

## Association of Bay Area Governments

### Finance Committee

---

April 15, 2021

Agenda Item 6.a.

---

#### Operating Budget and Work Program

---

**Subject:** Approval of Resolution 05-2021 approving the Proposed ABAG Agency Budget and Work Program for Fiscal Year 2021-22

**Background:** According to Article XI.B of the ABAG Bylaws, at least 45 days prior to the annual meeting of the General Assembly, the Executive Director submits to the Executive Board a proposed budget and work program, including annual membership fee and assessment schedules, summary of revenue and expenditures, actual or projected, for the preceding, current, and next fiscal years.

The Executive Board reviews the proposed budget, amending as necessary, and submits them to the General Assembly for review and adoption.

The Executive Board monitors the execution of the budget and work program and the Executive Director manages all expenditures, subject to the control of the Executive Board.

At its meeting on April 15, 2021, the Executive Director will present the ABAG Finance Committee with the proposed Budget and Work Program for Fiscal Year 2021-22. Staff requests that the Finance Committee recommend Executive Board approval of ABAG Resolution No. 05-2021 authorizing the ABAG Agency Budget for FY 2021-22, including submission to the ABAG General Assembly for final approval. The proposed Agency Budgets for FY 2021-22 are balanced as recommended.

The proposed ABAG Budget for FY 2021-22 includes allocation of revenue and expenses for all ABAG operating funds. The operating funds include, ABAG Administration, ABAG BayREN, ABAG Estuary Partnership and the San Francisco Bay Trail. ABAG revenue includes the recommended level of membership dues for FY 2021-22. There will be a budget presented for ABAG FAN and ABAG Power which will be presented separately to their respective JPA governing boards.

## Association of Bay Area Governments

### Finance Committee

April 15, 2021

Agenda Item 6.a.

#### Operating Budget and Work Program

The overall ABAG budget is \$40 million, down from \$62.6 million for FY 2020-21. Details include:

Revenue	FY 2020-21 (millions)	FY 2021-22 (millions)
Administration	\$ 3.4	\$ 3.1
Bay REN-Energy	23.5	23.9
Estuary Partnership	35.7	12.8
Bay Trial Non-Profit	<u>0.0</u>	<u>0.2</u>
Total	\$ 62.6	\$ 40.0

The change is a reduction in grant revenue scheduled for FY 2021-22 as prior year grants are spent down and completed. There are several highlights to the ABAG budget, including:

- Upfront PERS payment saving \$50,000
- ABAG has fully funded its OPEB liability
- ABAG receives full reimbursement for retiree medical expenses
- ABAG grant funded programs now exceed \$100 million in life-to-date funding
- Nearly 90% of all grant funding goes directly to regional projects
- The \$24 million REAP grant awarded in FY 2019-20 still has a balance of \$23 million for programming in FY 2021-22

ABAG will still face issues with increasing costs, particularly pension obligations, which will have to be addressed as we work to improve long-term financial stability.

#### ABAG Administration

The recommended ABAG Administration Budget for FY 2021-22 is \$3.9 million, including transfers. The proposed budget is balanced before depreciation costs, but not without a transfer from prior year fund balance. The principal source of revenue is membership dues which will increase to \$2.45 million, up 2% from FY 2020-21. The detailed membership dues schedule is attached. (Attachment B)

## Association of Bay Area Governments

### Finance Committee

April 15, 2021

Agenda Item 6.a.

#### Operating Budget and Work Program

ABAG Administration covers all administrative expenses and responsibility for all ABAG operating programs, including pension and OPEB expenses. While the ABAG BayRen and Estuary Partnership programs are grant funded and relatively self-funded, ABAG Administration is dependent on membership dues. Unfortunately, membership dues are falling short of total expenses:

	Revenue (000)	Expense (000)	Transfers (000)
<b>Total</b>	<b>\$ 3,057</b>	<b>\$ 3,217</b>	<b>\$ 669</b>
Membership Dues	2,448		
OPEB Reimbursement	559		
Interest Revenue	50		
PERS		1,614	
OPEB		550	
BEALE Assessment		367	
Audit		173	
Insurance		170	
Other		343	
MTC			530
BARC			139

Even excluding depreciation, revenue falls short of total operating obligations by over \$828,000. This shortfall will be covered with transfers from ABAG special revenue funds as well as prior year fund balance. Transferring overhead from grant programs is perfectly appropriate but can be an unreliable source of income for financial planning purposes.

While the FY 2021-22 recommended budget is balanced through interfund and fund balance transfers, the long-term implications of the funding shortfall is cause for concern. As costs increase and

## Association of Bay Area Governments

### Finance Committee

April 15, 2021

Agenda Item 6.a.

#### Operating Budget and Work Program

the primary source of revenue -- membership dues -- is limited, the potential for severe deficits in the future is quite possible. ABAG should consider some financial alternatives that might improve long-range financial planning:

- Restructure dues to be certain all core operating costs and MOU agreements (MTC and BARC) are funded
- With taxable interest rates at all-time lows, consider refinancing the outstanding pension obligation
- Other new revenue sources

While staff does not have a ready-made list of new, available revenue sources, when new programs are developed that include new funding sources, such as new grants tied to the enhanced housing initiative, we should consider supplementing the administrative revenue base.

#### Grant Administration

The administrative fund has nearly \$29 million in active grants. The grants include (in thousands):

	<b>Award</b>	<b>Balance</b>
EPA	\$600	\$268
REAP	24,000	23,563
Coastal Conservancy	<u>4,100</u>	<u>3,746</u>
Total	\$28,700	\$27,577

The REAP grant has already allocated \$3.5 million to MTC for staffing costs, the balance is available for programming in FY 2021-22. There are two grants, the EPA and one Coastal Conservancy grant that will expire in FY 2020-21 so staff will have to monitor the spending to utilize the entire grant before it expires.

## Association of Bay Area Governments

### Finance Committee

April 15, 2021

Agenda Item 6.a.

#### Operating Budget and Work Program

##### BayRen-Energy

The Bay Area Regional Energy Network (BayRen) facilitates energy efficiency projects to residents and communities throughout the Bay Area. BayRen is generally a grant funded program with major funding through the California Public Utilities Commission (CPUC).

The recommended FY 2021-22 BayRen budget is \$23.9 million. There is a slight increase in grant funding from \$23.5 million to \$23.9 million from FY 2020-21 to FY 2021-22 respectively. Highlights include:

- Staffing and overhead costs are approximately 5% of total revenue
- Direct incentives are approximately 43% of revenue
- Passthrough projects are 32% of revenue
- The fund will make an overhead transfer of \$150,000 to support ABAG Administration

Approximately 75% of all program grant revenue will go directly to project expenditures. The proposed budget is balanced as recommended.

##### San Francisco Estuary Partnership (SFEP)

The SFEP was created as part of a national program to protect, enhance, and restore the San Francisco Estuary. SFEP is funded through a series of grants, primarily through the State Department of Water Resources (DWR).

The total recommended budget for FY 2021-22 is \$12.8 million and balanced as presented. The budget is a reduction of \$23 million from the FY 2020-21 budget as previously awarded grants are in the process of being spent down. A complete listing of awarded grants is attached and summarized below (in thousands):

	<b>Awarded</b>	<b>Additional FY 2022</b>	<b>Balance</b>
EPA	\$ 7,559	\$ 690	\$ 2,055
DWR	\$ 54,210	\$ 1,807	\$ 24,091
Other	\$ 2,597	\$ 2,126	\$ 2,197

## Association of Bay Area Governments

### Finance Committee

---

April 15, 2021

Agenda Item 6.a.

#### Operating Budget and Work Program

---

The estimated grant balance outstanding through FY 2022 and beyond is in excess of \$28 million.

The SFEP program highlights include (in thousands):

- \$9,500 for passthrough project funding
- \$2,800 for staffing and overhead
- Transfer of \$150 in overhead to support ABAG Administration.
- Transfer in of \$400 from MTC

Overall, SFEP will commit approximately 75% of program funding directly to project expenses. While the budget is balanced as presented, the program still requires a slight transfer from MTC to meet overhead costs not included in previous grants. We expect this subsidy to phase out as the grants are spent down and completed.

#### San Francisco Bay Trail

The San Francisco Bay Trail is a non-profit corporation that receives grants and donations as part of a larger Bay Trail program. The fund received a donation of \$166,000, the majority of which will be spent on a study during FY 2021-22. The total budget will be \$173,480, which will be funded by a combination of the donation and other revenue.

#### Resolution 05-2021

Staff is requesting approval of ABAG Resolution No. 05-2021 authorizing the FY 2021-22 Operating Budget for ABAG and all affiliated funds and entities. Resolution No. 05-2021 includes authorization to administer the budget following approval by the Executive Board and General Assembly. The authorization includes:

- Authorization to carryover and re-budget all carryover grants and funds properly approved in previous budgets
- Authorization to carryover and re-budget all contracts and expenses properly approved and budgeted in previous budgets
- Authorization for the Executive Board to approve all contracts and expenses incorporated in the adopted FY 2021-22 budget.

# Association of Bay Area Governments

## Finance Committee

April 15, 2021

Agenda Item 6.a.

### Operating Budget and Work Program

- Authorization for the Executive Board to amend the adopted budget for any new and additional revenue sources, including appropriate additional expenses
- Authorization for the Executive Director to approve all contracts \$200,000 and below, provided the funds are available and included in the adopted budget
- Authorization for the Chief Financial Officer to correct any obvious errors in the drafting, presentation, and publishing of the adopted budget

Staff requests that the Finance Committee recommend approval of ABAG Resolution No. 05-2021 approving the FY 2021-22 Operating Budget for ABAG and authorization to submit the Budget to the General Assembly for approval.

**Issues:**

None

**Recommended Action:**

The ABAG Finance Committee is requested to recommend that the Executive Board forwards and recommends ABAG General Assembly adoption of ABAG Resolution No. 05-2021—Approval of the Association of Bay Area Governments Fiscal Year 2021-22 Operating Budget.

**Attachments:**

- A. Proposed Operating Budget FY 2021-22
- B. Proposed Membership Dues FY 2021-22
- C. Resolution No. 05-2021
- D. Proposed Budget and Work Program
- E. Presentation

**Reviewed:**

  
Therese W. McMillan

<b>ABAG Administration</b>
----------------------------

	Actual as of 12/31/2020	Amended Budget FY 2020-21	Draft Budget FY 2021-22	Difference	Change % Inc./Dec.
<b>Revenue</b>					
Membership Dues	\$ 2,410,210	\$ 2,410,208	\$ 2,447,665	\$ 37,457	1.6%
Interest Revenue	2,779	50,000	50,000	-	0.0%
Other Revenue	2,087	550,000	559,238	9,238	1.7%
<b>Total Revenue</b>	<b>2,415,075</b>	<b>3,010,208</b>	<b>3,056,903</b>	<b>46,695</b>	<b>1.6%</b>
<b>Expense</b>					
OPEB	233,756	550,000	550,238	238	0.0%
PERS	782,007	1,621,000	1,613,853	(7,147)	-0.4%
Travel	-	3,150	2,000	(1,150)	-36.5%
Meals	-	5,000	5,000	-	0.0%
Conference/Trning Exps & Fees	-	5,000	8,000	3,000	60.0%
Beale Assessments	179,500	359,000	366,800	7,800	2.2%
Memberships	-	50,000	25,000	(25,000)	-50.0%
Consultants	88,252	172,000	92,963	(79,037)	-46.0%
Legal Service	58,446	50,000	25,000	(25,000)	-50.0%
Storage Rental	2,583	-	4,428	4,428	100.0%
Board Expense	64,200	70,000	70,000	-	0.0%
Audit	140,775	170,000	173,500	3,500	2.1%
Bank Service Charges	5,627	10,000	10,000	-	0.0%
Insurance	129,976	140,000	170,000	30,000	21.4%
Miscellaneous	2,376	26,000	100,000	74,000	284.6%
<b>Total Expenses</b>	<b>1,687,498</b>	<b>3,231,150</b>	<b>3,216,782</b>	<b>(14,368)</b>	<b>-0.4%</b>
<b>Balance/(Deficit) Before Transfers</b>	<b>727,577</b>	<b>(220,942)</b>	<b>(159,879)</b>	<b>61,063</b>	<b>-27.6%</b>
<b>Transfer</b>					
<b>Transfers In</b>					
FAN	-	-	300,000	300,000	100.0%
SFEP	-	275,000	150,000	(125,000)	-45.5%
BayREN	-	-	150,000	150,000	100.0%
<b>Total Transfer In</b>	<b>-</b>	<b>275,000</b>	<b>600,000</b>	<b>325,000</b>	<b>118.2%</b>
<b>Transfers (Out)</b>					
MTC	-	(530,000)	(530,000)	-	0.0%
BARC	-	(171,333)	(138,851)	32,482	-19.0%
<b>Total Transfers (Out)</b>	<b>-</b>	<b>(701,333)</b>	<b>(668,851)</b>	<b>32,482</b>	<b>-4.6%</b>
<b>Total Transfer</b>	<b>-</b>	<b>(426,333)</b>	<b>(68,851)</b>	<b>357,482</b>	<b>-83.9%</b>
<b>Transfer from Fund Balance</b>	<b>-</b>	<b>-</b>	<b>228,730</b>	<b>228,730</b>	<b>100.0%</b>
<b>Surplus/(Deficit) before Depreciation</b>	<b>727,577</b>	<b>(647,275)</b>	<b>-</b>	<b>647,275</b>	<b>-100.0%</b>
<b>Depreciation</b>	<b>166,186</b>	<b>350,000</b>	<b>350,000</b>	<b>-</b>	<b>100.0%</b>
<b>Year End Balance</b>	<b>\$ 561,391</b>	<b>\$ (997,275)</b>	<b>\$ (350,000)</b>	<b>\$ 647,275</b>	<b>-64.9%</b>



## ABAG Admin Grant Scheudle (LTD)

Fund Source	Grant Type & Nubmer or Name	Expiration Date	Award amount	As of 12/31/2020		New Grant for FY22	Available for FY22
				LTD Actual	Encumbrance		
<b>1342</b>	EPA - BF-99T61501	9/30/2021	\$600,000	\$332,040	\$0	\$0	\$267,960
<b>2310</b>	REAP	12/31/2023	\$23,966,861	\$204,234	\$200,000	\$0	\$23,562,627
<b>2800</b>	Coastal Conservancy 14-003	12/31/2021	\$726,931	\$385,536	\$0	\$0	\$341,395
<b>2809</b>	Coastal Conservance 19-086	2/28/2024	\$1,400,000	\$0	\$0	\$0	\$1,400,000
<b>2810</b>	Coastal Conservance 19-088	1/31/2024	\$600,000	\$0	\$0	\$0	\$600,000
<b>2811</b>	Coastal Conservance 19-134	1/31/2024	\$955,000	\$0	\$0	\$0	\$955,000
<b>2812</b>	Coastal Conservance 19-147	1/31/2024	\$450,000	\$0	\$0	\$0	\$450,000
			\$28,698,792	\$921,810	\$200,000	\$0	\$27,576,982

