

# **Metropolitan Transportation Commission Administration Committee**

September 8, 2021

Agenda Item 2f - 21-1059

## **Funding Agreement – Augment Pavement Management Technical Assistance (P-TAP) 22 Projects: City of Oakland (\$900,000); and**

### **Contract Amendment - P-TAP Round 22: Nichols Consulting Engineers, CHTD (\$900,000)**

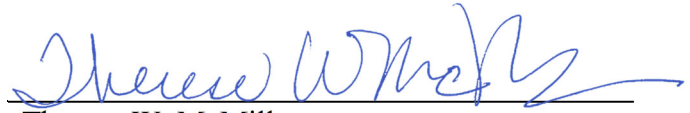
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- Subject:** This memorandum requests approval to:
1. Enter into a funding agreement with the City of Oakland (Oakland) to receive a \$900,000 local contribution from Oakland to augment P-TAP projects; and
  2. To enter into a contract amendment in an amount not to exceed \$900,000 with Nichols Consulting Engineers, CHTD (NCE) to provide technical assistance in implementing the P-TAP for jurisdictions in the San Francisco Bay Area.
- Background:** P-TAP provides Bay Area jurisdictions with assistance and expertise in implementing and maintaining a pavement management program. Projects eligible for funding include assistance with implementing and maintaining pavement management systems, and non-pavement asset management pilot projects. MTC has programmed over \$23 million in federal Surface Transportation Program (STP) funds during the last 21 rounds of P-TAP, has funded over 850 projects, and has assisted all Bay Area jurisdictions with their pavement management needs. Local jurisdictions provide the required 11.47% local match that is applied to the P-TAP projects plus an additional 8.53% contribution that pays for a two-year StreetSaver® subscription for the jurisdiction.
- After a competitive procurement process, on January 13, 2021, MTC entered into a one-year contract with NCE for P-TAP projects, with options to extend in one-year increments for up to three additional years. The initial contract was for \$253,000 in FY 2020-21.
- Oakland, as a recipient of P-TAP 22 funding, has requested additional work under the agreement between MTC and NCE. Through the funding agreement being requested for approval in this memorandum Oakland will provide \$900,000 to MTC to cover the additional work being requested.
- The amendment to the contract with NCE will add this additional \$900,000 of local matching funds from the Oakland to augment its FY 22 P-TAP projects with NCE. Scope of work includes expanded pavement asset network condition survey and non-pavement asset inventory update.
- NCE and its subcontractors' small business and disadvantaged enterprise status is shown in Attachment A.
- Issues:** None.

**Recommendation:** Staff recommends that the Committee authorize staff to negotiate and enter into:

1. A funding agreement with City of Oakland to receive \$900,000 local matching funds, and
2. A contract amendment with NCE in an amount not to exceed \$900,000 for a new contract total not to exceed amount of \$1,153,000 to provide PTAP projects as described above.

**Attachments:** Attachment A: Small Business and Disadvantaged Business Enterprise Status; and Request for Committee Approval – Summary of Proposed Contract Amendments

  
Therese W. McMillan

## Attachment A

			DBE* Firm			SBE** Firm		
	Firm Name	Role on Project	Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	Nichols Consulting Engineers, CHTD	Pavement Management Project services			X			X
Subcontractor	AMS Consulting, LLC	Pavement Management Project services	X	35907				

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\*Denotes certification by the California Unified Certification Program (CUCP).

\*\*Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL  
Summary of Proposed Consultant Contract Amendments

Work Item No.:	1233
Consultants:	City of Oakland, Oakland, CA Nichols Consulting Engineers, CHTD (NCE), Richmond, CA
Project Title:	Pavement Management Technical Assistance Program (P-TAP), Round 22
Purpose of Project:	To provide technical assistance in implementing P-TAP for jurisdictions in the San Francisco Bay Area.
Brief Scope of Work:	Includes some or all of the following: collecting data, running software, identifying budget impacts on pavement condition and updating non-pavement assets
Project Cost Not to Exceed:	City of Oakland: \$900,000 (incoming) Funding Agreement NCE: \$900,000 this amendment (Local Share) Previous approved contract amount = \$253,000 Total approved contract amount based on this action = \$1,153,000
Funding Source	STP and Local Match (Local contribution provided by the City of Oakland)
Fiscal Impact:	Funds for local share are available in the FY 2021-22 agency budget through a funding agreement with the City of Oakland
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a funding agreement with City of Oakland to receive the amount of \$900,000 and a contract amendment with Nichols Consulting Engineers, CHTD in an amount of \$900,000 for P-TAP projects described above and in the Administration Committee Summary Sheet dated September 8, 2021, and that the Chief Financial Officer is authorized to set aside \$900,000 for the contract amendment with Nichols Consulting Engineers, CHTD.
Administration Committee:	<hr/> Federal D. Glover, Chair
Approved:	September 8, 2021