

# Fare Integration Task Force

June 22, 2020

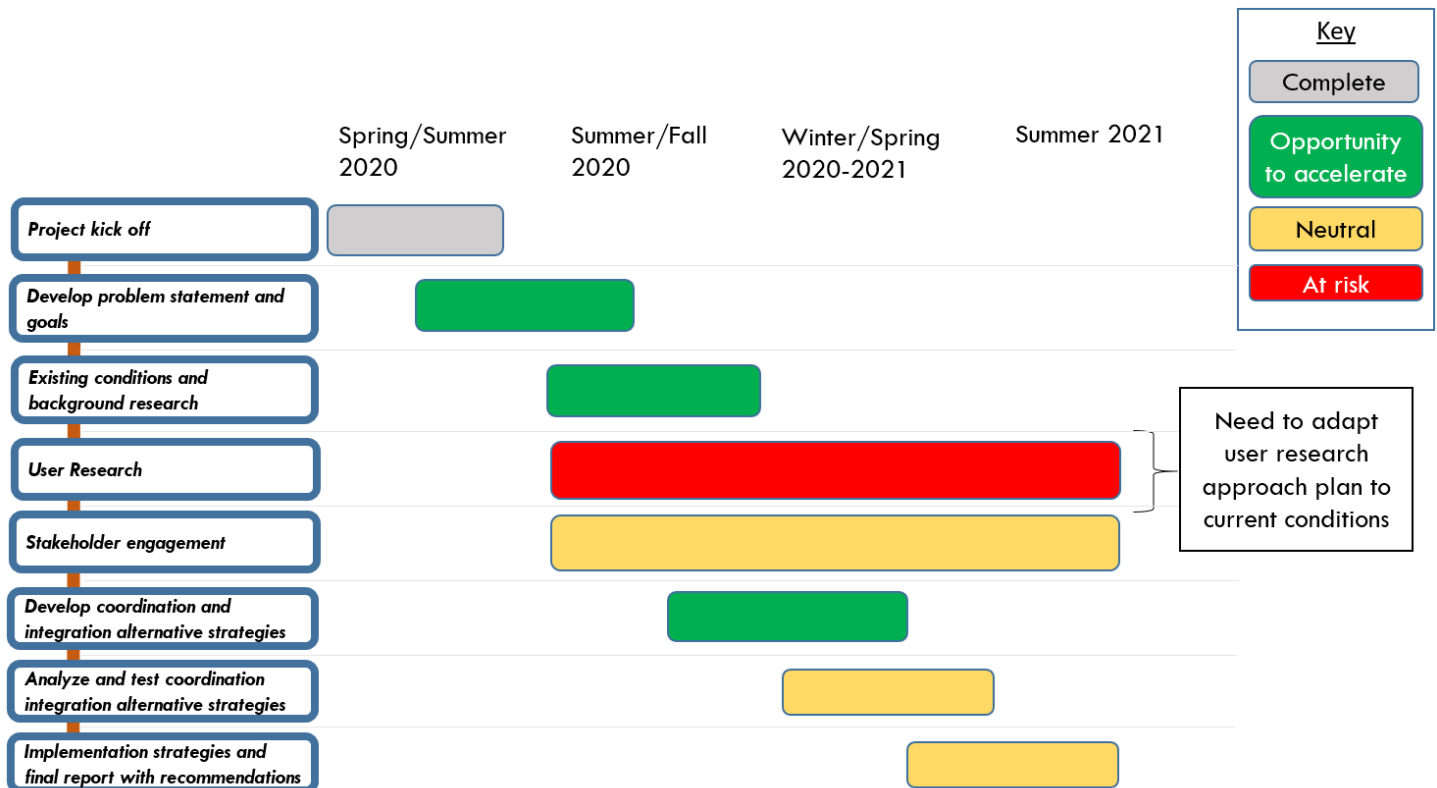
Agenda Item 4b

## Fare Coordination/Integration Study and Business Case Project Timeline

**Subject:** Updated project timeline including details on future meetings of the Fare Integration Task Force, the Policymaker Forum on Fare Coordination/Integration, and the MTC Policy Advisory Council Subcommittee on Fare Coordination/Integration.

**Background:** The Fare Coordination/Integration Study and Business Case was originally proposed to have a duration of 12-18 months, starting in March 2020. Despite the delays caused by the COVID-19 pandemic the Co-Project Managers are still targeting for completion in the summer of 2021. This target timeline for the project is important given the value the Fare Coordination/Integration Study and Business Case may play in supporting the recovery of public transit from the COVID-19 pandemic.

Below is an updated Project Roadmap/Timeline:



The Fare Coordination/Integration Study and Business Case has several venues for executive, staff, policymaker, and stakeholder feedback. Details on proposed upcoming meetings for these various groups are described below.

**Fare Integration Task Force:** The Task Force has project oversight responsibilities for all aspects of the project and serves as the owner and sponsor of the work. The Co-Project Managers anticipate that the Task Force will meet on average every other month over the course of the project with the next meeting taking place on August 17, 2020.

**Staff Working Group:** Staff from each of the agencies represented on the Task Force collaborate with the Co-Project Managers through the Staff Working Group. The Staff Working Group provides guidance and support to the consultant team. The Staff Working Group will be meeting every 2-3 weeks for the duration of the project.


**Policymaker Forum on Fare Coordination/Integration:** This body is a convening of transit agency board members and MTC Commissioners at key points over the course of the project (total of 3-4 meetings, or approximately quarterly assuming 12-18 month timeline) to receive status updates, provide feedback, and discuss the project. The Policymaker Forum has not yet been convened. The Co-Project Managers are proposing to convene the Policymaker Forum for the first time in August 2020 to brief them on the project and seek their input as the project proceeds with its analysis.


**MTC Policy Advisory Council Subcommittee on Fare Coordination/Integration:** This new subcommittee of MTC's Policy Advisory Council (a citizen's advisory body to MTC) will bring together Policy Advisory Council members and representatives from business, equity, education, and other stakeholder organizations. The subcommittee will meet approximately every other month. While the Co-Project Managers had expected to convene this Subcommittee for the first time in the spring of 2020 the COVID-19 pandemic and the Shelter in Place orders in the Bay Area made that impractical. Co-Project Managers now hope to convene this Subcommittee for the first time in August 2020. The Subcommittee will serve as the primary public stakeholder body for the project.

Each of the above bodies, with the exception of the Staff Working Group, will be convened through duly noticed public meetings.

**Issues:** None identified.

**Recommendation:** Information.

  
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