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July 26, 2021

Therese McMillan, Executive Director  
Metropolitan Transportation Commission  
Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

Dear Therese,

As a follow up to our conversation, this letter formalizes JPB's request to the MTC to address an error in the ARPA distribution to be approved by the MTC on July 28, 2021.

As discussed, we have caught a data error resulting in a total under allocation to Caltrain by ~\$5.4M in the revenue vehicle hours calculation. This translates to an under allocation of ~\$3.2M for the pending distribution (tranche 1) and the remaining ~\$2.2M for future distribution if MTC uses the same allocation factors.

As you know, every dollar is needed to support the recovery of Caltrain service.

I agree with you and many of the General Managers that we should not delay the pending distribution, as we all urgently need this money. As such, I support the upcoming action by MTC and appreciate all of MTC's efforts on this front. However, in terms of addressing this error, we are seeking being made whole either in the next ARPA allocation or other any other certain remedies that MTC may pursue prior to the next distribution.

Thank you and your staff for taking the time to discuss this matter with us. As you have suggested, I look forward to meeting with you and your team to identify appropriate corrective measures. My staff is available and will reach out to you this month.

**PENINSULA CORRIDOR JOINT POWERS BOARD**

1250 San Carlos Ave. – P.O. Box 3006  
San Carlos, CA 94070-1306

Ms. Therese McMillan, Executive Director  
July 26, 2021  
Page 2

Sincerely,

A handwritten signature in black ink, appearing to read 'MB', with a long, horizontal, wavy line extending to the right.

Michelle Bouchard,  
Acting Executive Director

cc: Commissioners: Nick Josefowitz, Margaret Abe-Koga, David Canepa, Cindy Chavez, Sam Liccardo, Gina Papan, Hillary Ronen