

# Metropolitan Transportation Commission Operations Committee

September 11, 2020

Agenda Item 4d

## **Contract Amendment – Bay Area Vanpool Program: Enterprise Rent-a-Car of San Francisco, LLC (\$400,000)**

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**Subject:** Request for approval of a Contract Amendment to the Bay Area Vanpool Program with Enterprise Rent-a-Car of San Francisco, LLC (“Enterprise”), to support vanpooling during COVID-19 recovery.

**Background:** In July 2018, this Committee awarded a contract to Enterprise to provide a \$350 monthly subsidy to leased vanpools with an origin or destination in the nine-county Bay Area and that are open to the public, not just to employees of one employer. The contract aims to grow the vanpool fleet, provide vanpool data to the National Transit Database, and increase the Bay Area’s share of federal transit funds.

During COVID-19, about 60 percent of the vanpools subsidized by MTC have been idle. Of the 40 percent still operating, average vehicle ridership is down about 40 percent. Enterprise requested MTC’s financial help to keep vans viable by covering the costs of empty seats and the non-subsidized costs of idle vans.

MTC staff supported this funding request for the following reasons:

- 1) Vanpools fill commute patterns not well-served by transit;
- 2) Vanpools support workers who commute from outside the Bay Area;
- 3) The vanpools in MTC’s subsidy program often serve lower-income workers (those working in prisons, manufacturing, government, etc.); and
- 4) Vanpools, with their regular rider base, will complement transit to support higher person throughput, especially during COVID-19 recovery when transit capacity is limited, and some riders may seek other options.

At its June 6, 2020 meeting, the Programming & Allocations Committee approved expenditures for the MTC Regional Share of Coronavirus Aid, Relief, and Economic Security (CARES) Act funding, including \$400,000 to support the ongoing operations of regional vanpool services. The proposed contract amendment would add the approved funding to the Enterprise contract for this purpose.

Attachment A includes a summary of Enterprise and its subcontractors’ small business and disadvantaged business enterprise status.

**Issues:** None

**Recommendation:** Staff recommends that the Operations Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with Enterprise Rent-a-Car of San Francisco, LLC, in an amount not to exceed \$400,000 to support vanpool operations during COVID-19.

**Attachments:** Attachment A: Small Business and Disadvantaged Business Enterprise Status, Bay Area Vanpool Program Contract.

  
Therese W. McMillan

Bay Area Vanpool Program Contract  
Small Business and Disadvantaged Business Enterprise Status

			DBE* Firm			SBE** Firm		
	Firm Name	Role on Project	Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	Enterprise Rent-a-Car of San Francisco, LLC	Provide turn-key vanpool service			X			X
Subcontractor	2Meart.com LLC	Graphics reproduction, installation, and removal	X	42012				X
Subcontractor	HATA, Inc.	Key cutting and vehicle programming	X	37093				X

\*Denotes certification by the California Unified Certification Program (CUCP).

\*\*Denotes certification by the State of California.

## REQUEST FOR OPERATIONS COMMITTEE APPROVAL

### Summary of Proposed Contract Amendment

Consultant:	Enterprise Rent-a-Car of San Francisco, LLC San Francisco, CA
Work Project Title:	Bay Area Vanpool Program
Purpose of Project:	To support and grow vanpooling in the Bay Area and report passenger miles traveled to the National Transit Database
Brief Scope of Work:	To provide turn-key vanpool service in the Bay Area that meets National Transit Database reporting requirements.
Project Cost Not to Exceed:	\$400,000
	Total contract value including amendments before this amendment = \$9,550,000
	Total contract amount with this amendment = \$9,950,000
Funding Source:	CMAQ, TFCA, CARES Act
Fiscal Impact:	Funds available in the FY 2020-21 MTC agency budget.
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a Contract Amendment with Enterprise Rent-a-Car of San Francisco, LLC as described above, and the Chief Financial Officer is authorized to set aside \$400,000 for such purpose.
Operations Committee:	
	<hr/> Dave Cortese, Chair
Approved:	September 11, 2020