

Metropolitan Transportation Commission Administration Committee

June 9, 2021

Agenda Item 2f - 21-0451

Contract Amendment – Quality Acceptance Plan for MTC P-TAP Projects: Chico State Enterprises (\$195,000)

Subject: Request for approval of a contract amendment with Chico State Enterprises (CSE) for FY 2021-24 to increase the contract by \$195,000 for the quality acceptance program for the Pavement Management Technical Assistance Program (P-TAP) Project.

Background: Established in 1999, MTC's P-TAP Project provides over \$25 million of federal Surface Transportation Program (STP) funds to enable delivery of over 700 projects. P-TAP affords local jurisdictions the opportunity to perform regular pavement rating of their street networks and update their StreetSaver[®] pavement management system. In turn, cities and counties can develop informed strategies for maintaining their street networks and remain certified under Streets and Highways Code Section 2108.1, and thereby remaining eligible to receive federal funding. It also provides MTC with data needed to prepare regional analyses such as the Vital Signs and the Regional Transportation Plan.

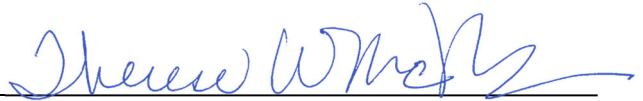
Since FY 2012-13, CSE (formerly California State University Chico, Research Foundation) has provided a quality acceptance program that is part of the MTC's Data Quality Management Plan (DQM) administered under P-TAP. It ensures the accuracy of data gained through P-TAP which is critical to both the management of street and road assets and the quality of regional analyses. CSE was selected for this work on a sole source basis, based on its long-standing technical expertise in promoting pavement preservation through its California Pavement Preservation Center and its familiarity with StreetSaver[®].

This amendment will increase the contract with CSE by \$75,000 in FY 2021-22, and \$60,000 per year for FY 2022-23 and FY 2023-24, for a total of \$195,000, increasing the total not to exceed amount to \$645,000. This additional funding will allow CSE to continue to provide quality acceptance services for the next three rounds of P-TAP. Funding for this amendment for FY 2021-22 is included in the proposed agency budget, with future funding subject to agency budget approvals.

Issues: None

Recommendation: Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with CSE in the amount of \$195,000 for a total new contract not to exceed amount of \$645,000, to provide quality acceptance services as described above.

Attachments: None



Therese W. McMillan

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.:	1233
Consultant:	Chico State Enterprises Chico, CA
Work Project Title:	Quality Acceptance Plan for MTC P-TAP Projects
Purpose of Project:	To provide quality acceptance services to ensure quality data is available for the management of street and road assets and regional needs assessment.
Brief Scope of Work:	Provide services related to administering rater and vendor certification programs, auditing consultant's quality control plan, and verifying data collected from consultants.
Project Cost Not to Exceed:	\$195,000 this amendment Previous approved contract amount = \$450,000 Total approved contract amount based on this action = \$645,000
Funding Source:	Pavement Management Program (PMP) Sales
Fiscal Impact:	\$75,000 programmed in the FY 2021-22 proposed budget, and future funds subject to agency budget approval
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with CSE for quality acceptance services described above and in the Administration Committee Summary Sheet dated June 9, 2021 and that the Chief Financial Officer is authorized to set aside \$195,000 for such amendment, subject to agency budget approval.
Administration Committee:	
	<hr/> Federal D. Glover, Chair
Approved:	June 9, 2021