<b>BayRen - Energy</b>
------------------------

	Actual as of 12/31/2020	Approved Budget FY 2020-21	Draft Budget FY 2021-22	Difference	Change % Inc./Dec.
<b>Revenue</b>					
CPUC Grant	\$ 10,035,107	\$ 23,215,583	\$ 23,433,569	\$ 217,986	0.9%
Other Grant	33,088	246,692	436,383	189,691	76.9%
<b>Total Revenue</b>	<b>10,068,195</b>	<b>23,462,275</b>	<b>23,869,952</b>	<b>407,677</b>	<b>1.7%</b>
<b>Expense</b>					
Travel Expense	275	15,380	5,000	(10,380)	-67.5%
Conference/Trning Exps & Fees	750	10,000	105,000	95,000	950.0%
Meals	-	5,000	5,000	-	0.0%
Advertising/Public Awareness	15,285	100,000	100,000	-	0.0%
Software Licenses	-	250	5,000	4,750	1900.0%
Memberships	56,250	10,000	35,000	25,000	250.0%
Consultant/Professional Fees	4,220,604	4,341,857	4,131,711	(210,146)	-4.8%
Single Family Incentive	1,848,979	3,804,923	5,341,802	1,536,879	40.4%
Multi Family Incentive	3,136,300	3,825,000	2,500,000	(1,325,000)	-34.6%
Green Labeling Incentive	268,400	500,000	500,000	-	0.0%
Commercial Incentives	-	1,387,121	2,064,178	677,057	48.8%
Passthru/Contrib-Othr Agncies	-	7,669,806	7,699,806	30,000	0.4%
Miscellaneous	1,060	25,000	10,000	(15,000)	-60.0%
<b>Total Expense</b>	<b>9,547,903</b>	<b>21,694,337</b>	<b>22,502,497</b>	<b>808,160</b>	<b>3.7%</b>
<b>Surplus/(Deficit) before Transfer</b>	<b>520,292</b>	<b>1,767,938</b>	<b>1,367,455</b>	<b>(400,483)</b>	<b>-22.7%</b>
<b>Transfer</b>					
<b>Transfer In</b>					
Water Saving Project	-	-	1,000,000	1,000,000	100.0%
<b>Transfer (Out)</b>					
Staff Cost	(331,038)	(746,052)	(849,834)	(103,782)	13.9%
Overhead	(189,254)	(422,714)	(425,428)	(2,714)	0.6%
Water Saving Project	-	-	(1,000,000)	(1,000,000)	100.0%
<b>Total Transfer (Out)</b>	<b>(520,292)</b>	<b>(1,168,766)</b>	<b>(2,275,262)</b>	<b>(1,106,496)</b>	<b>94.7%</b>
<b>Total Transfer</b>	<b>(520,292)</b>	<b>(1,168,766)</b>	<b>(1,275,262)</b>	<b>(106,496)</b>	<b>9.1%</b>
<b>Year End Balance</b>	<b>\$ -</b>	<b>\$ 599,172</b>	<b>\$ 92,193</b>	<b>\$ (506,979)</b>	<b>-84.6%</b>

<b>San Francisco Estuary Partnership</b>
--

	Actual As Of 12/31/2020	Amended Budget FY 2020-21	Draft Budget FY 2021-22	Difference	Change % Inc./.(Dec.)
<b>Revenue</b>					
Grant Revenue	\$ 2,806,539	\$ 35,187,500	\$ 12,337,027	\$ (22,850,473)	-64.9%
<b>Total Revenue</b>	<b>2,806,539</b>	<b>35,187,500</b>	<b>12,337,027</b>	<b>(22,850,473)</b>	<b>-64.9%</b>
<b>Expense</b>					
Travel	236	28,700	5,000	(23,700)	-82.6%
Meals	-	800	800	-	0.0%
Conference/Trning Exps & Fees	-	-	5,000	5,000	100.0%
Supplies	-	6,000	-	(6,000)	-100.0%
Consultant/Professional Fees	1,964,741	917,027	173,239	(743,788)	-81.1%
Passthru/Contrib-Othr Agencies	-	16,658,556	9,338,348	(7,320,208)	-43.9%
Printing and Reproduction	-	15,000	14,500	(500)	-3.3%
Graphics	-	2,500	-	(2,500)	-100.0%
Mailing/Postage	2,078	5,760	5,300	(460)	-8.0%
<b>Total Direct Expense</b>	<b>1,967,055</b>	<b>17,634,343</b>	<b>9,542,187</b>	<b>(8,092,156)</b>	<b>-45.9%</b>
<b>Surplus/(Deficit) before Transfer</b>	<b>839,484</b>	<b>17,553,157</b>	<b>2,794,840</b>	<b>(14,758,317)</b>	<b>-84.1%</b>
<b>Transfer (Out)</b>					
Staff Cost	(709,030)	(1,910,604)	(1,862,477)	48,127	-2.5%
Overhead	(130,111)	(1,082,549)	(932,363)	150,186	-13.9%
Other Operating Transfer	-	(350,000)	-	350,000	-100.0%
<b>Total Transfer (Out)</b>	<b>(839,141)</b>	<b>(3,343,153)</b>	<b>(2,794,840)</b>	<b>548,313</b>	<b>-16.4%</b>
<b>Year End Balance</b>	<b>\$ 343</b>	<b>\$ 14,210,004</b>	<b>\$ -</b>	<b>\$ (14,210,004)</b>	<b>-100.0%</b>

## San Francisco Estuary Partnership Grant Revenue Summary

Fund Source	Grant Type & Number or Name	Date of Expiration	Grant Awarded Amount	As of 10/31/2020			FY 2021 - 22			FY2021-22 Grant Balance
				Life to Date	Encumbrance	Grant Balance Thru FY2020-21	Additional Grant Amount	Staff Budget	Consultant Budget	
1339	EPA W999T53101	9/30/2022	\$ 1,509,292	\$ 1,034,926	\$ 262,952	\$ 211,413	\$ -	\$ 43,206	\$ 75,562	\$ 92,645
1343	EPA CE99T59901	9/30/2021	\$ 2,597,500	\$ 1,999,977	\$ 0	\$ 597,523	\$ 690,625	\$ 537,539	\$ 153,086	\$ 597,523
1345	EPA W999T87701	4/30/2023	\$ 1,481,109	\$ 188,946	\$ 739,150	\$ 553,014	\$ -	\$ 130,790	\$ 106,216	\$ 316,008
1346	EPA 99T93501	4/30/2021	\$ 489,671	\$ 130,363	\$ 245,769	\$ 113,539	\$ -	\$ 48,354	\$ 3,676	\$ 61,509
1347	EPA TRUW 2	4/30/2025	\$ 1,481,109	\$ -	\$ -	\$ 1,481,109	\$ -	\$ 140,503	\$ 352,908	\$ 987,698
Total EPA			\$ 7,558,680	\$ 3,354,212	\$ 1,247,872	\$ 2,956,597	\$ 690,625	\$ 900,392	\$ 691,448	\$ 2,055,382
2905	DWR 4600010575 IRWM R2	12/31/2021	\$ 7,505,593	\$ 5,370,063	\$ 2,069,591	\$ 65,938	\$ -	\$ 20,167	\$ 3,005	\$ 42,766
2907	DWR 4600011486 IRWM R4	3/31/2022	\$ 20,934,168	\$ 8,580,543	\$ 5,163,416	\$ 7,190,208	\$ -	\$ 161,751	\$ 2,170,208	\$ 4,858,249
2913	DWR 4600013248	3/31/2021	\$ 3,020,000	\$ 960,591	\$ 1,272,717	\$ 786,692	\$ 1,807,000	\$ 194,241	\$ 1,102,605	\$ 1,296,846
2914	DWR 4600013831 IRWM Prop 1 Round 1	12/31/2024	\$ 22,750,000	\$ 67,011	\$ -	\$ 22,682,989	\$ -	\$ 184,306	\$ 4,605,168	\$ 17,893,515
Total DWR			\$ 54,209,760	\$ 14,978,208	\$ 8,505,725	\$ 30,725,827	\$ 1,807,000	\$ 560,465	\$ 7,880,986	\$ 24,091,376
1380	C8963453	12/31/22	\$ 330,000	\$ -	\$ -	\$ 330,000	\$ -	\$ 100,890	\$ 165,791	\$ 63,319
2930	SCC 19-120	5/31/22	\$ 500,000	\$ 97,457	\$ 291,324	\$ 111,219	\$ -	\$ 70,790	\$ 40,429	\$ 0
2982	DSC-20021	6/30/2023	\$ 946,246	\$ -	\$ -	\$ 946,246	\$ -	\$ 428,657	\$ 111,281	\$ 406,308
5012	Santa Clara Valley Water District	9/30/2021	\$ 602,532	\$ 250,073	\$ -	\$ 352,459	\$ 636,746	\$ 270,313	\$ 48,060	\$ 670,832
5013	City of Palo Alto Horizontal Levee Project	12/31/2022	\$ 168,000	\$ -	\$ -	\$ 168,000	\$ -	\$ -	\$ 84,000	\$ 84,000
5014	IRWM Coord Cmte Grant Prep Reimb	06/30/22	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ 46,695	\$ 3,305	\$ -
Total Other			\$ 2,596,778	\$ 347,530	\$ 291,324	\$ 1,957,924	\$ 636,746	\$ 917,345	\$ 452,866	\$ 1,224,459
SWRCB SRF Oro Loma							\$ 999,532	\$ -	\$ 268,166	\$ 731,366
EPA Wetland Program Development II							\$ 489,670	\$ -	\$ 248,720	\$ 240,950
Total New Grants in FY 2021-22							\$ 1,489,202	\$ -	\$ 516,886	\$ 972,316
Total Active Grant - LTD						\$ 35,640,349	\$ 4,623,573	\$ 2,378,202	\$ 9,542,187	\$ 28,343,532
BATA Transfer for O.H.								\$ 416,638		

**San Francisco Estuary - Conference and Programs**

	<b>Actual As Of 12/31/2020</b>	<b>Approved Budget FY 2020-21</b>	<b>Draft Budget FY 2021-22</b>	<b>Difference</b>	<b>Change % Inc./Dec.</b>
<b>Revenue</b>					
Other Revenue	\$ 54,131	\$ 475,000	\$ 476,173	\$ 1,173	0.2%
<b>Total Revenue</b>	<b>54,131</b>	<b>475,000</b>	<b>476,173</b>	<b>1,173</b>	<b>0.2%</b>
<b>Expense</b>					
Meals/Catering	-	50,000	10,000	(40,000)	-80.0%
Travel	-	15,000	15,000	-	0.0%
Conference/Trning Exps & Fees	1,320	25,000	-	(25,000)	-100.0%
Consultant	30,025	205,000	345,000	140,000	68.3%
Miscellaneous	-	26,825	5,000	(21,825)	-81.4%
<b>Total Direct Expense</b>	<b>31,345</b>	<b>321,825</b>	<b>375,000</b>	<b>53,175</b>	<b>16.5%</b>
<b>Surplus/(Deficit) before Transfer</b>	<b>22,786</b>	<b>153,175</b>	<b>101,173</b>	<b>(52,002)</b>	<b>-33.9%</b>
<b>Transfer</b>					
Transfer In	-	100,000	233,091	133,091	133.1%
<b>Transfer (Out)</b>					
Staff Cost	(166,481)	(96,479)	(182,359)	(85,880)	89.0%
Overhead	(2,670)	(54,696)	(91,289)	(36,593)	66.9%
<b>Total Transfer (Out)</b>	<b>(169,151)</b>	<b>(151,175)</b>	<b>(273,648)</b>	<b>(122,473)</b>	<b>81.0%</b>
<b>Total Transfer</b>	<b>(169,151)</b>	<b>(51,175)</b>	<b>(40,557)</b>	<b>10,618</b>	<b>-20.7%</b>
<b>Year End Balance</b>	<b>\$ (146,365)</b>	<b>\$ 102,000</b>	<b>\$ 60,616</b>	<b>\$ (41,384)</b>	<b>-40.6%</b>

<b>San Francisco Bay Trail (Non Profit Program)</b>
---

	Acutual as of 12/31/2020	Approved Budget FY 2020-21	Draft Budget FY 2021-22	Difference	Change % Inc./{Dec.}
<b>Revenue</b>					
Interest Income - Other	\$ 1	\$ -	\$ 5	\$ 5	100.0%
Revenue - Souvenir Sales	2,061	-	10,000	10,000	100.0%
Revenue - Donation	16,769	-	166,000	166,000	100.0%
<b>Total Revenue</b>	<b>18,831</b>	-	<b>176,005</b>	<b>176,005</b>	<b>100.0%</b>
<b>Expense</b>					
Advertising/Public Awareness	-	-	5,000	5,000	100.0%
Software Licenses	-	-	80	80	100.0%
Subscriptions	-	-	1,500	1,500	100.0%
Consultant/Professional Fees	2,500	-	160,000	160,000	100.0%
Bank Service Charges	-	-	100	100	100.0%
Accounting Service	-	-	3,000	3,000	100.0%
Miscellaneous	130	-	3,000	3,000	100.0%
Catering	-	-	800	800	100.0%
<b>Total Expense</b>	<b>2,630</b>	-	<b>173,480</b>	<b>173,480</b>	<b>100.0%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 16,201</b>	<b>\$ -</b>	<b>\$ 2,525</b>	<b>\$ 2,525</b>	<b>100.0%</b>

	Dues		
Estimated Population	Amendment	Proposed	Diff
2021	FY20-21	FY21-22	

<b>County of Alameda</b>	<b>1,670,834</b>	<b>\$215,329</b>	<b>\$218,751</b>	<b>\$3,422</b>
Alameda	81,312	\$18,548	\$19,294	\$746
Albany	18,937	\$5,171	\$5,126	(\$46)
Berkeley	122,580	\$26,402	\$26,636	\$234
Dublin	65,716	\$15,151	\$15,647	\$495
Emeryville	12,298	\$3,551	\$3,729	\$178
Fremont	234,220	\$41,823	\$42,764	\$942
Hayward	160,311	\$32,384	\$33,045	\$661
Livermore	91,861	\$21,276	\$21,788	\$512
Newark	48,966	\$11,692	\$11,927	\$235
Oakland	433,697	\$62,463	\$63,516	\$1,053
Piedmont	11,453	\$3,396	\$3,457	\$61
Pleasanton	79,464	\$18,621	\$18,654	\$33
San Leandro	87,930	\$20,447	\$20,311	(\$135)
Union City	73,637	\$17,271	\$17,226	(\$45)

<b>County of Contra Costa</b>	<b>1,153,561</b>	<b>\$149,304</b>	<b>\$151,262</b>	<b>\$1,958</b>
Antioch	112,520	\$25,089	\$25,158	\$69
Brentwood	65,118	\$15,108	\$15,683	\$575
Clayton	11,337	\$3,422	\$3,379	(\$43)
Concord	130,143	\$27,487	\$27,949	\$462
Danville	43,876	\$10,987	\$10,807	(\$179)
El Cerrito	24,953	\$6,522	\$6,488	(\$34)
Hercules	25,530	\$6,838	\$6,757	(\$81)
Lafayette	25,604	\$6,686	\$6,600	(\$86)
Martinez	37,106	\$9,541	\$9,336	(\$206)
Moraga	16,946	\$4,698	\$4,771	\$73
Oakley	42,461	\$10,378	\$10,709	\$331
Orinda	19,009	\$5,205	\$5,157	(\$48)
Pinole	19,505	\$5,213	\$5,293	\$80
Pittsburg	74,321	\$17,196	\$17,884	\$688
Pleasant Hill	34,267	\$8,846	\$8,778	(\$68)
Richmond	111,217	\$24,777	\$25,329	\$552
San Pablo	31,413	\$8,049	\$8,066	\$17
San Ramon	83,118	\$19,369	\$19,461	\$92
Walnut Creek	70,860	\$16,766	\$17,195	\$429

