



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### *Committee Members:*

*Federal D. Glover, Chair   Cindi Chavez, Vice Chair  
Margaret Abe-Koga, Nate Miley, Gina Papan, David Rabbitt,  
Hillary Ronen, Amy Worth  
Non-Voting Member: Dina El-Tawansy*

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Wednesday, July 14, 2021

9:40 AM

Board Room - 1st Floor (REMOTE)

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### Call Remote Meeting to Order

#### 1. Roll Call / Confirm Quorum

**Present:** 7 - Commissioner Abe-Koga, Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen  
**Absent:** 1 - Commissioner Worth

Non-Voting Member Present: Commissioner El-Tawansy

Ex Officio Voting Members Present: Commission Chair Pedroza and Commission Vice Chair Josefowitz

Ad Hoc Non-Voting Members Present: Commissioner Ahn, Commissioner Canepa, Commissioner Connolly, Commissioner Fleming, Commissioner Giacomini, and Commissioner Sperling

#### 2. Consent Calendar

**Upon the motion by Commissioner Abe-Koga and the second by Commissioner Ronen, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 7 - Commissioner Abe-Koga, Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen

**Absent:** 1 - Commissioner Worth

**2a.**     [21-0842](#)     Minutes of the June 9, 2021 meeting

**Action:** Committee Approval

**2b.**     [21-0861](#)     Amendment to the Partnership Agreement on Database Development and Training: Bay Area Air Quality Management District (\$250,000)

**Action:** Committee Approval

**Presenter:** Kearey Smith

- 2c. [21-0889](#) Funding Agreement Amendment - Regional Planning Coordination, Adapting to Rising Tides Program and Resilience Planning: Bay Conservation and Development Commission (\$258,150)  
**Action:** Committee Approval  
**Presenter:** Michael Germeraad
- 2d. [21-0915](#) Contract - MTC Leadership Academy: San Jose State University Research Foundation (\$330,000)  
**Action:** Committee Approval  
**Presenter:** Alex Prestia

### 3. Approval

- 3a. [21-0884](#) Contract - Expanded Regional Housing Portfolio and Bay Area Housing Finance Authority Business Plan: Forsyth Street Advisors LLC (\$500,000)

Staff requests the Committee's approval to enter into a contract with Forsyth Street Advisors LLC in an amount not to exceed \$500,000 for the Expanded Regional Housing Portfolio and Bay Area Housing Finance Authority (BAHFA) Business Plan for the term of August 1, 2021 through February 28, 2023.

**Action:** Committee Approval

**Presenter:** Daniel Saver

Roland Lebrun was called to speak.

Veda Florez was called to speak.

**Upon the motion by Commissioner Rabbitt and the second by Commissioner Ronen, the Committee unanimously approved the contract with Forsyth Street Advisors LLC. The motion carried by the following vote:**

**Aye:** 7 - Commissioner Abe-Koga, Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen

**Absent:** 1 - Commissioner Worth

#### 4. Information

- 4a. [21-0565](#) Small Business Enterprise (SBE) and Disadvantaged Business Enterprise (DBE) Program Update

Staff presented an update on the performance of the revised SBE Program adopted in March 2020 and the DBE Program. Details included commitments and payments to SBEs/DBEs under the programs during the period of April 01, 2020 through March 31, 2021.

Action: Information

Presenter: Michael Brinton

#### 5. Public Comment / Other Business

#### 6. Adjournment / Next Meeting

The next meeting of the Administration Committee is scheduled to be held on Wednesday, September 8, 2021 at 9:40 a.m. remotely and by webcast. Any changes to the schedule will be duly noticed to the public.