

**Metropolitan Transportation Commission
Operations Committee**

June 11, 2021

Agenda Item 4e

**Clipper® Contract Amendment – Next Generation Clipper® System Advisor Contract:
IBI Group (IBI) (\$1,500,000)**

Subject: Request for approval of a contract amendment to extend the IBI contract term to June 2023 and to add \$1,500,000 over FYs 2021-22 and 2022-23 to provide technical advice to MTC and the transit operators, support management of the next generation Clipper system integrator contract, oversee design and testing of the next generation Clipper system, support related Clipper system procurements, and provide additional consulting services as needed to support delivery of the next generation Clipper system.

Background: In 2015, MTC and the operators worked to develop a scope of work for a consultant to advise and help manage the procurement and implementation of the next generation Clipper system and, after a competitive procurement, awarded a contract for this work to IBI. The IBI contract scope includes support for:

- System design;
- System development;
- Testing; and
- Transition to a new fare payment system and operations.

The contract originally provided for a contract period through June 2020 with options to extend up to an additional 10 years and included support of one or more procurements for the new system. An amendment to the contract approved by this Committee in April 2019 extended the contract period to June 30, 2021, and added \$4M to the contract for IBI's support through that period. Given MTC's strategy of awarding task-based scopes of work priced on a not-to-exceed basis, MTC has been able to manage IBI's contract such that these allocated funds will last beyond June 30, 2021. As a result, MTC recently executed another amendment that extended the term of the contract with IBI to June 30, 2022, without adding additional funds.

The initial IBI contract term was set to allow MTC and the transit operators the opportunity to re-evaluate Clipper next-generation technical advisor needs at key points (at completion of the system integrator procurement, and after system implementation) so that we could develop another technical advisor support strategy if the work of IBI was deemed unsatisfactory. MTC and transit operator staff have been satisfied with IBI's work to date, as exemplified by IBI's quality work on the Clipper Customer Service Center procurement over the past year.

The proposed contract amendment would add another year to IBI's contract period, extending it to June 30, 2023, and would add \$1.5 million for IBI's support through that date. These funds are expected to be needed for work subsequent to October 2021, as current funds in the contract are sufficient to fund IBI's work until then.

Specific tasks supported by the addition of the \$1.5 million would include but are not limited to overall program management support through the contract term, advisory services related to the next generation Clipper system implementation, system installation, transition, operations and maintenance oversight and management, and account-based equipment installation support.


Attachment A includes a summary of IBI and its project team's small business and disadvantaged business enterprise status.

This contract amendment is contemplated and included in the Two-Year Clipper Budget and Work Plan. The Clipper Executive Board approved this proposed contract action at its May 17, 2021 meeting.

Issues: None identified

Recommendation: Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with IBI to extend the term of the contract with IBI to June 30, 2023 and to add \$1,500,000 over FYs 2021-22 and 2022-23 to provide next generation Clipper system consultant and technical advisory support, as described above.

Attachment: Attachment A: Disadvantaged Business Enterprise and Small Business Enterprise Status



Therese McMillan

Small Business and Disadvantaged Business Enterprise Status

	Firm Name	Role on Project	DBE* Firm			SBE** Firm		
			Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	IBI Group	System Advisor			X			X
Subcontractor	Alco Consulting	System Advisor Support			X			X
Subcontractor	Clevor Consulting Group	System Advisor Support			X			X
Subcontractor	HDS Consulting, Ltd.	System Advisor Support			X			X
Subcontractor	The Transport Group	System Advisor Support	X	40819				X
Subcontractor	Wardley Consulting Group	System Advisor Support			X			X
Subcontractor	Law Office of Melanie J. Morgan	System Advisor Support			X			X

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Contractor:	IBI Group Seattle, WA
Work Project Title:	Next Generation Clipper System Consultant Support
Purpose of Project:	Provide technical support, advice and management services to support multiple next generation Clipper system procurements and oversight of the work to be performed by the next generation System Integrator.
Brief Scope of Work:	Provide technical advice services through June 2023
Project Cost Not to Exceed:	\$1,500,000 (this amendment) Total contract amount including amendments before this amendment = \$9,000,000 Total contract amount with this amendment = \$10,500,000
Funding Source:	TCP, STP (FTA/FHWA) / CMAQ (OBAG 1 and OBAG 2), STA, Regional Measure 2 Capital, Regional Measure 2 Operating, Regional Measure 3, LCTOP, Fare Media and Card Fee Revenue, SB1 State of Good Repair, BATA Rehab
Fiscal Impact:	Funds dependent on the approval of the FY 2021-22 and FY 2022-23 MTC agency budgets
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with IBI Group, for the purposes described above and in the Operations Committee Summary Sheet dated June 11, 2021, and that the Chief Financial Officer is authorized to set aside \$1,500,000 for such contract amendment, subject to approval of future agency budgets.
Operations Committee:	<hr/> Carol Dutra-Vernaci, Chair
Approved:	Date: June 11, 2021