<b>County of Marin</b>	<b>260,831</b>	<b>\$35,068</b>	<b>\$35,314</b>	<b>\$246</b>
Belvedere	2,124	\$1,289	\$1,294	\$5
Fairfax	7,399	\$2,528	\$2,459	(\$69)
Larkspur	12,253	\$3,633	\$3,593	(\$41)
Mill Valley	14,674	\$4,233	\$4,295	\$62

<b>Novato</b>	53,702	\$13,262	\$13,359	\$96
<b>Ross</b>	2,550	\$1,380	\$1,414	\$34
<b>San Anselmo</b>	12,757	\$3,782	\$3,796	\$14
<b>San Rafael</b>	59,807	\$14,588	\$14,750	\$161
<b>Sausalito</b>	7,252	\$2,457	\$2,439	(\$18)
<b>Tiburon</b>	9,540	\$3,013	\$3,116	\$103

<b>County of Napa</b>	<b>139,088</b>	<b>\$19,146</b>	<b>\$19,198</b>	<b>\$52</b>
<b>American Canyon</b>	20,837	\$5,616	\$5,756	\$141
<b>Calistoga</b>	5,348	\$2,023	\$2,014	(\$10)
<b>Napa</b>	79,278	\$18,883	\$19,109	\$227
<b>St Helena</b>	6,073	\$2,203	\$2,214	\$11
<b>Yountville</b>	2,685	\$1,459	\$1,363	(\$96)

<b>County of San Francisco</b>	<b>897,806</b>	<b>\$115,365</b>	<b>\$118,910</b>	<b>\$3,546</b>
<b>San Francisco - City</b>	897,806	\$111,039	\$114,446	\$3,407

<b>County of San Mateo</b>	<b>773,244</b>	<b>\$101,105</b>	<b>\$102,413</b>	<b>\$1,308</b>
<b>Atherton</b>	7,031	\$2,436	\$2,459	\$23
<b>Belmont</b>	26,813	\$7,084	\$7,094	\$10
<b>Brisbane</b>	4,633	\$1,876	\$1,880	\$4
<b>Burlingame</b>	30,118	\$7,751	\$7,816	\$65
<b>Colma</b>	1,729	\$1,144	\$1,327	\$184
<b>Daly City</b>	109,142	\$24,314	\$24,679	\$365
<b>East Palo Alto</b>	30,794	\$7,894	\$8,088	\$195
<b>Foster City</b>	33,033	\$8,484	\$8,442	(\$43)
<b>Half Moon Bay</b>	12,431	\$3,699	\$3,695	(\$4)
<b>Hillsborough</b>	11,418	\$3,448	\$3,395	(\$53)
<b>Menlo Park</b>	35,254	\$8,892	\$8,891	(\$1)
<b>Millbrae</b>	22,832	\$6,044	\$6,048	\$4
<b>Pacifica</b>	38,331	\$9,615	\$9,671	\$56
<b>Portola Valley</b>	4,607	\$1,893	\$1,900	\$7
<b>Redwood City</b>	86,754	\$20,182	\$20,823	\$641
<b>San Bruno</b>	45,454	\$11,374	\$11,593	\$218
<b>San Carlos</b>	30,145	\$7,660	\$7,847	\$188
<b>San Mateo</b>	103,087	\$23,812	\$23,823	\$11
<b>South San Francisco</b>	67,879	\$15,986	\$16,417	\$430
<b>Woodside</b>	5,676	\$2,090	\$2,144	\$54

<b>County of Santa Clara</b>	<b>1,961,969</b>	<b>\$254,529</b>	<b>\$259,257</b>	<b>\$4,728</b>
<b>Campbell</b>	42,288	\$10,597	\$10,515	(\$82)
<b>Cupertino</b>	59,549	\$14,467	\$14,602	\$135
<b>Gilroy</b>	57,084	\$13,494	\$13,980	\$486
<b>Los Altos</b>	30,876	\$7,996	\$8,035	\$39
<b>Los Altos Hills</b>	8,413	\$2,765	\$2,688	(\$77)
<b>Los Gatos</b>	31,439	\$7,821	\$8,054	\$232
<b>Milpitas</b>	77,961	\$17,679	\$18,349	\$670
<b>Monte Sereno</b>	3,594	\$1,632	\$1,572	(\$60)



Morgan Hill	46,454	\$11,014	\$11,353	\$339
Mountain View	82,272	\$19,127	\$19,480	\$353
Palo Alto	69,226	\$16,560	\$16,764	\$203
San Jose	1,049,187	\$128,900	\$131,613	\$2,713
Santa Clara	129,104	\$27,553	\$28,053	\$500
Saratoga	31,030	\$8,013	\$8,034	\$21
Sunnyvale	156,503	\$31,096	\$31,751	\$655

<b>County of Solano</b>	<b>440,224</b>	<b>\$57,691</b>	<b>\$58,395</b>	<b>\$704</b>
Benicia	27,175	\$7,109	\$7,113	\$3
Dixon	19,972	\$5,365	\$5,493	\$128
Fairfield	116,981	\$25,550	\$25,894	\$344
Rio Vista	9,987	\$2,908	\$3,130	\$222
Suisun City	29,119	\$7,498	\$7,524	\$26
Vacaville	98,855	\$22,921	\$23,276	\$356
Vallejo	119,063	\$26,011	\$26,294	\$283

<b>County of Sonoma</b>	<b>492,980</b>	<b>\$66,213</b>	<b>\$66,144</b>	<b>(\$69)</b>
Cloverdale	9,213	\$2,895	\$2,925	\$30
Cotati	7,533	\$2,570	\$2,481	(\$89)
Healdsburg	12,089	\$3,567	\$3,500	(\$66)
Petaluma	61,873	\$15,036	\$15,165	\$130
Rohnert Park	43,069	\$10,804	\$10,897	\$93
Santa Rosa	173,628	\$34,836	\$34,961	\$126
Sebastopol	7,745	\$2,586	\$2,577	(\$8)
Sonoma	11,050	\$3,413	\$3,312	(\$101)
Windsor	28,248	\$7,238	\$7,265	\$27

<b>Total</b>	<b>7,790,537</b>	<b>\$2,410,208</b>	<b>\$2,447,665</b>	<b>\$37,457</b>
--------------	------------------	--------------------	--------------------	-----------------

Total County	7,790,537	\$1,013,748	\$1,029,644	\$15,895
Total City	7,053,512	\$1,396,460	\$1,418,021	\$21,561
Total Dues Revenue		\$2,410,208	\$2,447,665	\$37,457

County Per Capita Rate	\$	0.1302	\$	0.1322	\$	0.0020
City Per Capita Rate	\$	0.1984	\$	0.2010	\$	0.0026

CPI	102.1000%	101.4000%
Population	7,783,460	7,790,537
Annual Adjustment Factor	102.2399%	101.4909%

Date: June \_\_\_, 2021

W.I.: 1750

Referred By: ABAG Executive Board

ABSTRACT

Resolution No. 05-2021

This resolution approves the ABAG Budget for FY 2021-22.

Further discussion of the agency budget is contained in the ABAG Finance Committee Summary Sheets dated April 15, 2021. A budget is attached as Attachment A.

Date: June \_\_, 2021

W.I.: 1750

Referred By: ABAG Executive Board

Re: Association of Bay Area Governments' Agency Budget for FY 2021-22

ASSOCIATION OF BAY AREA GOVERNMENT

RESOLUTION NO. 05-2021

WHEREAS, the Association of Bay Area Governments (ABAG) is the region's Council of Governments for the San Francisco Bay Area pursuant to the Joint Exercise of Powers Act, California Government Code Section 6500 *et seq.*; and

WHEREAS, the Executive Director has presented the proposed FY 2021-22 Budget to the ABAG Executive Board for referral to the General Assembly for approval; and

WHEREAS, the Executive Board has reviewed and approved the FY2021-22 proposed Budget with such changes as may have been approved; and

WHEREAS, the Executive Board has approved and forwarded the proposed FY 2021-22 ABAG Budget to the General Assembly to be adopted within the minimum 45-day requirement; now, therefore be it

RESOLVED, that ABAG's Budget for FY 2021-22, is prepared in accordance with generally accepted accounting principles and modified accrual, and attached hereto as Attachment A, and incorporated herein as though set forth at length, is approved; and, be it further

RESOLVED, that the ABAG Executive Board is authorized to administer the FY 2021-22 Operating Budget following approval of the ABAG General Assembly; and, be it further

RESOLVED, that the ABAG Executive Board is authorized to approve any and all grants, revenue, contracts, and expenses incorporated into the approved FY 2021-22 Budget and to modify the approved Budget as necessary to meet operational needs, provided there is no increase to the overall approved budget; and, be it further

RESOLVED, that the ABAG Executive Board is authorized to amend the adopted FY 2021-22 Budget to incorporate any unbudgeted increase in revenue sources along with appropriate expenditures so long as the added expenditures do not exceed the additional revenue; and, be it further

RESOLVED, that the Executive Director, or the responsible staff person designated by the Executive Director, shall submit written requests for approval of consultants, professional services, and other expenditures authorized in the approved Budget for FY 2021-22; and, be it further

RESOLVED, that the Executive Director is authorized to approve all contracts and expenses \$200,000 or below, provided the funds are available and included in the FY 2021-22 Budget, and be it further

RESOLVED, that the Chief Financial Officer is authorized to reserve up to \$500,000 in a Liability Reserve except that there shall be no expenditure above \$200,000 without further approval of the Executive Board; and, be it further

RESOLVED, that the Chief Financial Officer is authorized to carryover and re-budget into the approved FY 2021-22 ABAG Budget any grants, funds, contracts, expenses, and encumbrances properly approved in a previous budget; and, be it further

RESOLVED, that the Chief Financial Officer is authorized to correct any obvious errors in the drafting, presentation, and publication of the approved FY 2021-22 ABAG Budget

RESOLVED, that the MTC Commission has authorized the use of up to \$8 million in MTC funds to be used to meet ABAG cash flow purposes as an advance on authorized expenditures until the expenditures have been reimbursed; and, be it further

RESOLVED, that MTC's Executive Director, or the responsible MTC staff person designated by the Executive Director, shall furnish the ABAG Finance Committee with a quarterly financial report to reflect budgeted and actual income, expenditures, obligations for professional and consultant services as well as cash and investment balances and such other information and data as may be requested by the ABAG Finance Committee.

ASSOCIATION OF BAY AREA GOVERNMENT

---

Jesse Arreguin, Chair

The above resolution was entered into by the Association of Bay Area Governments at a regular meeting held in San Francisco, California and at remote locations on June \_\_\_, 2021.

Date: June \_\_\_\_ 2021

W.I.: 1750

Referred By: ABAG Executive Board

Attachment A

Resolution No.05-2021

**ASSOCIATION OF BAY AREA GOVERNMENTS**

**BUDGET**

**FY 2021-22**

**TABLE OF CONTENTS**

	<u>Page</u>
Budget Summary -----	1
Revenue Detail-----	2
Expense Summary-----	3
Contractual Services -----	5



Association of Bay Area Governments

# ABAG BUDGET AND WORK PROGRAM

PROPOSED

FISCAL YEAR 2020-21







## EXECUTIVE BOARD

---

### OFFICERS

#### PRESIDENT

**Jesse Arreguin**

Mayor, City of Berkeley

#### VICE PRESIDENT

**Belia Ramos**

Supervisor, County of Napa

#### IMMEDIATE PAST PRESIDENT

**David Rabbitt**

Supervisor, County of Sonoma

#### TREASURER

**Therese W. McMillan**

Executive Director

### MEMBERS

**Candace Andersen**

Supervisor, County of Contra Costa

**Nikki Fortunato Bas**

Councilmember, City of Oakland

**Tom Butt**

Mayor, City of Richmond

**David Canepa**

Supervisor, County of San Mateo

**Keith Carson**

Supervisor, County of Alameda

**Cindy Chavez**

Supervisor, County of Santa Clara

**Pat Eklund**

Mayor Pro Tem, City of Novato

**Maya Esparza**

Councilmember, City of San Jose

**Carroll Fife**

Councilmember, City of Oakland

**Neysa Fligor**

Mayor, City of Los Altos

**Leon Garcia**

Mayor, City of American Canyon

**Liz Gibbons**

Vice Mayor, City of Campbell

**Giselle Hale**

Vice Mayor, City of Redwood City

**Barbara Halliday**

Mayor, City of Hayward

**Rich Hillis**

Planning Director, City and County  
of San Francisco

**Dave Hudson**

Mayor, City of San Ramon

**Otto Lee**

Supervisor, County of Santa Clara

**Matthew Mahan**

Councilmember, City of San Jose

**Rafael Mandelman**

Supervisor, City and County  
of San Francisco

**Gordon Mar**

Supervisor, City and County of  
San Francisco

**Nathan Miley**

Supervisor, County of Alameda

**Karen Mitchoff**

Supervisor, County of Contra Costa

**Stephanie Moulton-Peters**

Supervisor, County of Marin

**Raul Peralez**

Councilmember, City of San Jose

**Carlos Romero**

Mayor, City of East Palo Alto

**James Spering**

Supervisor, County of Solano

**Loren Taylor**

Councilmember, City of Oakland

**Lori Wilson**

Mayor, Suisun City

**Vacant**

County of San Mateo

#### ADVISORY MEMBER

**Jayne Battey**

Board Member, San Francisco Bay  
Regional Water Quality Control Board





## LETTER FROM THE PRESIDENT



**JESSE ARREGUIN**

ABAG President  
Mayor, City of Berkeley



**BELIA RAMOS**

ABAG Vice President  
Supervisor, County of Napa

Dear ABAG Delegates,

ABAG's programs and services have supported local jurisdictions since 1961, providing a regional forum for discussion and working together on common problems. Throughout the past 60 years, housing has consistently ranked among the region's most urgent challenges. As we move toward recovery from COVID-19, we have both an opportunity and a responsibility to do more — together — to solve the Bay Area's chronic housing affordability problem.

The pandemic-fueled upheavals of the past year have made the Bay Area's housing shortage even more pressing. To help meet this crisis head-on, ABAG created a new Housing Committee in July 2020, partnering with the Metropolitan Transportation Commission (MTC) on an Expanded Regional Housing Portfolio and launching the Bay Area Housing Finance Authority (BAHFA).

In addition, ABAG's established housing programs — the Regional Housing Needs Allocation and the Regional Housing Technical Assistance Program (Housing TA) — have been busy throughout 2020-2021. Following an extensive outreach effort to local jurisdictions, a Regional Housing Needs Allocation (RHNA) methodology was adopted in late 2020 by the Regional Planning Committee and the Executive Board. This is based on the state Department of Housing and Community Development (HCD) 's allocation of 441,000 units which Bay Area cities, towns and counties must now plan for.

