

Metropolitan Transportation Commission Operations Committee

March 13, 2020

Agenda Item 4b

Contract Amendment – Transportation Engineering and Planning Services: Corridor and Incident Management Strategy Implementation Support: Circlepoint (\$95,000)

Subject: Contract Amendment – Transportation Engineering and Planning Services: Circlepoint (\$95,000).

Background: The I-880 ICM North Segment Project is a collaborative effort led by MTC, with California Department of Transportation (Caltrans) District 4, City of Oakland, City of San Leandro, and Alameda-Contra Costa Transit District (AC Transit). The project aims to minimize the burden on local streets of incidents occurring along I-880 by installing Intelligent Transportation System (ITS) equipment on key arterial streets to redirect motorists safely and efficiently back onto I-880. Stakeholders identified this project for initial deployment as part of an overall ICM approach to improve mobility, accessibility, and safety along the I-880 corridor.

In June 2016, the Operations Committee approved a competitively-procured, pre-qualified panel of consultants to provide on-call transportation engineering and planning services under various service categories through June 30, 2019, with an option on the part of MTC to extend through June 30, 2021.

In November 2017, Circlepoint was awarded a \$150,000 contract by direct selection to assist with general planning and public outreach support for the I-880 Integrated Corridor Management (ICM) North Segment Project. Circlepoint was selected because of their specialized knowledge and expertise with the specific issues and communication needs along the I-880 corridor and the complexities involved with implementing Intelligent Transportation Systems (ITS) to enhance operations and agency coordination between jurisdictions. Circlepoint provides key continuity and efficiency in communications with project stakeholders, including Caltrans, City of Oakland, City of San Leandro, Alameda-Contra Costa Transit District, MTC, and others.

In March 2018, \$49,000 was added to the contract under Executive Director Authority to fund Circlepoint's ongoing support. Since then, Circlepoint has continued to support the I-880 ICM North Segment Project by conducting planning and outreach for the Bay Area Traffic Incident Management Task Force, which focuses on interagency communication and cooperation (through the I-880 ICM and other projects) and the safe and quick clearance of freeway traffic incidents. Circlepoint's insights

have proven valuable to advance these efforts and engage key stakeholders to improve project coordination.

The scope of work to be completed under the proposed contract amendment includes ongoing planning and outreach support through June 30, 2021 for the Bay Area Traffic Incident Management Task Force to support implementation of the I-880 ICM North Segment project and other incident management related projects and strategies.

Circlepoint is neither a small business enterprise nor a disadvantaged business enterprise and has no subcontractors.

Issues:

None identified.

Recommendation:

Staff recommends that this Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with Circlepoint to provide Transportation Engineering and Planning Services, in an amount not to exceed \$95,000.


Therese W. McMillan

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.:	1235
Consultant:	Circlepoint Oakland, CA
Work Project Title:	Corridor and Incident Management Strategy Implementation Support
Purpose of Project:	Conduct planning and outreach for Bay Area Traffic Incident Management projects
Brief Scope of Work:	Provide general planning and public outreach support for the Bay Area Traffic Incident Management Task Force to support implementation of the I-880 ICM North Segment project and other incident management related projects and strategies.
Project Cost Not to Exceed:	\$95,000 (this Amendment) Total contract amount before this amendment: \$199,000 Total approved contract amount after this amendment: \$294,000
Funding Source:	SAFE
Fiscal Impact:	Funding is included in the FY 2019-20 SAFE Budget
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Circlepoint to provide on-call transportation engineering and planning services for the purposes described above and in the Operations Committee Summary Sheet dated March 13, 2020 and that the Chief Financial Officer is authorized to set aside funds for such contract amendment in the amount set forth above.
Operations Committee:	<hr/> Dave Cortese, Chair
Approved:	March 13, 2020