

**Metropolitan Transportation Commission
Service Authority for Freeways and Expressways
Operations Committee**

October 9, 2020

Agenda Item 4d

**Contract Amendment – Regional Transportation Emergency Preparedness Support:
URS Corp. (\$450,000)**

Subject: Request for approval of contract amendment for URS Corp. (URS) for regional transportation emergency preparedness support (\$450,000).

Background: MTC's Emergency Management Program works with the Bay Area's transportation agencies, California Department of Transportation (Caltrans), and the California Office of Emergency Services (Cal OES) to develop coordinated, multimodal transportation response plans. During a major disaster, transportation agencies may be called on to provide first responder agencies with resources for life/safety support, while also continuing to provide transportation services to meet the mobility needs of the public. This increased need for resources, combined with potential damage to the transportation system and disruption of normal services, creates the need to coordinate available transportation resources and prioritize efforts to restore capacity and services.

MTC has directly led regional emergency transportation preparedness since 1989. Initially, MTC led the preparation of regional plans, which provided detailed definition of roles and responsibilities of not only transportation agencies, but also county and state offices of emergency management. In recent years, MTC has continued to take a more assertive role in leading regional transportation preparedness and response coordination during emergencies, while also assisting with funding for responding agencies.

In 2014, following a competitive procurement process, MTC retained URS to provide emergency preparedness support services. URS has assisted in conducting and evaluating annual regional transportation emergency preparedness exercises, updated the Regional Transportation Emergency Management Plan and Emergency Operations Plan, and undertaken numerous other emergency preparedness activities within the Bay Area.

As part of the original contract, URS completed an agency-specific Continuity of Operations Plan (COOP) for MTC. This was done just prior to the staff merger with the Association of Bay Area Governments (ABAG) thus leaving ABAG's programs unaddressed in the continuity planning process. The scope of the work to be completed under the proposed contract amendment with URS includes the integration of the ABAG program elements to create a comprehensive MTC/ABAG COOP. The scope of work under the proposed contract amendment would also include the 2020 annual regional exercise that was delayed due to COVID-19.

Additional funding authorization is needed to continue emergency preparedness activities such as the COOP and the regional exercise. The proposed amendment would add \$450,000 to the contract, bringing the contract total to \$2,095,575.

The Committee's 2014 action approved a three-year contract with the option to extend the contract for up to three years. As such, the current contract is set to expire on November 30, 2020. Staff recommends moving forward with using URS's services for an additional 18-month period under a sole source contract amendment. If the proposed contract amendment is approved, staff will start immediately preparing specifications for a competitive procurement for future regional transportation emergency preparedness support with the plan to award a new contract in July 2022.

URS is neither a small business enterprise nor a disadvantaged business enterprise and has no subcontractors.

Issues: None identified.

Recommendation: Staff recommends that this Committee authorize the Executive Director or designated representative to negotiate and enter into a contract amendment with URS for regional transportation emergency preparedness support services in an amount not to exceed \$450,000 for FY 2020-21 through FY 2021-22.



Therese W. McMillan

REQUEST FOR OPERATIONS COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.:	6031
Contractor:	URS Corp. San Francisco, CA
Work Project Title:	Regional Transportation Emergency Preparedness Support
Purpose of Amendment:	Provide regional emergency preparedness support and practice execution of transportation plans.
Brief Scope of Work:	Develop or revise SF Bay Area emergency transportation plans; design, conduct and evaluate emergency preparedness exercises; assess and revise MTC's and ABAG's Emergency Operations Plan and Continuity of Operations Plan; and provide technical assistance and additional emergency preparedness tasks as needed.
Project Cost Not to Exceed:	\$450,000 (this amendment) Previous approved agreement = \$1,645,575 Total contract amount with this amendment = \$2,095,575
Funding Source:	SAFE
Fiscal Impact:	\$50,000 is included in the FY 2020-21 SAFE Budget; \$400,000 is subject to approval and inclusion in the FY 2021-22 agency budget.
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with URS Corp. for regional emergency preparedness support as described above and in the Operations Committee Summary Sheet dated October 9, 2020; and that the Chief Financial Officer is authorized to set aside funds in the amount of \$50,000 for FY 2020-21 and in the amount of \$400,000 for FY 2021-22, subject to budgetary approval.
Operations Committee:	<hr/> <p style="text-align: center;">Dave Cortese, Chair</p>
Approved:	Date: October 9, 2020