The Housing Methodology Committee met virtually from May to September 2020 to develop the draft distribution formula and methodology. Once approved by HCD, each Bay Area jurisdiction will then receive its share of the region's housing need and must update its general plan's housing element to accommodate the new numbers.

Key to implementing RHNA is providing the resources so that local governments can update their housing elements. When most government agencies are facing declining revenues, ABAG is leveraging \$23.9 million in state funds to launch the Housing TA Program, providing access to consultants, data, tools and technical assistance to help cities and counties complete this work. Assistance has already begun for local planners through a 10 part webinar training series on early housing element update activities. ABAG will also be providing additional direct financial assistance to cities, towns and counties.

Housing TA complements nearly \$50 million for housing planning that Bay Area jurisdictions received directly from the state.

ABAG's future work will not only focus on supporting the region's COVID-19 recovery but also charts a course for creating a more affordable, sustainable and resilient Bay Area. The next iteration of our regional long-range land use and transportation plan — Plan Bay Area 2050 — is well underway and slated for adoption later this year. Public engagement involved thousands of Bay Area residents, who provided feedback. The Executive Board and MTC approved a set of final Plan Bay Area Strategies and the associated Growth Geographies and Regional Growth Forecast in fall 2020, and the Final Plan Bay Area Blueprint was identified as the Preferred EIR Alternative by both agencies in January 2021, transitioning to the final phase: developing the Plan document, the EIR, and a near-term Implementation Plan.

The Estuary Partnership has continued work on programs that protect, enhance and restore the San Francisco Estuary while staffing the San Francisco Bay Restoration Authority. The Bay Area Regional Energy Network (BayREN) expanded its offerings, including a new on-bill water efficiency program to complement its popular zero-interest loans for multifamily and single family energy retrofits.

The San Francisco Bay Trail Project over the past year closed several major trail gaps and is on track to make this alternative active transportation route an accessible one for the entire Bay Area.

Our staff accomplished much in 2020-2021 and will contribute more in 2021-2022, detailed in the following pages of this document. We are all committed to creating a better Bay Area, supported by our Council of Governments. Our cooperative regional spirit brings us together to effectively address today's challenges and create a shared vision for tomorrow.

When we can once again gather in person, we will celebrate ABAG's 60 years of service to our region appropriately. I look forward to getting together with all of you then to celebrate ABAG's many accomplishments.

Sincerely,

Jesse Arreguin  
ABAG President, Mayor of Berkeley



## LETTER FROM THE EXECUTIVE DIRECTOR



**THERESE W. MCMILLAN**

Executive Director

**KATHLEEN KANE**

Secretary / Legal Counsel

Dear ABAG Delegates,

After more than a year, the continuing COVID-19 emergency underscores the importance of recovery as a key to our work to make the Bay Area a better, more equitable place for all our residents. As the executive director for ABAG, as well as for the Metropolitan Transportation Commission (MTC), our work together includes the long-range joint ABAG-MTC Plan Bay Area 2050 planning initiative as well as ABAG's expanded work in housing planning, its efforts on the Regional Housing Needs Allocation (RHNA) and the assistance provided by the regional Housing Technical Assistance Program (HousingTA).

As we move toward the post-pandemic era, our biggest challenge will continue to be in meeting the Bay Area's housing needs. The Expanded Regional Housing Portfolio, including formation last year of the new Housing Committee and the Bay Area Regional Housing Finance Authority (BAHFA), illustrates our shared commitment to meeting this challenge. While BAHFA and ABAG opted not to place a regional housing finance measure on the 2020 ballot, staff continues to work with both public and private sector partners to attract new resources to address the "3 Ps" of housing: protecting current residents, preserving existing homes and producing more new homes.

Thanks to the Housing Methodology Committee, the sixth cycle of the RHNA process developed a formula and distribution methodology and ABAG expects to distribute the numbers to the cities, towns and counties by the end of FY 2021. The Planning Group's Housing TA will help jurisdictions implement RHNA via updates to the housing elements in their General Plan updates.

Plan Bay Area 2050 work is scheduled to wrap up this fall, with a task list that includes not just the final Plan document but an associated Environmental Impact Report and an Implementation Plan.

Advancing equity remains a top priority at ABAG and MTC. Many other Bay Area governments, agencies and communities also are leading with equity to implement a just recovery that addresses the roots of social injustice. This commitment to equity must also illuminate our collective efforts to meet other big challenges, including climate change. To help ABAG and MTC walk the talk, staff this year established an equity consultant bench, including trusted community groups and practitioners. The arrangement includes "cooperative use" language that allows cities, towns, counties and other ABAG-MTC partners to pick from dozens of vetted firms with the experience and lens to help them walk the equity talk as well.

More information on ABAG's programs and activities is included in this document and on [abag.ca.gov](http://abag.ca.gov). I look forward to discussing these and other items at our June General Assembly.

Sincerely,

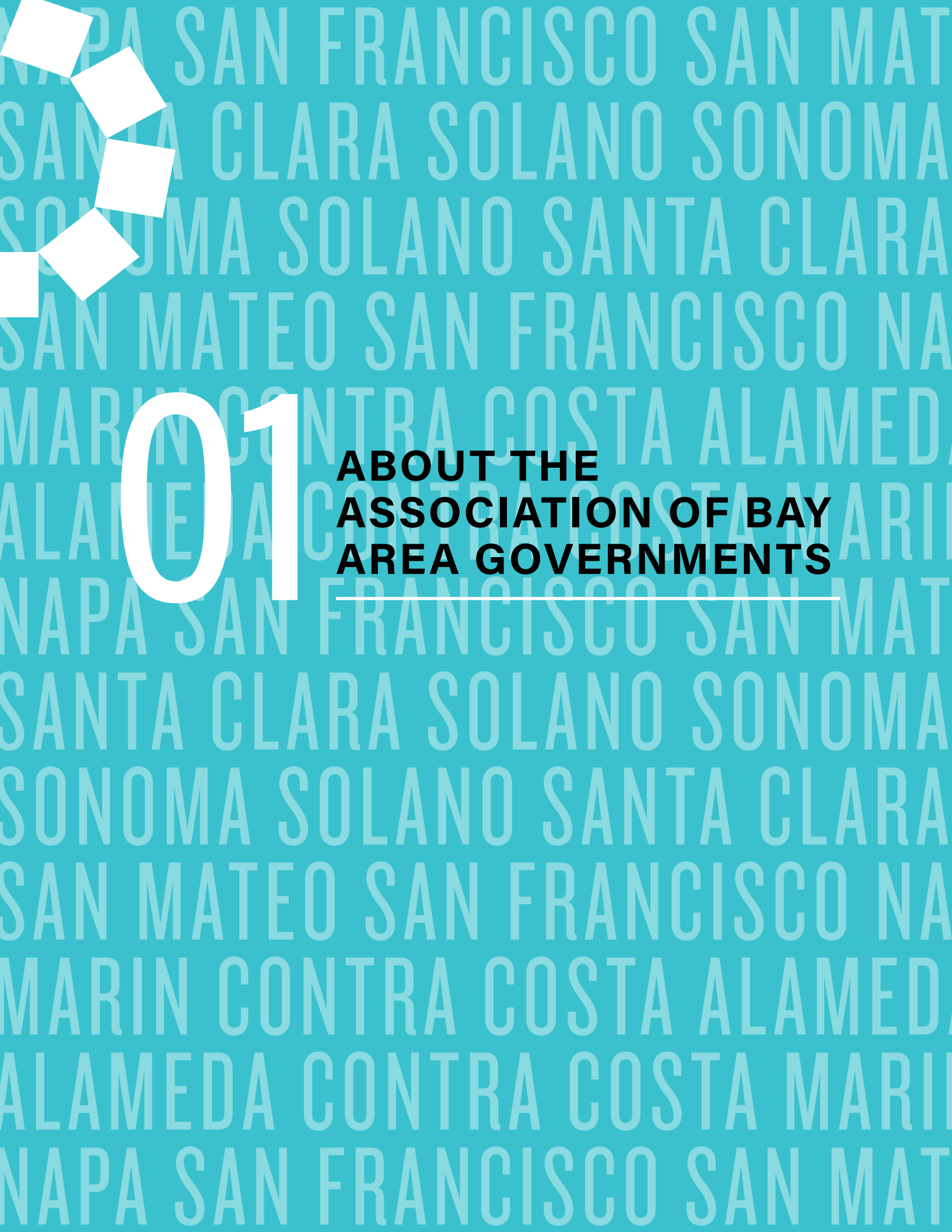
Therese W. McMillan  
Executive Director



## TABLE OF CONTENTS

---

<b>ABOUT ABAG</b>	<b>4-7</b>
<hr/>	
<b>REGIONAL PLANNING PROGRAM</b>	<b>8-19</b>
<hr/>	
<b>LOCAL GOVERNMENT SERVICES</b>	<b>20-27</b>
<hr/>	
<b>OPERATIONS</b>	<b>28-31</b>
<hr/>	
<b>LEGISLATION AND PUBLIC AFFAIRS</b>	<b>32-37</b>
<hr/>	



# 01

## **ABOUT THE ASSOCIATION OF BAY AREA GOVERNMENTS**

---



# ABOUT THE ASSOCIATION OF BAY AREA GOVERNMENTS

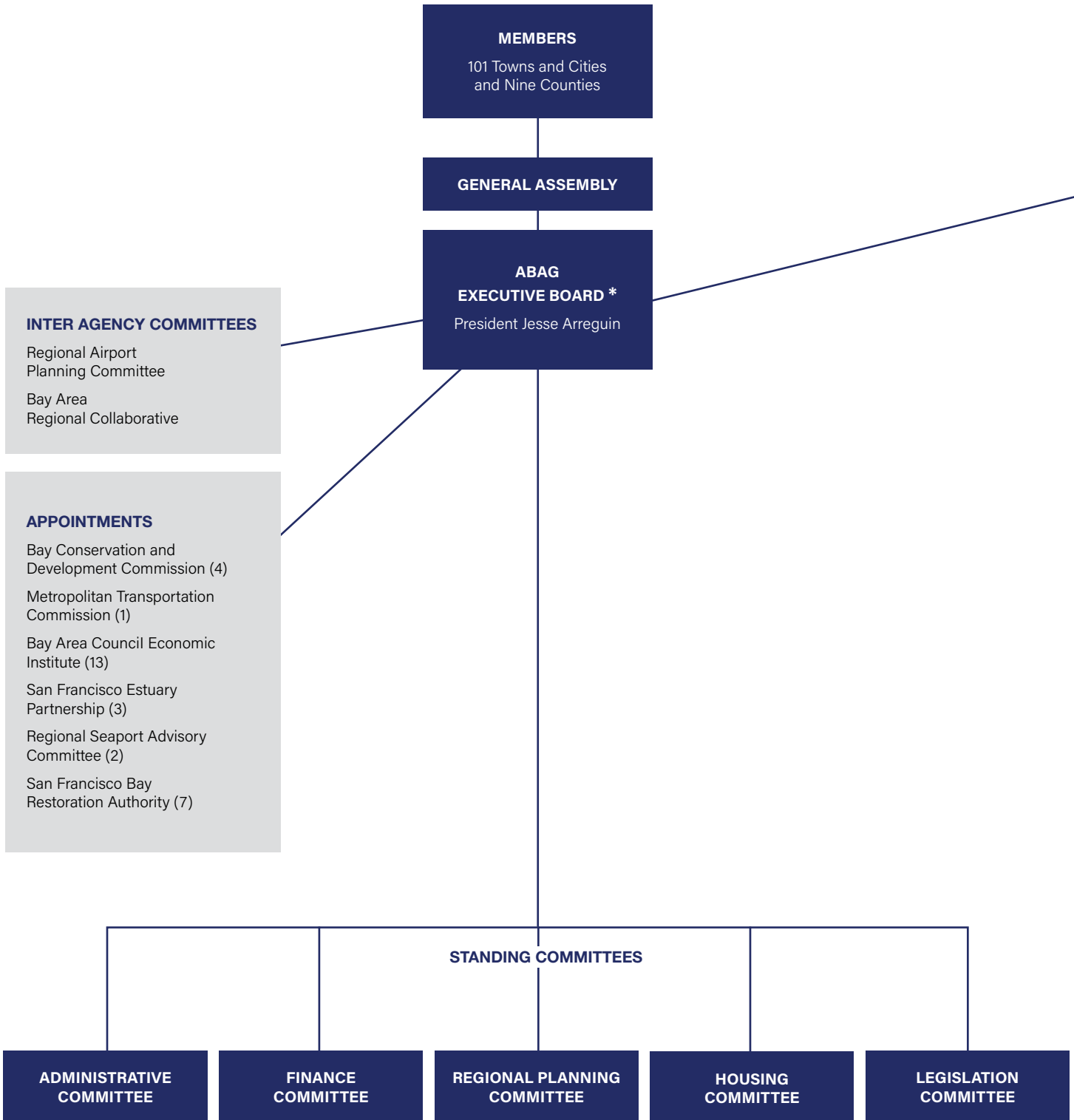
## SECTION 01



As the San Francisco Bay Area's regional Council of Governments, the Association of Bay Area Governments (ABAG) provides a range of services to its member cities, towns and counties. ABAG was created in 1961 to provide a forum for local elected officials to discuss topical issues, specifically around regional planning and, in later years, services. ABAG was the first Council of Governments established in California. Recognizing that community issues transcend local boundaries, ABAG now examines issues of regional and local concern addressing planning and research needs related to land use, environmental and water resource protection; builds local governments' capacity regarding disaster resilience and energy and water efficiency; and provides financial services to local counties, cities and towns. ABAG is a joint powers authority and membership is comprised of the 101 cities and towns and the nine counties of the San Francisco Bay Area. Elected officials from each serve as governance for the organization. Organizational and governance charts are included in this document (see pages 6 and 7).

