

**Minutes of Meeting of Directors of
375 Beale Condominium Corporation on
February 20, 2020**

1. Quorum

Kimberly Ward, MTC staff confirmed a quorum, namely Andrew Fremier, Therese McMillan, and Brad Paul. Jack Broadbent arrived after Item 3.

2. Minutes of the May 30, 2019 Meeting

Upon the motion by member Paul and the second by member Fremier, the minutes of the May 30, 2019 meeting were unanimously approved by the following vote:

Aye: 3 - Fremier, McMillan, and Paul
Absent: 1 - Broadbent

3. Election of Board Secretary

Upon the motion by member McMillan and the second by member Paul, the Board elected Andrew Fremier as board secretary. The motion was unanimously approved by the following vote:

Aye: 3 - Fremier, McMillan, and Paul
Absent: 1 - Broadbent

4. Chief Financial Officer's Reports

Brian Mayhew, CFO presented a report on 375 Beale Street Condo Financial Operations as of December 31, 2019.

5. Building Operations and Projects Reports

Denise Rodrigues, MTC Director of Administration and Facilities, and Ebony Horace, Cushman & Wakefield staff, provided reports on current building operations, leasing changes, and improvement projects at the MetroCenter.

6. Security Improvements

Ebony Horace, Cushman & Wakefield staff, gave a report on security improvement options for possible implementation at the Bay Area Metro Center. Options presented included 1) building the culture and enforcing compliance with credential entries or exits; 1a) marketing anti-tailgating rules; 2) adding an additional security officer at the Beale lobby entrance; 2a) changing Rincon lobby entry doors to badge access only; 3) hardware solutions; and 4) hardware and advanced technology solutions.

Upon the motion by member McMillan and the second by member Paul, the Board approved implementation of option 1, at no cost, with option 1a to be considered as part

of next fiscal year's budget; option 2 tabled and option 2a to be implemented, at no cost; and options 3 and 4 to be further looked into by staff. The motion was unanimously approved by the following vote:

Aye: 4 – Broadbent, Fremier, McMillan, and Paul

7. Public Comment / Other Business

There were no public comments.

8. Adjournment / Next Meeting

Chair Broadbent adjourned the meeting.