. In order to get the full Zoom experience, please make sure your application is up to date.

Attendee Link: <https://bayareametro.zoom.us/j/81212938054>

Join by Telephone Dial (for higher quality, dial a number based on your current location) US:  
+1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799  
or +1 646 876 9923 or +1 301 715 8592 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 812 1293 8054

International numbers available: <https://bayareametro.zoom.us/u/klAySj7hD>

Detailed instructions on participating via Zoom are available at:

<https://bayareametro.zoom.us/u/keF6DXG0Ji>

<https://mtc.ca.gov/how-provide-public-comment-board-meeting-zoom>

Members of the public may participate by phone or Zoom or may submit comments by email at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name and agenda item number in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

## 1. Roll Call / Confirm Quorum

**Present:** 6 - Board Member Mulligan, Board Member Hursh, Chair Ramacier, Vice Chair Powers, Board Member Kranda, and Board Member Mau

**Absent:** 3 - Board Member McMillan, Board Member Tumlin, and Board Member Gonot

Andrew B. Fremier acted as a delegate and voting member of the Board in place of Therese W. McMillan. Actions noted below as "McMillan" were taken by Fremier.

Rael Manlapas acted as a delegate and voting member of the Board in place of Carolyn Gonot. Actions noted below as "Gonot" were taken by Manlapas.

Diana Hammons acted as a delegate and voting member of the Board in place of Jeffrey Tumlin. Actions noted below as "Tumlin" were taken by Hammons.

## 2. Consent Calendar

**Upon the motion by Board Member Kranda and second by Board Member Hursh, the Consent Calendar was unanimously approved. The motion carried by the following vote:**

**Aye:** 9 - Board Member Mulligan, Board Member Hursh, Chair Ramacier, Board Member McMillan, Vice Chair Powers, Board Member Tumlin, Board Member Kranda, Board Member Mau and Board Member Gonot

**2a.**     [21-0989](#)     Minutes of the July 19, 2021 Meeting

**Action:** Board Approval

**Attachments:** [2a\\_CEB\\_Minutes\\_July\\_19\\_2021.pdf](#)

### 3. Approval

- 3a. [21-0859](#) Transfer of Regional Transit Connection (RTC) Program Administration and Oversight to Clipper® Program

Transfer administration of RTC program to MTC, and policy and management authority and oversight of the RTC program to the Clipper® Executive Board (CEB).

**Action:** Board Approval

**Presenter:** Lysa Hale and Maureen Devlin

**Attachments:** [3a\\_Transfer of RTC Program to Clipper Program.pdf](#)

Diane Shaw, AC Transit Board of Directors, spoke on this item.

Upon the motion by Board Member Mulligan and second by Board Member McMillan, the Transfer of Regional Transit Connection (RTC) Program Administration and Oversight to Clipper® Program was approved as amended with the understanding that staff will provide a recommendation to this Board on a revision of the cost-sharing formula within six months based on data and every other year as we advance to ensure that as things change in the region, the cost-sharing is appropriate with the usage. The motion carried unanimously by the following vote:

**Aye:** 9 - Board Member Mulligan, Board Member Hursh, Chair Ramacier, Board Member McMillan, Vice Chair Powers, Board Member Tumlin, Board Member Kranda, Board Member Mau and Board Member Gonot

### 4. Information

- 4a. [21-1079](#) Regional Transit Connection (RTC) Budget and Contracting Approach

Budget and contracting approach for administration of the Regional Transit Connection Discount Card program (RTC program) by MTC.

**Action:** Information

**Presenter:** Lysa Hale

**Attachments:** [4a\\_RTC Budget and Contracting Approach.pdf](#)

**4b.**     [21-0992](#)     Current Clipper® Operations and Performance Update

Update on current Clipper system operations and performance. Clipper staff last updated this Board on the ongoing work and projects related to the current Clipper system at the July 2021 meeting.

**Action:** Information

**Presenter:** Jason Weinstein

**Attachments:** [4b Clipper Operational Update.pdf](#)

Diane Shaw, AC Transit Board of Directors, spoke on this item.  
Roland Lebrun spoke on this item.

**4c.**     [21-0993](#)     Clipper® Implementation Update

Update on key developments related to the implementation of the Current and Next- Generation Clipper system.

**Action:** Information

**Presenter:** Jason Weinstein and Edward Meng

**Attachments:** [4c Clipper Implementation Update.pdf](#)

Roland Lebrun spoke on this item.

**4d.**     [21-0991](#)     Next-Generation Clipper® Fare Media Supplier Request for Proposals (RFP) Update

Update on developments related to the release of the Next- Generation Clipper Fare Media Supplier RFP.

**Action:** Information

**Presenter:** Kelley Jackson

**Attachments:** [4d C2 Fare Media Supplier Procurement Update.pdf](#)

Roland Lebrun spoke on this item.

**5. Executive Director's Report – Kuester**

**6. Public Comment / Other Business**

**7. Adjournment / Next Meeting**

**The next meeting of the Clipper® Executive Board will be held Monday, September 20, 2021, at 1:30 p.m. remotely and by webcast as appropriate depending on the status of any shelter in place orders. Any changes to the schedule will be duly noticed to the public.**