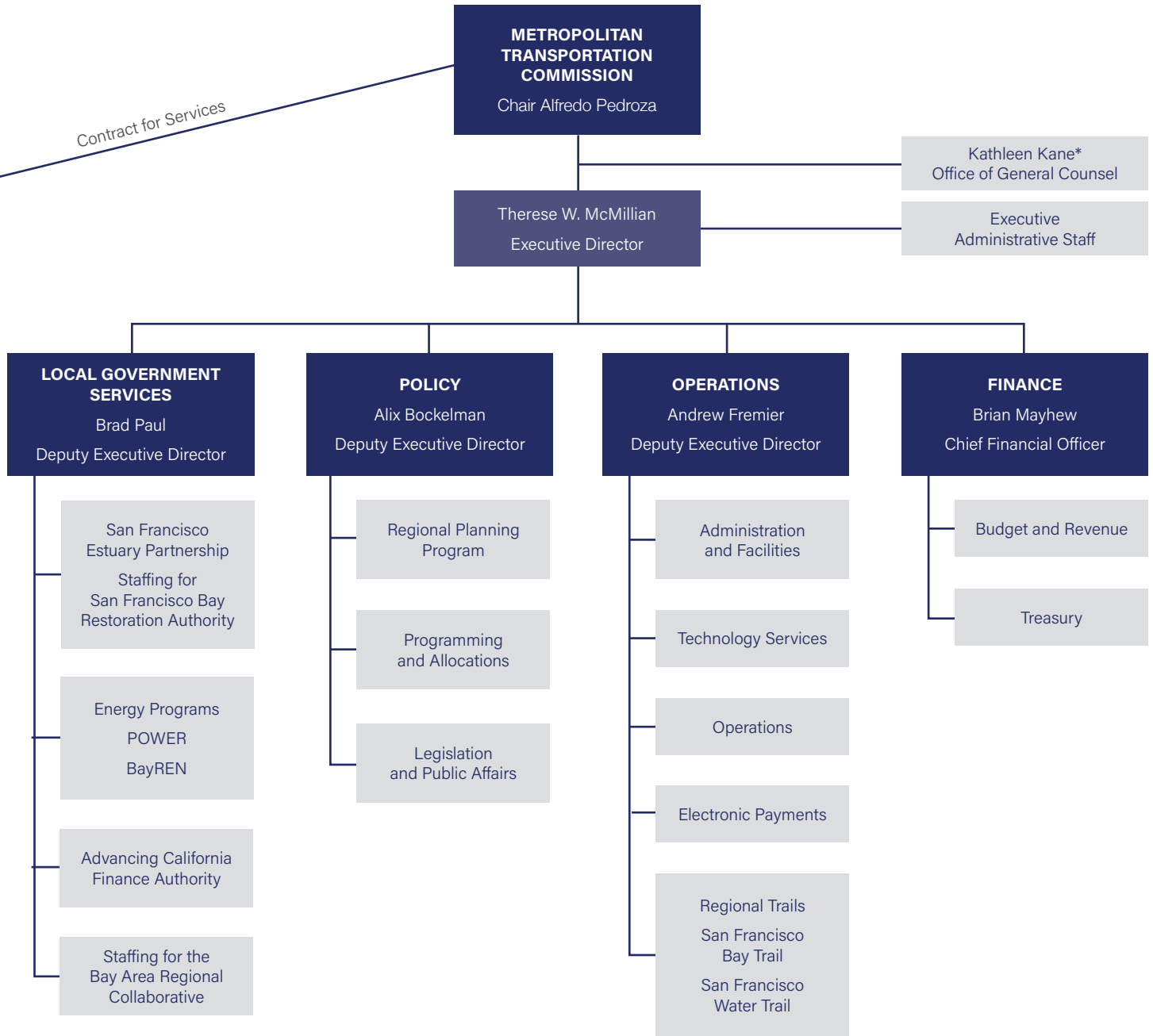
The consolidated ABAG and Metropolitan Transportation Commission (MTC) staff, as of July 1, 2017, serves both organizations, and since the consolidation has found new and stronger connections between programs, policies and activities. While the staff functions under one executive director, ABAG and MTC continue to be separate governance entities with their own statutory authorities and responsibilities, policy positions, assets, liabilities, revenues, debts and local collaboration programs. This Budget and Work Program contains the details of all the programs and services provided in 2020-2021 and the planned activities and budget for 2021-2022. Additional information is provided at [abag.ca.gov](http://abag.ca.gov).

# GOVERNANCE CHART





# CONSOLIDATED ORGANIZATIONAL CHART



\* Advises the Executive Board and Commission directly



02

**REGIONAL  
PLANNING  
PROGRAM**

---





## REGIONAL PLANNING PROGRAM

# 02

SECTION



The ABAG and MTC Regional Planning Program will continue planning work to address key long-standing challenges facing the region, including housing affordability, economic development, resilience to hazards, and planning for investments in the region's transportation infrastructure. Central to this effort will be the adoption of Plan Bay Area 2050, as well as the Regional Housing Needs Allocation (RHNA) and the expanded work on Regional Housing Technical Assistance with the Regional Early Action Planning funding. In all our upcoming work, the staff will continue to emphasize the importance of engagement with our local cities, towns and counties, as well as with other stakeholders, including residents and businesses across the Bay Area.

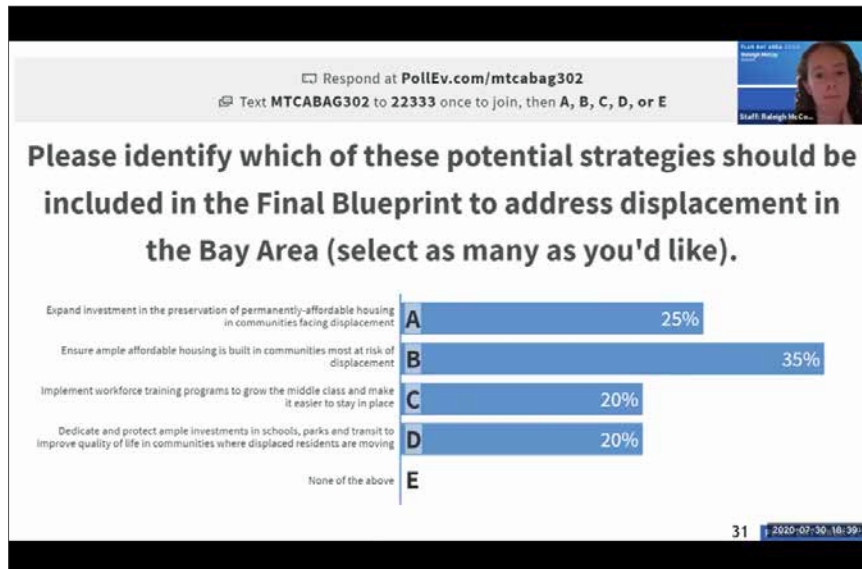
ABAG and MTC, between the two agencies, offer 19 technical assistance (TA) programs that help local jurisdictions perform specific tasks and leverage resources. A TA webpage(s) project is in progress to increase the visibility of the TA programs and to make these programs more accessible to our local partners. The TA project is expected to be live on the ABAG website in summer 2021, with the Housing TA program highlighted first.

This document focuses on the major outward-facing projects and programs that will be considered by the ABAG Executive Board and committees throughout the fiscal year. The Regional Planning Program staff continue to work collaboratively — across functional areas — to deliver planning work that distills the region's challenges and opportunities and serves the needs of our diverse communities and residents.



# REGIONAL PLANNING PROGRAM

## SECTION 02



### HORIZON AND PLAN BAY AREA 2050

The Horizon initiative was the first comprehensive Bay Area planning effort to examine not just transportation and housing but economic development, resilience and the effects of emerging technologies. The process explored dozens of potential strategies — public policies and investments that could be advanced on the local, regional, or state levels — in three divergent Futures, “what if...” scenarios. Horizon concluded in fall 2019 with specific policy recommendations on resilient and equitable strategies for consideration in Plan Bay Area 2050, the region’s next-generation long-range plan.

Development of Plan Bay Area 2050 began in fall 2019 with public engagement that involved thousands of Bay Area residents providing feedback on strategies for the region’s future, followed by workshops with stakeholders to continue refining strategies and growth geographies for the plan’s Blueprint. Conducted in two phases – Draft Blueprint and Final Blueprint – the ABAG Executive Board and Commission approved a set of 35 final Strategies and the associated Growth Geographies and Regional Growth Forecast in fall 2020. The Final Blueprint was identified as the Preferred EIR Alternative by both boards in January 2021, enabling a transition to the final phase of Plan Bay Area 2050, which focuses on development of the Plan Document, EIR and near-term Implementation Plan.

More information on the Plan Bay Area 2050 Final Blueprint/Preferred Alternative can be found at: <https://www.planbayarea.org/2050-plan/plan-bay-area-2050-final-blueprint>.



#### 2020-21 HIGHLIGHTS

- Plan Bay Area 2050 Final Blueprint: Conducted public and stakeholder engagement throughout summer 2020 to refine the Draft Blueprint strategies, ultimately leading to the approval of 35 equitable and resilient strategies in fall 2020.
- Environmental Impact Report (EIR): Conducted scoping process in fall 2020, followed by approval of the Final Blueprint as the Preferred EIR Alternative in January 2021; with release of the Draft EIR envisioned for late spring 2021.
- Plan Document: Began development of Plan Document; release of the Draft Plan Bay Area 2050 document envisioned for late spring 2021.
- Implementation Plan: Held virtual stakeholder workshops and one-on-one meetings to identify potential near-term implementation actions for ABAG/MTC and partners; released proposed roles/success factors for each of the 35 strategies; release of the Draft Implementation Plan with specific actions envisioned for late spring 2021.
- Public Engagement: Final round of public engagement for Plan Bay Area 2050 slated for late spring 2021/early summer 2021, with virtual workshops, webinars and more.
- Results of this analysis are anticipated in late spring 2020.

#### 2021-22 GOALS

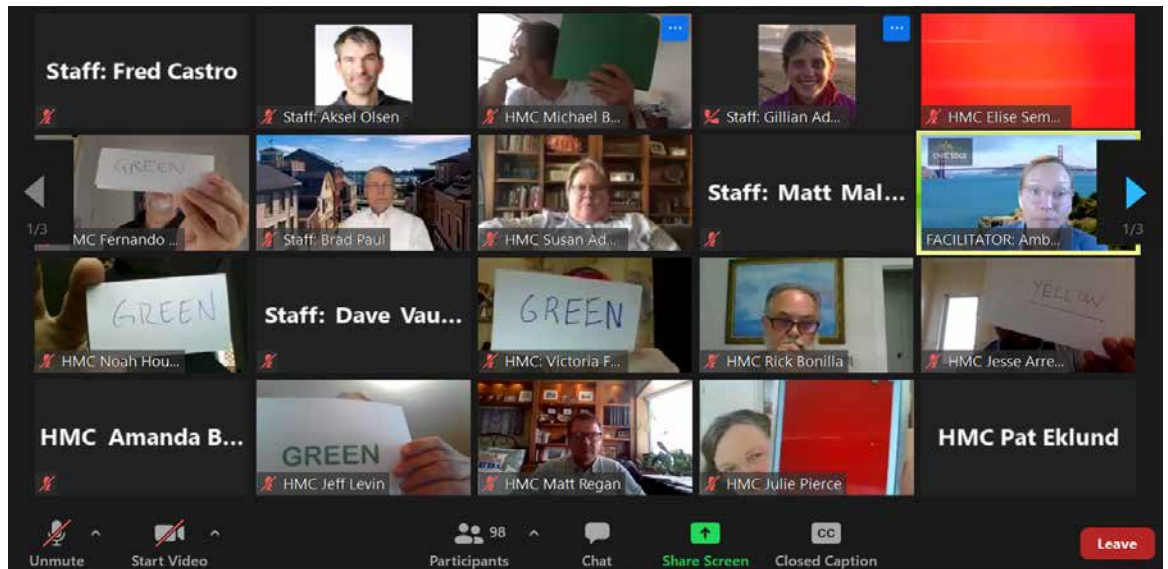
- Finalize the Plan Bay Area 2050 Document, Implementation Plan and EIR; seek adoption by ABAG Executive Board and Commission in fall 2021.
- Engage with state and federal agencies to seek final approval of Plan Bay Area 2050 by relevant regulatory authorities, including the California Air Resources Board (CARB) by winter 2022.





# REGIONAL PLANNING PROGRAM

## SECTION 02



### REGIONAL HOUSING NEEDS ALLOCATION

The Regional Housing Need Allocation (RHNA) is the state-mandated process to identify the total number of housing units (by affordability level) that each city, town and county must accommodate in its Housing Element. As part of this process, the California Department of Housing and Community Development (HCD) identifies the total housing need for the Bay Area for an eight-year period (in this cycle, from 2023 to 2031). ABAG must then develop a methodology to distribute this need to local governments in a manner that is consistent with the development pattern included in Plan Bay Area 2050.

RHNA statutes outline a detailed process and schedule for how ABAG must develop an allocation methodology that meets the statute's objectives. The methodology must consider 12 statutory factors and accomplish two outcomes:

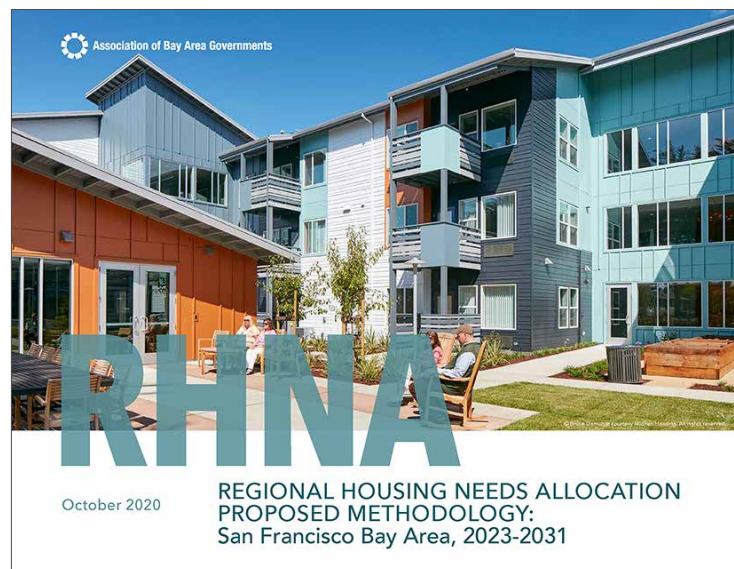
- Allocate a share of housing need (in units) to each jurisdiction.
- Identify each jurisdiction's share of need by income category.

After ABAG adopts the methodology it issues a draft allocation to jurisdictions. Jurisdictions and HCD then have an opportunity to appeal a jurisdiction's allocation. After ABAG takes action on the appeals, it issues the final allocation. Each local government must then revise its Housing

Element to show how it plans to accommodate its portion of the region's housing need. The Housing Element must include an inventory of sites that have been zoned for sufficient capacity to accommodate the jurisdiction's RHNA allocation. ABAG's formal role within RHNA ends with adoption of the final allocation.

A significant highlight for the RHNA process in fiscal year 2020-2021 was the completion of the Housing Methodology Committee's work in developing the Proposed RHNA methodology. Following a public comment period to gather feedback about the Proposed RHNA Methodology, the Draft RHNA Methodology was adopted in January 2021. Information about the Draft RHNA Methodology was submitted to HCD for its review as required by law, with feedback from HCD informing the Final RHNA Methodology and Draft RHNA Allocations.

This fiscal year, staff will conduct the appeals process outlined in Housing Element Law that allows a jurisdiction or HCD to appeal a jurisdiction's Draft RHNA Allocation. As part of this process, ABAG will hold public hearings to hear the appeals submitted by local governments or by HCD. After ABAG takes action on the appeals, it will issue Final RHNA Allocations by the end of 2021. Local governments must update Housing Elements by January 2023, including identifying sites that are zoned with enough capacity to meet the RHNA allocation.



