

Association of Bay Area Governments

Executive Board

April 15, 2021

Agenda Item 6.b.

Regional Early Action Planning Grant Program

Subject: Authorization for ABAG Executive Board approval of a contract through December 31, 2023 with City Innovate Inc. for Regional Consulting Bench Management Software Services to assist the Association of Bay Area Governments (ABAG) in implementing the Regional Early Action Planning Grant Program (REAP) in an amount not to exceed \$300,000

Background: The State, through the California Department of Housing and Community Development (HCD) has awarded \$23.9M in Regional Early Action Planning (REAP) grant funding to ABAG to provide regional housing technical assistance to local jurisdictions and to collaborate with them on housing planning projects that have a broader regional impact on housing. On November 19, 2020, the ABAG Executive Board approved the Regional Housing Technical Assistance (RHTA) Program Design and Framework which includes over \$10M in suballocations of REAP funding to local Bay Area jurisdictions and the establishment of a Regional Consulting Bench.

All 109 local jurisdictions in the region have submitted Letters of Interest (LOIs) for REAP suballocations, including \$1M in competitive funding. Staff is currently reviewing the LOIs. Concurrently, staff is also reviewing 94 Statements of Qualifications received in response to an RFQ for the Regional Planning Consulting Bench (Bench). Staff expects to bring recommendations regarding both the competitive REAP awards and the Bench to the ABAG Executive Board in May.

The Bench will be available to local jurisdictions through a cooperative use clause included in the RFQ. Local jurisdictions will also be able to elect to have ABAG administer consulting contracts on their behalf using the REAP suballocations to save time and money.

Staff recommends that the ABAG Executive Board authorize the Executive Director or designated representative to execute a two-year contract with City Innovate Inc. Under this contract, City Innovate Inc would provide an enterprise solution to create an interactive, dynamic, and collaborative space to streamline the procurement and oversight of planning technical assistance for the Agencies and 109 local Bay Area jurisdictions. This software will create a searchable online shopping experience for jurisdictions

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seeking to find qualified planning consultants in 11 service categories. City Innovate Inc's services would be procured using the Software License Program through the California Multiple Award Schedule (CMAS), a collaborative intergovernmental procurement vehicle, which satisfies ABAG's competitive procurement requirements.

Recommended Action: The Executive Board is requested to authorize the Executive Director of the Metropolitan Transportation Commission (MTC), or her designee, on behalf of the Association of Bay Area Governments, to negotiate and enter into a contract with City Innovate in an amount not to exceed \$300,000 for Regional Consulting Bench Management Software Services to assist the Association of Bay Area Governments (ABAG) in implementing the Regional Early Action Planning Grant Program (REAP) through the end of December 2023.

Attachments: Summary Approval

Reviewed:



Therese W. McMillan