



Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes - Draft

Clipper Executive Board

Members:

Rick Ramacier, Chair Robert Powers, Vice Chair

*Nuria Fernandez, Jim Hartnett, Michael Hursh,
Therese W. McMillan, Denis Mulligan,
Nina Rannells, and Jeffrey Tumlin*

Monday, May 11, 2020

1:40 PM

Board Room - 1st Floor (REMOTE)

***** PLEASE NOTE MEETING START TIME *****

The Clipper® Executive Board will be meeting on May 11, 2020 at 1:40 p.m., in the Bay Area Metro Center (Remotely). In light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 and the Guidance for Gatherings issued by the California Department of Public Health, the meeting will be conducted via webcast, teleconference, and Zoom for committee, commission, or board members who will participate in the meeting from individual remote locations.

A Zoom panelist link for meeting participants will be sent separately to board members.

The meeting webcast will be available at <http://mtc.ca.gov/whats-happening/meetings>
Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Attendee Link: <https://bayareametro.zoom.us/j/95137229907>

Join by Telephone: 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 951 3722 9907

Members of the public may participate by phone or Zoom or may submit comments by email at info@bayareametro.gov by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name and agenda item number in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

1. Roll Call / Confirm Quorum

Present: 9 - Board Member Mulligan, Board Member Fernandez, Board Member Hartnett, Board Member Hursh, Chair Ramacier, Board Member Rannells, Board Member McMillan, Vice Chair Powers, and Board Member Tumlin

2. Consent Calendar

Upon the motion by Board Member Mulligan and second by Board Member Fernandez, the Consent Calendar was unanimously approved. The motion carried by the following vote:

Aye: 9 - Board Member Mulligan, Board Member Fernandez, Board Member Hartnett, Board Member Hursh, Chair Ramacier, Board Member Rannells, Board Member McMillan, Vice Chair Powers and Board Member Tumlin

2a. [20-0632](#) Minutes of the April 13, 2020 Meeting

Action: Board Approval

Attachments: [2a_CEB Minutes_Apr 13 2020.pdf](#)

3. Approval

3a. [20-0652](#) Clipper® Two Year Budget and Work Plan

The Clipper budget and work plan for Fiscal Years (FY) 2020-2021 and 2021-22 for the Executive Board's review and approval.

Action: Board Approval

Presenter: Edward Meng

Attachments: [3a_Clipper Two Year Budget and Work Plan.pdf](#)

Upon the motion by Board Member Tumlin and second by Board Member McMillan, the Clipper® Two Year Budget and Work Plan was unanimously approved. The motion carried by the following vote:

Aye: 9 - Board Member Mulligan, Board Member Fernandez, Board Member Hartnett, Board Member Hursh, Chair Ramacier, Board Member Rannells, Board Member McMillan, Vice Chair Powers and Board Member Tumlin

- 3b.** [20-0653](#) Clipper® Contract Amendments - Customer Research, Education and Outreach: MIG, Inc. (\$1,335,000), Caribou Public Relations (\$150,000) and Resource Development Associates (\$150,000)

Request for approval of contract actions for Clipper customer research, education and outreach: contract amendments for MIG, Inc. (\$1,335,000), Caribou Public Relations (\$150,000) and Resource Development Associates (\$150,000).

Action: Board Approval

Presenter: Lysa Hale

Attachments: [3b Clipper Customer Education Contracts_rev.pdf](#)

Aleta Dupree spoke on this item.

Upon the motion by Board Member Fernandez and second by Board Member Tumlin, the Clipper® Contract Amendments - Customer Research, Education and Outreach: MIG, Inc. (\$1,335,000), Caribou Public Relations (\$150,000) and Resource Development Associates (\$150,000) were unanimously approved. The motion carried by the following vote:

Aye: 9 - Board Member Mulligan, Board Member Fernandez, Board Member Hartnett, Board Member Hursh, Chair Ramacier, Board Member Rannells, Board Member McMillan, Vice Chair Powers and Board Member Tumlin

- 3c.** [20-0654](#) Clipper® In-Person Customer Service Centers (IPCSCs) Contract Actions: Contract Amendment - Faneuil, Inc. (\$425,000); Contract - Nematode Holdings, LLC (\$335,000) and Funding Agreement Amendment - Alameda-Contra Costa Transit District (\$250,000)

Request for approval of contract actions for Clipper in-person customer service centers: Faneuil, Inc. (\$425,000), Nematode Holdings, LLC (\$335,000) and Alameda-Contra Costa Transit District (\$250,000).

Action: Board Approval

Presenter: Kelley Jackson

Attachments: [3c Clipper In-Person Customer Service.pdf](#)

Aleta Dupree spoke on this item.

Upon the motion by Board Member Hursh and second by Board Member Rannells, the Clipper® In-Person Customer Service Centers (IPCSCs) Contract Actions: Contract Amendment - Faneuil, Inc. (\$425,000); Contract - Nematode Holdings, LLC (\$335,000) and Funding Agreement Amendment - Alameda-Contra Costa Transit District (\$250,000) were unanimously approved. The motion carried by the following vote:

Aye: 9 - Board Member Mulligan, Board Member Fernandez, Board Member Hartnett, Board Member Hursh, Chair Ramacier, Board Member Rannells, Board Member McMillan, Vice Chair Powers and Board Member Tumlin

3d. [20-0655](#) Proposed Amendment to Clipper® Memorandum of Understanding (MOU)

Executive Board's review and approval of regional cost-sharing agreements incorporated in proposed Amendment 2 to the Amended and Restated Clipper® Memorandum of Understanding.

Action: Board Approval

Presenter: Edward Meng

Attachments: [3d Clipper MOU Amendment 2.pdf](#)

The Proposed Amendment to Clipper® Memorandum of Understanding (MOU) was deferred to a future meeting.

3e. [20-0656](#) Next Generation Clipper® Contract Change Order - Computer Aided Dispatch and Automated Vehicle Location (CAD/AVL) Integration Implementation: Cubic Transportation Systems, Inc. (Cubic) (\$1,800,000)

Request for approval of a Change Order for integration of Next Generation Clipper onboard equipment with CAD/AVL systems.

Action: Board Approval

Presenter: Jason Weinstein

Attachments: [3e Change Order Cubic CAD AVL.pdf](#)

Upon the motion by Board Member Fernandez and second by Board Member Tumlin, the Next Generation Clipper® Contract Change Order - Computer Aided Dispatch and Automated Vehicle Location (CAD/AVL) Integration Implementation: Cubic Transportation Systems, Inc. (Cubic) (\$1,800,000) was unanimously approved. The motion carried by the following vote:

Aye: 9 - Board Member Mulligan, Board Member Fernandez, Board Member Hartnett, Board Member Hursh, Chair Ramacier, Board Member Rannells, Board Member McMillan, Vice Chair Powers and Board Member Tumlin

4. Executive Director's Report – Kuester

5. Public Comment / Other Business

Aleta Dupree was called to speak.

6. Adjournment / Next Meeting

The next meeting of the Clipper® Executive Board will be Monday, June 22, 2020 at 1:30 p.m. in the 1st Floor Board Room of the Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105 or remotely and by webcast as appropriate depending on the status of any shelter in place orders. Any changes to the schedule will be duly noticed to the public.