## 2020-21 HIGHLIGHTS

- Supported the Housing Methodology Committee as it finalized its recommendations for the Proposed RHNA Methodology, which was approved in October 2020.
- Conducted a public hearing and gathered written feedback about the Proposed RHNA Methodology and Draft Subregional Shares from local governments, advocacy organizations and other stakeholders, and members of the public.
- The Draft RHNA Methodology and Final Subregional Shares were adopted in January 2021. Information about the Draft RHNA Methodology was submitted to HCD for its review and shared with local governments, stakeholders, and members of the public.
- Anticipated approval of the Final RHNA Methodology and Draft RHNA Allocations.

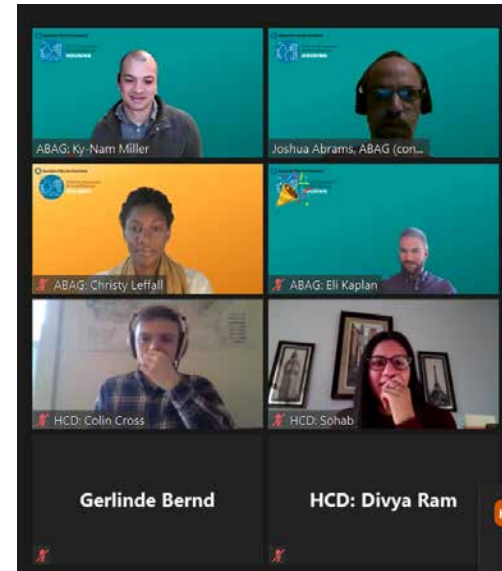
## 2021-22 GOALS

- Conduct RHNA appeals process.
- Develop Final RHNA Allocations and seek Executive Board approval of the Final RHNA Plan.



# REGIONAL PLANNING PROGRAM

## SECTION 02



### HOUSING TECHNICAL ASSISTANCE

During the past year, staff has increased efforts to assist local jurisdictions working to meet the region's housing needs. The signature effort of this work is ABAG's new Regional Housing Technical Assistance (Housing TA) Program, which has been launched with roughly \$24 million in one-time state funding. The focus of the Housing TA Program is to support Bay Area jurisdictions in updating their Housing Elements to implement the sixth cycle of the Regional Housing Needs Allocation. Local Housing Elements must be submitted to the California Department of Housing and Community Development (HCD) by approximately January 2023.

After engaging in extensive outreach to local jurisdictions and other stakeholders to understand local needs, ABAG designed the Housing TA Program with two categories of activities: direct financial assistance to local jurisdictions and regional technical assistance products. The Housing TA Program is designed to complement nearly \$50M in funding for housing planning that Bay Area jurisdictions received directly from the state in the form of SB2 and LEAP grants, while also achieving economies of scale to maximize the local benefit of regional dollars.

Looking to the future, ABAG will continue in a more active role in securing new resources and providing technical assistance to Bay Area jurisdictions. ABAG staff will develop a portfolio of tools flexible enough to tailor solutions for each jurisdiction's unique challenges.





## 2020-21 HIGHLIGHTS

- Launched the new Housing TA program, partnering with local jurisdictions to update Housing Elements and otherwise work towards meeting the region's housing needs.
- Approved over \$10 million in housing planning subgrants to all 109 Bay Area jurisdictions. The consolidated staff developed a simple, web-based application form that enabled jurisdictions to seamlessly apply for these housing funds and also for Priority Development Area (PDA) Planning and Technical Assistance grants managed by MTC.
- Seated a new Regional Planning Consulting Bench to facilitate procurements and ease contract administration for ABAG as well as local jurisdiction staff, with a focus on services that will be required for local jurisdictions to complete their Housing Element updates.
- Formed and funded county-level Planning Collaboratives, to develop relationships between jurisdictions, enable peer-to-peer learning and serve as the primary delivery mechanism for a range of tailored technical assistance.

- Developed a suite of technical assistance products and tools to assist local staff with key tasks associated with developing a Housing Element. This included compilation of individually tailored data packets for all 109 jurisdictions, launching an innovative, web-based Housing Element Site Selection (HESS) Tool, and producing a 10-part webinar training series for local planners in partnership with State Housing and Community Development.

## 2021-22 GOALS

- Administer over \$10 million in local housing planning grant allocations, which includes the Regional Planning Consulting Bench activities.
- Continue to support and fund the county-level Planning Collaboratives.
- Refine existing technical assistance products and data tools, including developing "2.0" modules for the HESS tool and new "affirmatively furthering fair housing" material for the data packets.
- Launch a series of peer Cohorts and Workgroups of jurisdictions to focus on common challenges and subject matter, including development of specialized technical assistance products as requested by participating jurisdictions.



# REGIONAL PLANNING PROGRAM

## SECTION 02



### EXPANDED REGIONAL HOUSING PORTFOLIO

In partnership with MTC, ABAG has launched an Expanded Regional Housing Portfolio. One of the centerpieces of this effort is the new Bay Area Regional Housing Finance Authority (BAHFA), which was established in 2019 by AB 1487 (Chiu). The Expanded Regional Housing Portfolio and BAHFA will collaborate with public and private sector partners to attract new resources to address the “3 Ps” of housing: protection of current residents, preservation of existing homes and production of new homes.

### 2020-2021 HIGHLIGHTS

- Formed a new ABAG Housing Committee to partner with MTC on the launch of the Expanded Regional Housing Portfolio and BAHFA.
- Published a Concept Paper for the Expanded Regional Housing Portfolio that serves as blueprint for new near-term activities, including the development of five key pilot projects.
- In partnership with MTC, released an RFP for a Business Plan for the Expanded Regional Housing Portfolio and BAHFA.





#### **2021-2022 GOALS**

- Secure seed funding for the Expanded Regional Housing Portfolio and BAHFA to begin the rollout of the five pilot projects in the Concept Paper.
- Launch the Expanded Regional Housing Portfolio and BAHFA Business Plan, including engagement with stakeholders across the 3Ps.
- Continue to partner with MTC and BAHFA to advocate for increased state and federal funding to support affordable housing production, preservation and tenant protections in the Bay Area.



# REGIONAL PLANNING PROGRAM

## SECTION 02



### RESILIENCE PROGRAM

The Resilience Program continues to support hazard mitigation and climate adaptation research, planning and action for a resilient Bay Area. The program offers local government leaders access to robust technical analyses, best practices for disaster resilience as well as special events featuring prominent local and national resiliency experts. During the last year, the resilience program has integrated natural hazards and climate impacts into Plan Bay Area 2050, leading the development of strategies to adapt the region's shoreline to sea level rise and modernize deficient older buildings with energy, water, seismic and wildfire upgrades. The program is also providing aligned support to the Housing Technical Assistance program, offering local governments resources to incorporate resilience into their upcoming housing element updates.

### 2020-21 HIGHLIGHTS

- Provided continued subject matter guidance to the Plan Bay Area 2050 process and worked with regional stakeholders on an implementation approach for adopted Plan Bay Area resilience strategies.
- Coordinated with partner regional agencies, including the Bay Area Air Quality Management District (BAAQMD), Bay Area Regional Collaborative (BARC) and Bay Conservation

and Development Commission (BCDC), on advanced climate adaptation planning guidance and resources for local governments. This effort included other ABAG programs and projects, such as the San Francisco Estuary Partnership (SFEP) and Bay Area Regional Energy Network (BayREN).

- Developed a regional estimate of the number of seismically deficient buildings, which included soft-story buildings, to further advance retrofit efforts.

### 2021-22 GOALS

- Advance the Plan Bay Area 2050 sea level rise adaptation strategy in partnership with BARC, BCDC, and SFEP regional partners. This effort will focus on funding analysis for the \$19 billion strategy cost.
- Advance the Plan Bay Area 2050 existing building retrofit strategies in partnership with BayREN and BAAQMD regional partners. This effort will focus on aligning seismic, wildfire, drought, energy efficiency and decarbonization efforts.
- Provide add-on resilience support and resources to the regional housing technical assistance program focused at reducing the impact of climate change and natural hazards in housing element updates.



## DATA ENGAGEMENT

Vital Signs is the Bay Area's regional performance monitoring initiative, which provides users with the opportunity to interact via a website with data for 41 indicators related to transportation, land use, the economy, the environment and social equity. Spurred by the adoption of the original Plan Bay Area in 2013, Vital Signs is designed to regularly track progress towards crosscutting goals established in the long-range regional plans, as well as federally-mandated short-range performance targets. Data typically are available at the regional, county, city and neighborhood level and visualized using interactive charts and maps, with updates to the website occurring roughly once every two years. To date, the site has been used by about 120,000 unique visitors, including the public, journalists, academics and planning staff at city, county and regional agencies. Currently, the site is undergoing a refresh to provide a better user experience, easier navigation and better export tools.

The Bay Area Spatial Information System (BASIS) is a new initiative, developed by ABAG and MTC. Managed by the Data and Visualization Team, this system has been designed to manage key regional datasets on an industry standard platform, empowering regional and local stakeholders to manage, update, disseminate and consume these datasets via an intuitive user interface. BASIS is an evolution of past data management efforts, such as the the Local Policy Development Survey and Land Use Measurement (1976-1977) that sought to collect data from local jurisdictions for use in regional forecasts and long-range planning activities for the nine county San Francisco Bay Area region.

## 2020-21 HIGHLIGHTS

- Updates to select economy, transportation, land & people, and environment Vital Signs indicator pages showcasing the latest data.
- Updates to targets page on Vital Signs to highlight progress toward federally mandated, short-range regional targets.
- Collection of key datasets for the long-range plan from all Bay Area jurisdictions, including zoning and general plan data at the parcel level, development pipeline projects and sphere of influence boundaries.

## 2021-22 GOALS

- Launch an updated version of Vital Signs ("Vital Signs 2.0") in mid-2021. The updates will improve the user experience through more modern designs, refreshed data visualizations and improved navigation based on the latest tools, while upgrades to the back end of the site will improve site sustainability and security.
- Explore the addition of new indicators to add unique value to the site, focusing on land use, equity, economy and transportation.
- Identify new datasets to manage using BASIS via needs assessment of ABAG-MTC and regional and local partners. Work with regional and local partners to build tools that enable the management, analysis and visualization of their data on the BASIS platform.





03

**LOCAL  
GOVERNMENT  
SERVICES**

---



## LOCAL GOVERNMENT SERVICES

# SECTION 03



### Local Government Services

This group provides a range of programs and services including: protection, enhancement and restoration of the San Francisco Bay-Delta Estuary; natural gas, energy and water conservation programs and infrastructure through ABAG POWER and BayREN; and assisting local governments and nonprofits gain access to tax exempt bond financing for housing, schools, hospitals, clinics, parks and other projects.



## LOCAL GOVERNMENT SERVICES

# SECTION 03



### ESTUARY PARTNERSHIP

The San Francisco Estuary Partnership and its cooperating agencies and organizations initiated and continued work on a wide array of projects and activities in support of the Partnership's mandate: to protect, enhance and restore the San Francisco Estuary.

### 2020-21 HIGHLIGHTS

- Completed all 10 projects funded under Round 3 of the Integrated Regional Watershed Management grant program.
- Completed the "San Pablo Avenue Green Stormwater Spine" projects in four different cities, treating six acres of previously impervious surface area.
- Staffed the San Francisco Bay Restoration Authority, providing project management, proposal review and budget development; support for the Governing Board and Advisory Committee; and primary coordination for the Oversight Committee.
- Launched the update process for the next version of the Estuary Blueprint.
- Received an additional \$1.8 million from the California Department of Water Resources (DWR) to fund water needs assessments in disadvantaged communities and tribes.
- Received \$22,750,000 from DWR to fund eight new projects around the region under the Integrated Regional Water Management Program.
- Entered into a \$950,000 agreement with the Delta Stewardship Council to implement scientific studies and projects to respond to priority issues that impact the Estuary.
- Received \$1.9 million from the US EPA to advance nature-based shoreline infrastructure projects.



- Passed the US EPA five-year Program Evaluation, maintaining eligibility for federal funding through the National Estuary Program.

#### **2021-22 GOALS**

- Hold the 2021 State of the Estuary Conference.
- Release the 2022 Estuary Blueprint, a collaborative five-year action plan to increase the health and resiliency of the Estuary.
- Advance implementation of the Wetlands Regional Monitoring Program.
- Continue to identify and secure new funding sources to advance nature-based infrastructure projects.
- Increase recreational vessel pump-out usage and awareness among the boating community through outreach and education.
- Secure additional funding from DWR through the Integrated Regional Water Management Program to implement projects identified as part of the Disadvantaged Communities and Tribal Involvement Program.





## LOCAL GOVERNMENT SERVICES

# 03

SECTION



### BAYREN

The Bay Area Regional Energy Network (BayREN) helps Bay Area residents and communities become more energy efficient while also helping residents decarbonize their homes. BayREN is a collaboration of the nine counties and attributes much of its success to the organizational structure that leverages the expertise and experience of local Bay Area governments. BayREN provides funding to build the internal capacity of local cities and counties to administer successful climate and sustainability programs.

BayREN's portfolio includes: single-family and multifamily energy retrofit programs that offer both energy efficiency and electrification measures with associated rebates; the Green Labeling program that provides training to real estate professionals about the benefits of a green home and offers a rebate to assessors that conduct a Home Energy Score; Codes and Standards, dedicated to working with local building officials to better understand and comply with the State Energy Code; a Commercial program focusing on small-to-medium sized businesses, and several financing programs, including an on-bill water efficiency program and zero interest loans for multifamily energy retrofit projects.

BayREN is primarily funded by Public Goods Charges as approved by the California Public Utilities Commission (CPUC), and currently has an annual budget of over \$24 million.

### 2020-21 HIGHLIGHTS

- Quickly pivoted all programs to comply with COVID-19 restrictions, moving trainings, audits, marketing events and other activities to a virtual format, and provided additional support to our workforce.
- Met or exceeded our program goals despite the pandemic. Many trainings saw a threefold increase in attendance and there was much greater geographic diversity among attendees.
- Launched the new Energy Atlas, a large database of Pacific Gas and Electric account level electricity and natural gas consumption linked spatially to building characteristics and sociodemographic data. The Atlas is a tool for local governments to help guide local policy on reducing energy consumption.
- Continued the "BayREN is Electrifying the Bay Area!" campaign that communicates about all the electrification efforts within the portfolio designed to help the Bay Area move towards decarbonization goals. BayREN's efforts have been recognized and lauded, and have been presented at several workshops conducted by state agencies.
- Increased partnerships with our seven Community Choice Aggregators (CCAs), resulting in several joint programs, regular collaboration meetings and firm commitments to work together to provide holistic program offerings to meet the needs of our respective customers, particularly related to decarbonization.





- Paid rebates of well over \$9 million to Bay Area single-family and multifamily homeowners and renters for making energy retrofits. Also paid over \$400,000 in rebates to Bay Area homeowners who have Department of Energy Home Energy Scores.
- Continued the successful partnership with Rising Sun Center for Opportunity and its Climate Careers program, providing youth employment and training.
- Received funding from Bay Area Air Quality Management District for an electric vehicle (EV) pilot and for electrification technologies.
- Increased individualized support to BayREN member county agencies to assist them with more productive outreach and service to their local jurisdictions.

#### 2021-22 GOALS

- Expand on the successful CCA collaboration.
- Position the portfolio for funding from the Biden-Harris Build Back Better Plan, which has many goals and strategies that are consistent with BayREN.
- Continue current successful programs.



