

Metropolitan Transportation Commission Operations Committee

September 11, 2020

Agenda Item 4c

Contract – Bay Area Complete Trip Program, Phase 1: Iteris, Inc. (\$1,346,132)

Subject: Contract – Bay Area Complete Trip Program, Phase 1: Iteris, Inc. (\$1,346,132).

Background: MTC has submitted a Bay Area team proposal for Phase 1 of the US Department of Transportation (USDOT) Complete Trip program, which will identify ways to provide more efficient, affordable, and accessible transportation services for people with disabilities, older adults and other underserved communities that often face greater challenges in accessing essential services. During Phase 1, the team (MTC, Santa Clara Valley Transportation Authority, San Francisco County Transportation Authority, California Partners for Advanced Transportation Technology - U.C. Berkeley, Prospect Silicon Valley, and numerous private sector partners) will take the preliminary proposed idea and develop it into a structured concept that is suitable for further design, building, testing, and operation during the subsequent phases of the deployment.

In February 2019, following a competitive Request for Qualifications process, this Committee approved a bench of consultants for On-Call Project/Program Management and Strategic Advisor Services to support MTC on a range of operational projects. Award of a contract with one of the pre-qualified consultants may take place by direct selection or via a mini-procurement, pursuant to MTC's procurement procedures.

Staff is recommending a direct selection of Iteris, Inc. (Iteris) from this on-call project management bench. Iteris assisted MTC in preparing the Phase 1 proposal, and Iteris is uniquely qualified to provide the services needed for Phase 1 of the Complete Trip project. Iteris has the subject matter expertise needed including knowledge of the USDOT Complete Trip program, federal deployment programs and systems engineering. Iteris also has built relationships with the numerous subcontractors required for this project.

If the MTC team is selected by USDOT for the Phase 1 work, Iteris will be responsible for contracting with all of the private sector, academic and non-profit partners and will assist MTC with on-time delivery of the Phase 1 deliverables. Attachment A includes a summary of Iteris and its project team's SBE and DBE status.

Issues: A constrained timeline: USDOT has specified that the Phase 1 work must begin on October 1, 2020; however, as of September 4, 2020, we are awaiting award status and a subsequent contract with USDOT. Execution of the proposed contract with Iteris would be subject to receiving the award from USDOT.

Recommendation: Staff recommends that the Operations Committee authorize the Executive Director or designee to enter into a contract with Iteris in an amount not to exceed \$1,346,132 to support MTC and its partners in Phase 1 Complete Trip deliverables, subject to the execution of a contract between MTC and USDOT for funding the Phase 1 work.

Attachments: Attachment A: Small Business and Disadvantaged Business Enterprise Status, Complete Trip Phase 1 Contract.



Therese W. McMillan

Complete Trip Phase 1 Contract
Small Business and Disadvantaged Business Enterprise Status

			DBE* Firm			SBE** Firm		
	Firm Name	Role on Project	Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	Iteris, Inc.	Project Management/Systems Engineering			X			X
Subcontractor	TransSight	511 Systems/System Requirements	X	42484		X	2004682	
Subcontractor	Interline	Data Management/Performance Measurement			X	X	2011482	
Subcontractor	DemandTrans	Demand Responsive Transportation			X			X
Subcontractor	CirclePoint	Outreach/Communication			X	X	40528	
Subcontractor	Susan Shaheen	Subject matter expert in shared/on-demand mobility			X			X
Subcontractor	U.C. Berkeley PATH	Performance Measurement/Human Use Approval			X			X
Subcontractor	Prospect Silicon Valley	Participant Training and Stakeholder Education			X			X

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract

Work Item No.:	TBD
Consultant:	Iteris, Inc. Santa Ana, CA
Work Project Title:	Complete Trip Project – Phase 1
Purpose of Project:	Provide more efficient, affordable, and accessible transportation services for people with disabilities, older adults, lower income, Limited English Proficiency, and other underserved communities
Brief Scope of Work:	Phase 1 scope involves taking the preliminary proposed idea and developing it into a structured concept that is suitable for further design, building, testing, and operation during the subsequent phases of the deployment.
Project Cost Not to Exceed:	\$1,346,132
Funding Source:	US Department of Transportation (USDOT) - TBD
Fiscal Impact:	Funding is subject to award and execution of MTC/USDOT contract
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract with Iteris, Inc. for Phase 1 Project Management described above and in the Operations Committee Summary Sheet dated September 11, 2020 and that the Chief Financial Officer is authorized to set aside \$1,346,132 for such contract, subject to USDOT award.
Operations Committee:	<hr/> Dave Cortese, Chair
Approved:	September 11, 2020