## LOCAL GOVERNMENT SERVICES

# 03

SECTION



### ABAG POWER

ABAG Publicly OWned Energy Resources (POWER) was formed in 1998 to provide leadership for local governments in energy management and aggregated energy procurement. POWER offers its members a region-wide natural gas purchasing pool, providing stable and preferential pricing of natural gas for use in cost-sensitive public facilities such as hospitals, police and fire stations, zoos and community centers. More recently, the program is initiating efforts to consider program offerings that aid local governments in achieving climate-related goals. ABAG POWER's natural gas aggregation program currently serves 38 cities, counties and special districts and aims to provide rates that are both lower and more stable than the default energy provider (Pacific Gas and Electric Company – PG&E).

### 2020-21 HIGHLIGHTS

- Insulated member agencies from short-term market price volatility caused by the COVID-19 pandemic and California's catastrophic wildfires.
- Initiated discussions and onboarded a key partner to conduct strategic program design planning, which seeks to leverage the size and unique structure of ABAG POWER to aid its member agencies in achieving climate-related goals.
- Successfully and rapidly transitioned to a fully electronic invoicing portal and utility database, improving the members' access to information.

### 2021-22 GOALS

- Identify, create and begin implementing at least one program helping member agencies achieve climate-related goals.
- Incorporate revenue-generating opportunities related to Renewable Natural Gas as a vehicle fuel.
- Examine opportunities to increase program membership.



## ACFA

In 2018, staff created a new ABAG conduit finance authority — the Advancing California Financing Authority (ACFA) — to provide more secure, low-cost and convenient financing for public benefit projects. ACFA is staffed by the Finance and Local Government Services departments with professional assistance from legal and finance consultants at Nixon/Peabody, Public Financial Management and Sperry Capital. Each year, ACFA will contribute surplus fee revenue to ABAG's general fund to expand successful regional programs and create new ones.

ACFA continues the work of ABAG's Finance Authority for Nonprofits (FAN) founded in 1978. FAN issued \$8 billion in tax-exempt bond financing for 12,000 units of affordable housing, hospitals and medical clinics, private schools and cultural institutions, water and wastewater systems, transit systems and other public infrastructure.

ACFA on July 1, 2020 began managing the nearly \$2 billion in outstanding bonds previously managed by FAN to both streamline and improve the process.

## 2020-21 HIGHLIGHTS

- Helped cities and project sponsors with outstanding FAN bonds amend their original financing agreements as needed to continue meeting their obligations or to refinance.
- Began conversations with other Local Government Services programs to determine if ACFA eventually can be a source of funding to scale up successful energy, water and housing conservation programs.

## 2021-22 GOALS

- Strengthen relationships with prospective borrowers and partners by continuing to educate municipalities on the time and cost savings of issuing municipal debt via a conduit authority and the unique benefits of using ACFA to do so.
- Promote ACFA services to ABAG's BayREN energy and water conservation program clients, expanding the potential ACFA client base.
- Generate surplus fee revenue from new business to contribute to other ABAG programs.
- Help the region's 101 cities and nine counties meet their housing and infrastructure goals by providing financing assistance.





04

**OPERATIONS**

---



## SECTION 04



### Regional Trails

The San Francisco Bay Trail, the San Francisco Bay Area Water Trail and the Priority Conservation Areas (PCAs) are regional programs coordinated by ABAG and implemented by local agencies and organizations. The Regional Trails program is now within MTC's Design and Project Delivery section to take advantage of the staff's construction knowledge.

Regional Trails programs advance the protection and stewardship of natural resources and expand the system of urban trails, parks and bikeways to increase the quality of life, health and economic prosperity of the region. This upcoming fiscal year, through strong partnerships with local agencies and organizations, staff will support these programs by providing technical assistance, allocating funding, promoting awareness and participating in regional and local planning efforts.



## OPERATIONS

# 04

SECTION



### 2020-2021 HIGHLIGHTS

- Saw orders of magnitude increases in trail users due to the COVID-19 pandemic.
- Closed major Bay Trail gap at Golden Gate Fields in Albany in partnership with East Bay Regional Park District.
- Closed major Bay Trail gap at Ravenswood Open Space in East Palo Alto in partnership with Midpeninsula Open Space District.
- Recorded 100,000 trips across the Richmond-San Rafael Bridge on the Bay Trail bicycle/pedestrian path.
- Updated “Birding the Bay Trail” brochure.
- Partnered to develop the Carquinez Strait Scenic Loop Vision Plan.
- Call for Bay Trail grant applications under Block Grant number six from the State Coastal Conservancy.
- Partnered with Save the Bay to promote Bay Day and the Bay Trail during the month of October.
- Supported San Francisco City Guides in the development of Bay Trail Confidential, a monthly online program to highlight and promote the Bay Trail.
- Continued the partnership with Doug McConnell to sponsor and develop episodes of NBC Bay Area’s Open Road, highlighting the Bay Trail and raising program awareness.
- Designated the 53rd official Water Trail site for non-motorized small boats and released the Bay Area Boardsailing Guidelines.
- Completed two Water Trail grant funded projects to provide new ADA accessible boat launch facilities and initiated two new Water Trail grants to enhance facilities in Severely Disadvantaged Communities.
- Solicited updated proposals from the 2019-20 PCA Grant cycle to disburse remaining One Bay Area Grant Program (OBAG 2) funds. Reviewed and recommended five PCA grants to advance natural land conservation, restoration, agricultural preservation and regional recreation goals.



## 2021-2022 GOALS

- Advance completion of the remaining gaps in the Bay Trail and implement the Water Trail Program vision, through partnerships with local agencies and organizations.
- Provide funding to spur further development of the Bay Trail and Water Trail, particularly in Severely Disadvantaged Communities, and to expand awareness of the trails through public outreach.
- Continue to participate in regional and local planning efforts to develop policies, programs and funding that support the completion of the Bay Trail and Water Trail.
- Manage 13 PCA grant contracts and solicit additional applications for projects within designated PCAs.
- Participate in regional initiatives to improve shoreline resiliency and protect regional recreation and active transportation resources.
- Bring under contract five additional PCA grant-funded projects.





05

**LEGISLATION AND  
PUBLIC AFFAIRS**

---





# LEGISLATION AND PUBLIC AFFAIRS

## SECTION 05



The Legislation and Public Affairs (LPA) section provides ABAG and MTC with communications, media relations, public engagement, records management, social media, web and graphic design, along with state, local and federal legislative analysis and advocacy. These tasks include informing and engaging ABAG's membership, including local officials, advocacy organizations and the general public about ABAG's programs and services.

LPA's public engagement team works to involve the diverse communities of the nine-county San Francisco Bay Area in the work of ABAG and MTC. Strategies include sponsoring public events, forums, social media, web and digital communications and the like, especially in regard to the region's long-range transportation plan and Sustainable Communities Strategy, which ABAG adopts jointly with MTC. Due to the COVID-19 pandemic, all of this outreach work has been adapted to Zoom or other virtual platforms. A graphics team develops maps, visuals, reports and video to enhance communications efforts.

Legislative staff monitors and analyzes state and federal legislation for its impact on Bay Area transportation, land use, housing and other issues, as well as on ABAG's and MTC's overall long-range planning objectives. Staff coordinates with other local, regional and statewide organizations; develops legislative proposals and analyses; recommends positions on pending legislation to the Joint MTC/ABAG Legislation Committee; obtains Executive Board approval; and communicates adopted positions to the appropriate legislative bodies. Advocacy includes visits by staff and Executive Board members with state and federal elected officials.

The ABAG/MTC Library provides library and research services for the ABAG Executive Board and staff, as well as for the Commission, partner agencies and the public.



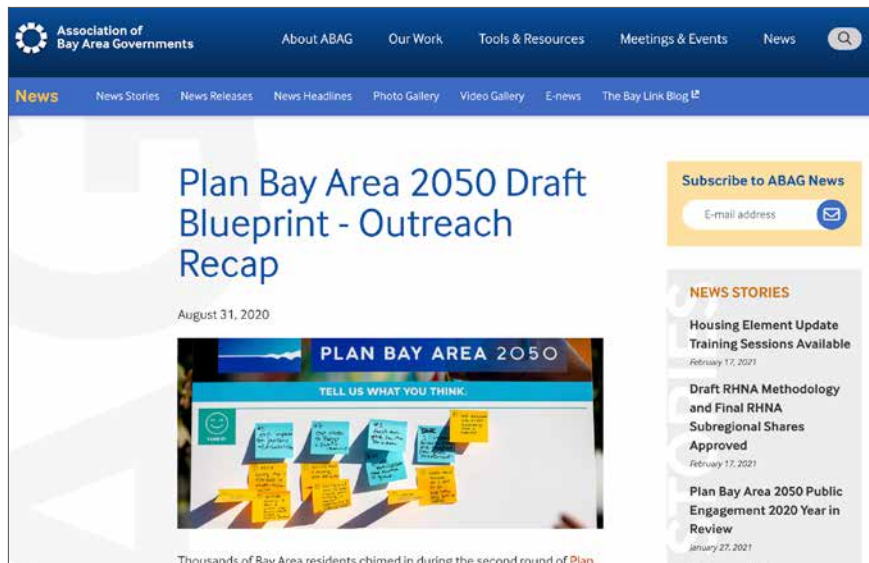
## SECTION 05



### PUBLIC OUTREACH

#### 2020-21 HIGHLIGHTS

- Planned and coordinated two General Assemblies, including one on Regional Housing Needs Allocation (RHNA) and Plan Bay Area.
- Worked closely with Planning staff to provide outreach and support for the RHNA process, including a series of virtual Housing Methodology Committee meetings and new webpages.
- Developed — for the Housing Technical Assistance Program (Housing TA) — a community outreach plan and a series of products and tools to assist local staff conduct outreach activities associated with developing a Housing Element.
- Provided outreach and support for the Housing TA Program activities, including support of a series of virtual webinars.
- Provided outreach and support for Plan Bay Area 2050 long-range planning. This included ongoing updates to the PBA 2050 website and extensive public engagement activities held virtually in response to the pandemic.
- Held a series of virtual events in summer 2020 that focused on seeking public and stakeholder input to inform strategy revisions for the Plan Bay Area 2050 Final Blueprint. Activities included:
  - An animated video used to educate the public on the PBA 2050 strategies.
  - An online survey that was digitally promoted extensively via social media channels
  - A statistically valid telephone poll
  - A series of digital focus groups in partnership with local community-based organizations
  - A webinar forum (“Coffee Conversations”) to foster dialogue with the public
  - Nine digital open house workshops (one focused on each Bay Area county)
  - A digital tribal summit with the Bay Area’s federally recognized tribal governments
  - Office hours with planning staff and relevant partners and stakeholders
  - Three partner and planning stakeholder technical workshops
  - Five telephone town halls (two in English and one each in Cantonese, Mandarin and Spanish)
  - A telephone “listening line” to receive comments.



- Held a series of virtual engagement events in winter 2021 seeking feedback on the PBA 2050 Implementation Plan, which included:
  - An online survey promoted extensively via social media
  - A text-based survey
  - 11 focus groups (eight in partnership with local community-based organizations and three with high school students from throughout the region)
  - Implementation Plan “Focused Discussions” with Bay Area cities and counties, other public agencies, nonprofit organizations and other planning stakeholders.
- Produced regular news updates and stories on the ABAG website.
- Disseminated timely communications through extensive news blasts.
- Continued to support the various programs and projects with press releases, website updates, news stories and through other communication channels.

## 2020-21 GOALS

- Plan and coordinate the General Assembly and other regional forums and outreach activities in a virtual environment.
- Facilitate access to ABAG programs, projects, initiatives and resources using the website and social media.
- Continue developing and implementing the Housing TA community relations products and tools.
- Provide on-going outreach and support for Housing TA webinars and other activities.
- Provide outreach and support for the last round of Plan Bay Area 2050 public engagement. Upcoming engagement will seek feedback on the Draft Plan Bay Area 2050 document and the Draft Environmental Impact Report for Plan Bay Area 2050.
- Continue to distribute a bi-monthly electronic newsletter with updates and planning information.





# LEGISLATION AND PUBLIC AFFAIRS

## SECTION 05



### LEGISLATION

#### 2020-21 HIGHLIGHTS

- Developed Joint Legislative Advocacy Program for ABAG and MTC, articulating the policy goals and strategies at the state and federal levels to support both agencies.
- Successfully negotiated amendments to numerous housing bills, including AB 1487 (Chiu), which authorizes ABAG and MTC to place on the ballot a regional housing funding measure; AB 1486 (Ting) related to surplus public land; and AB 68 (Ting) related to streamlining accessory dwelling units.
- Secured significant new one-time technical assistance and planning funding for housing purposes in the FY 2019-20 State Budget, including \$25 million for ABAG through the REAP and \$25 million for local Bay Area jurisdictions through the LEAP.
- Given the uncertainties resulting from COVID-19, secured flexibility through SB 146 (Beall) for virtual public engagement meetings and virtual pop-up meetings through 2022 to satisfy the extensive public engagement requirements for sustainable communities strategies such as Plan Bay Area 2050.

#### 2021-22 GOALS

- Implement the ABAG-MTC Joint 2021 Advocacy Program at the state and federal levels, including tracking, analyzing and recommending bill positions. Focus on:
- Housing/Homelessness – secure additional state funding to support construction of new affordable housing; protect existing residents from unjust evictions and displacement; support legislation to boost housing density near jobs-rich, high-quality transit and high-resource areas with reasonable local flexibility provided; pursue an \$18.5 million state budget appropriation to launch five Bay Area Housing Finance Authority pilot projects across the 3Ps of tenant protection, preservation and production, plus homelessness prevention; support policies and funding proposals aimed at reducing and preventing homelessness.
- Resilience — support the Bay Area's earthquake readiness with a focus on residential seismic retrofits; support legislation aimed at reducing exposure to wildfire risk; and support increased funding for climate adaptation and creation of a clear regional role in adaptation planning and funding, in partnership with local agencies.







## Association of Bay Area Governments

375 Beale Street, Suite 700  
San Francisco, CA 94105

415.820.7900	PHONE
415.820.7970	FAX
<a href="mailto:info@abag.ca.gov">info@abag.ca.gov</a>	E-MAIL
<a href="http://www.abag.ca.gov">www.abag.ca.gov</a>	WEB







# Association of Bay Area Governments

FY 2021-22 Proposed ABAG Agency Budget

ABAG Finance & Executive Committees

April 15, 2021

# Financial Summary

- **FY 2021-22 Budget Highlights**

- Unfunded OPEB liability is retired
- PERS obligations stable at \$1.6 million
- BayRen grants continue to grow
- Estuary Partnership is nearly self- supporting
- **ABAG contributions to MTC (thousands)**
  - Staff support \$530
  - Condo Assessment \$367
  - Overhead earned (net) \$1,150

- **FY 2021-22 Draft Budget**

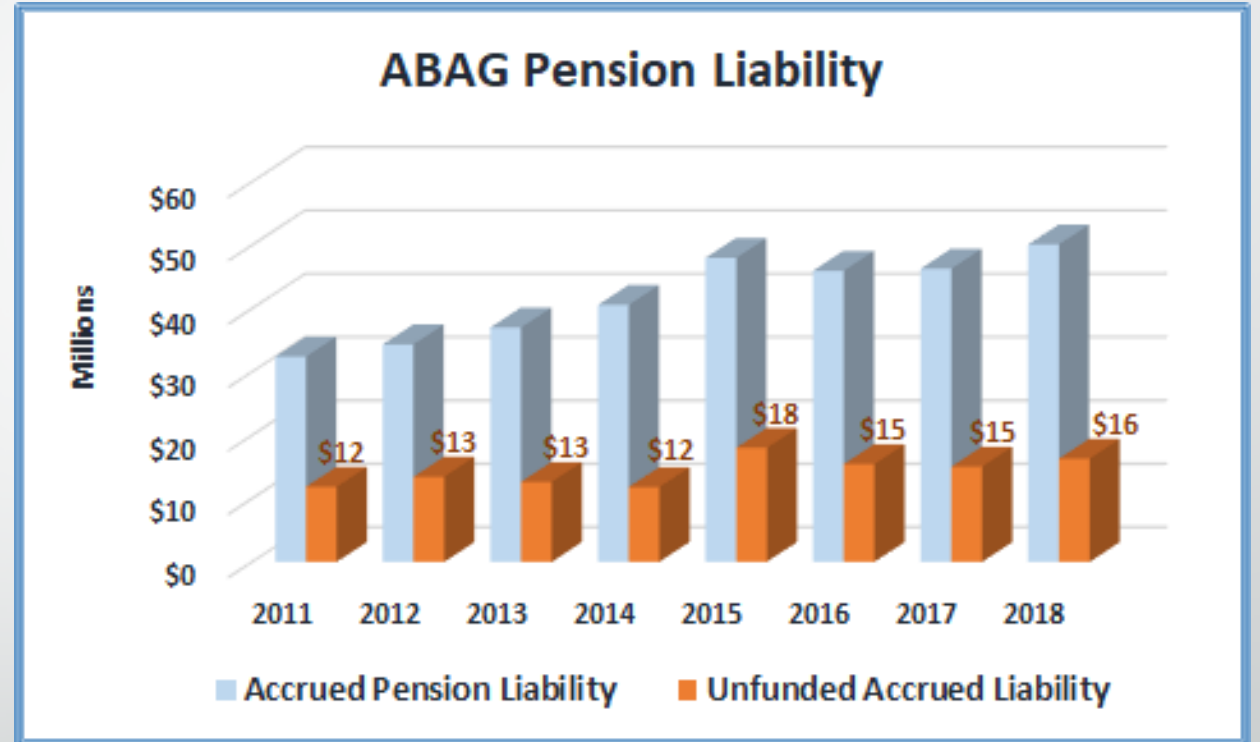
- Budget is balanced as presented
- Main revenue source is still grants
- Membership Dues up 2.0%
- **Administration budget requires transfer (thousands)**
  - FAN, BayRen, Estuary \$600
  - PY Fund Balance \$230





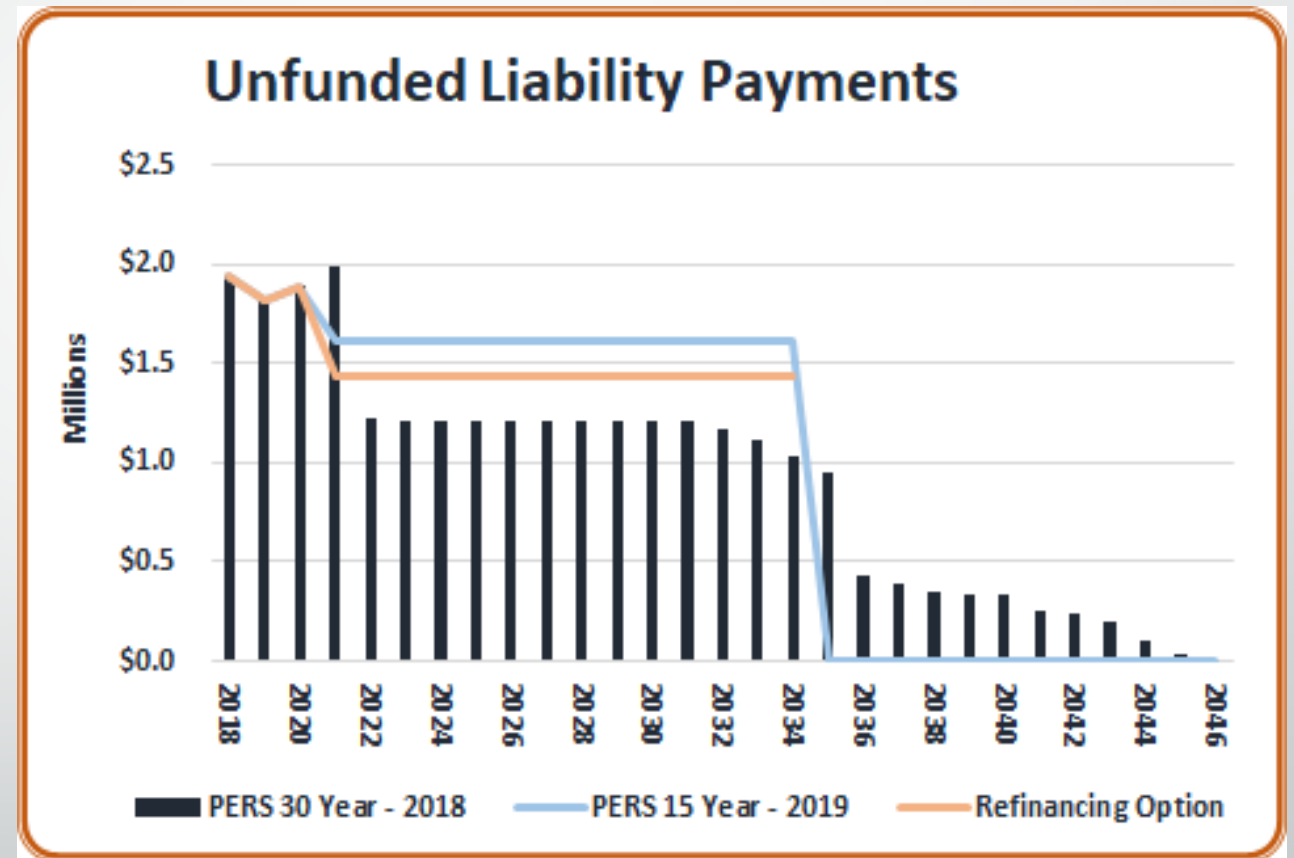
## Pension- PERS Liability

- Through FY 2018 the accrued PERS liability increased substantially
  - Accrued PERS liability up 55%
  - Unfunded Accrued Liability increased 33%
- ABAG is now in "run-out" mode - no new employees
- Unfunded liability has stopped increasing
- Actuarial data is updated every two years and should be updated June, 2021



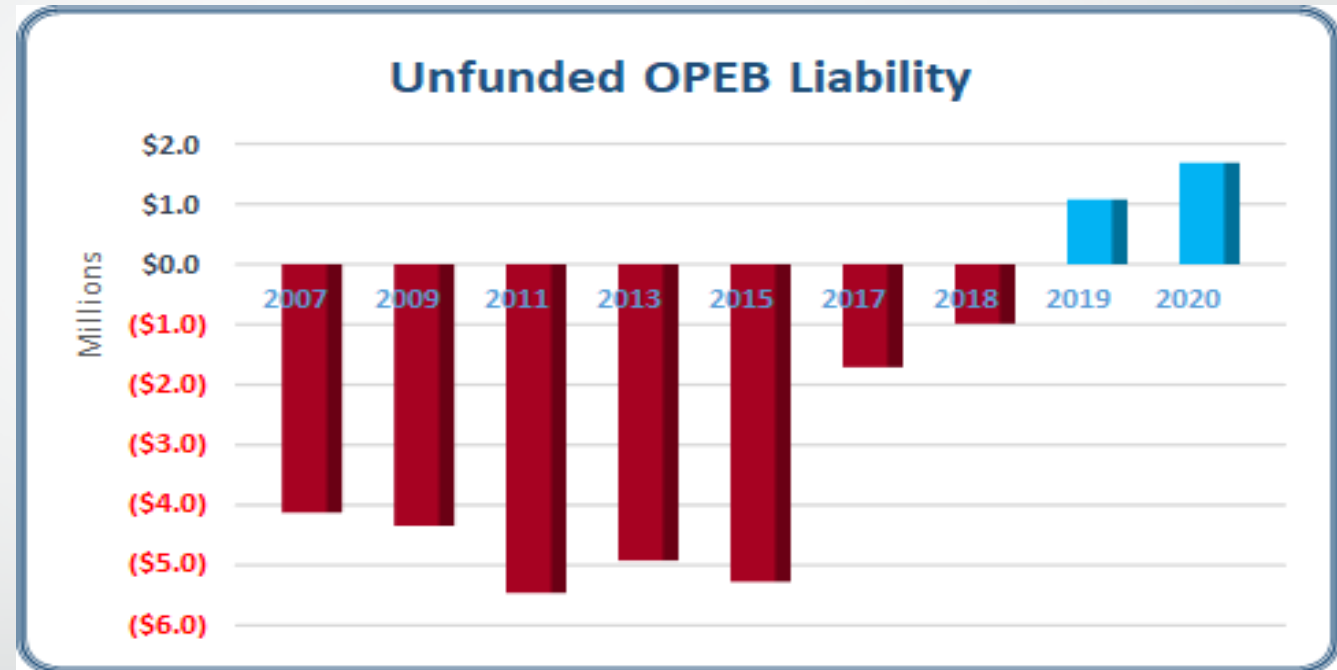
## Pension- PERS

- **Current PERS unfunded liability is retired in FY2035**
  - Payoff reduced from 2046
  - Annual payment now fixed \$1.6 million
  - Total payments \$28 million
  - Interest cost \$12 million
- **Given current low taxable rates, consider a refinancing for interest savings**
- **A market based refinancing could save over \$2 million over the next 15 years**



# OPEB Obligation

- The final OPEB unfunded liability payment was made in FY 2021
- Pers 115 Trust may now a slight asset
  - Liability \$7,301
  - Asset \$7,369
- PERS 115 Trust now reimburses all \$550 thousand annual retirement medical payments



# FY 2021-22 Operating Budget

- Total draft budget is \$42 million
- FY 2021-22 budget is balanced as proposed
- Reduction in overall revenue reflects timing spend down of prior year grants
- FY 2022 includes new \$1 million water savings program funded by loan from MTC

	FY 2020-21	FY 2021-22	
	(Thousands \$)	(Thousands \$)	
<b>Revenue</b>			
Membership Dues	\$2,410	\$2,448	
Grants	58,650	36,207	
Other	1,075	1,261	
Transfers	375	2,062	
<b>Total Revenue</b>	<b>\$62,510</b>	<b>\$41,978</b>	
<b>Expenses &amp; Transfers</b>			
Administration	\$3,932	\$3,886	
BayRen	22,863	24,777	
SF Estuary Partnership	21,450	12,986	
SF Bay Trail (non-profit)	--	173	
<b>Total Expenses &amp; Transfers</b>	<b>\$48,245</b>	<b>\$41,822</b>	

# ABAG Administration

- ABAG Administration fund is balanced as proposed
- Pension Cost is stable \$1.6 million
- OPEB costs are fully reimbursed
- Membership dues up 2% but are not keeping up with core expenses
  - Dues \$2,448
  - PERS - 1,614
  - BEAL Assessment - 367
  - Audit - 173
  - Insurance - 170
  - MTC - 530
  - BARC - 139
- Balancing the budget requires \$600,000 in other fund transfers, plus \$230,000 from prior year fund balance
- Without correction, there could be a long term structural deficit

ABAG Administration	FY 2020-21	FY 2021-22	
	(Thousands \$)	(Thousands \$)	
<b>Revenue</b>			
Membership Dues	\$2,410	\$2,448	
Other	600	610	
<b>Transfers</b>	275	830	
<b>Total Revenue &amp; Trans</b>	<b>\$3,285</b>	<b>\$3,888</b>	
<b>Expenses &amp; Transfers</b>			
Pension	\$1,621	\$1,614	
OPEB	550	550	
375 Beal Assessment	359	367	
MTC	530	530	
BARC	171	139	
Other	701	686	
<b>Total Expenses &amp; Transfers</b>	<b>\$3,932</b>	<b>\$3,886</b>	
*Excluding Depreciation			

# BayRen - Energy

- Main source of revenue is grants from the California Public Utilities Commission (CPUC)
- The retrofit grant for FY 2022 is just under \$24 million
- Total two-year grants exceed \$47 million
- Most of the expenses are for incentives and contributions to other agencies (73%)
- BayRen is adding a new water savings program funded by a \$1 million loan from MTC

BayREN-Energy	FY 2020-21	FY 2021-22	
	(Thousands \$)	(Thousands \$)	
<b>Revenue</b>			
Grants	\$23,462	\$23,870	
Water Savings Transfer	--	1,000	
<b>Total Revenue</b>	<b>\$23,462</b>	<b>\$24,870</b>	
<b>Expenses &amp; Transfers</b>			
Consultant	\$4,342	\$4,132	
Incentives	9,517	10,406	
Passthrough Contributions	7,670	7,700	
Staff (MTC Transfer)	1,169	1,275	
Water Savings Program	--	1,000	
Other	165	264	
<b>Total Expenses &amp; Transfers</b>	<b>\$22,863</b>	<b>\$24,777</b>	

# San Francisco Estuary Partnership

- SFEP will add approximately \$12.3 million grant revenue for FY 2022
- The FY 2021-22 budget addition brings the active grant total active grants to over \$40 million
  - 17 active programs
  - 4 funding sources
- Passthrough contributions make up approximately 72% of the FY 2022 budget
- Staff costs will decrease slightly but should not impact project delivery

SFEP	FY 2020-21	FY 2021-22	
	(Thousands \$)	(Thousands \$)	
<b>Revenue</b>			
Grant Revenue	\$35,188	\$12,337	
Other	475	476	
Transfers	100	233	
<b>Total Revenue</b>	<b>\$35,763</b>	<b>\$13,046</b>	
<b>Expenses &amp; Transfers</b>			
Consultant	\$917	\$173	
Passthrough Contributions	16,659	9,338	
Staff (MTC Transfer)	2,993	2,795	
Conference Program	473	649	
Other	408	31	
<b>Total Expenses &amp; Transfers</b>	<b>\$21,450</b>	<b>\$12,986</b>	



# Resolution No. 05-2021

Resolution No. 05-2021 establishes the parameters for administration of the FY 2022 ABAG Budget, including

- Authorizes carryover and re-budget of all revenue and encumbrances approved but unspent in the prior year
- Directs the Executive Board to administer and make changes, as necessary, within the Approved Budget
- Authorizes the Executive Board to amend the Approved FY 2022 Budget for new revenue sources
- Authorizes the Executive Director to approve all contracts of \$200,000 or less, provided the funds are available and included in the Approved Budget
- Authorizes the Chief Financial Officer to correct any obvious errors in the drafting, presentation and publishing of the FY 2022 Budget